



Monongahela Conservation District  
Board Meeting Agenda  
June 2, 2016  
Steve Lebnick Agricultural Center  
Morgantown, WV  
@ 9:30 a.m.

**Call to Order and Reciting the Pledge of Allegiance**

**Welcome and Introductions**

- M **Approval of Meeting Draft Agenda**
- M **Approval of May Meeting Minutes**
- M **Approval of Financial Statements**
  - Credit card receipts and statements
  - General Fund/CDO reports
  - Co-Administered funds financial statements

**Visitor's Comments**

- D/M **Cooperating Agency's Reports**
  - WVCA IT
  - Watershed Division
    - Upper Buffalo Watershed
    - Upper Deckers Watershed- Upper Deckers 1
    - Aaron's Creek
  - WVCA Conservation Specialist
  - Ag Enhancement Program
    - Approval of FY17 Practices
    - Approval of FY17 Applications
  - WVU Extension
  - NRCS
  - FSA- Bridges of Opportunities Program
  - Solid Waste Authority
  - District Manager Update
  - WVCA Area Director

- M **Invoices**
  - Mark Matheny Accountant May \$251.60

- D/M **AgEP Payments**
  - Phyllis Summers- Invasive Species Chemical- \$127.53
  - Teddy Jenkins- Water Development-2- \$2,488.93
  - Kent Leonhardt- HUA- 2500 sq ft- \$3,375.00
  - Ron Brand- Brand Farm- Water Development- \$1,224.30
  - Wayne Sanders- Lime- 20.56 ac- 61.68 tons \$984.82
  - Ed Utterback- Lime- 50.96 ac- 137.84 tons- \$2,853.08
  - Mark Talkington- HUA- 400 sq ft- \$540.00
  - Mark Talkinton- Water Developments- 2- \$2,498.27
  - Mike Renick- HUA- 2,550 sq ft- \$3,422.50
  - George Miller- Exclusion Fence- 865 ft- \$1,427.25
  - George Miller- Division Fence- 824 ft- \$1,359.60

Continued on back

William Grose- HUA- 2,000 sq ft- \$2,700.00  
William Grose- Water Development-\$1,500.00  
Jason Grubb- Lime- 24.66 ac- 24.66 tons- \$399.05  
Jason Grubb- Invasive Species Mechanical control- 3 ac- \$1,164.00  
Jason Grubb- Water Development-\$1,104.82  
Robert Lough- Lime- 42.01 ac- 120.24 tons- \$1,226.08

D/M **Approval of Supervisor Travel & Per Diem Claims**

Don Headley \$610.07            Ed Utterback \$738.93  
Art Mouser \$429.11- March, 989.87- April

D/M **Unfinished Business**

Monongalia County Farm Preservation Committee  
Preston County Farm Preservation Committee

D/M **New Business**

Nominating Committee Recommendations  
Officer Elections  
Appoint Solid Waste Authority Representatives

LOR CD FY17 Operating Grant \$19,000.00  
LOR CD FY17 Operating Grant \$6,634.00  
LOR CD FY17 Operating Grant \$6,633.00  
LOR CD FY17 Operating Grant \$6,633.00

LOR CD Supervisor Travel and Per Diem \$11,982.00  
LOR CD Supervisor Travel and Per Diem \$8,558.00  
LOR CD Supervisor Travel and Per Diem \$8,558.00  
LOR CD Supervisor Travel and Per Diem \$5,135.00

D/M **Building and Grounds**

Gate  
Appraisal of the building

D/M **Committee Reports:**

Finance- Chairman: Paul Nesselroad  
Education- Chairman: Paul Nesselroad  
Legislation/Policy: Chairman: Mark Myers  
Grasslands- Chairman: Don Headley  
Safety/Buildings and Grounds: Chairman: Ed Utterback  
Ag Enhancement: Chairman: Art Mouser

**Correspondence Reports & Various Newsletters**

**Public Comment**

**Supervisor's Reports**

**Meeting Adjournment**

Monongahela Conservation District  
Monthly Meeting Minutes  
June 2, 2016

**I. Call to order**

**Chairman Jean Conley** called to order the regular meeting of the **Monongahela Conservation District** at **9:31 a.m.** on, **June 2, 2016**, at the Steve Lebnick Agricultural Center in Morgantown, WV. **Art Mouser** led in the pledge of allegiance.

**II. Roll call**

**Chairman Jean Conley** introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Art Mouser, Ed Utterback, Mary Lebnick, Paul Nesselroad, Jean Conley, Jim McDonald, and Donald Headley. Others present were: Amy Cosco (DM), Jeremy Salyer (WVCA), Gene Saurborn (WVCA), Justin Tincher (WVCA), Mary Jouver (FSA), J.L. Tennant (FSA), Rudy Williams (WV Dept. of Forestry), Bill Shockey (Extension), H.R. Scott (Extension), Ray Carr (NRCS), and Stevie Bayles. **Excused:**

**III. Approval of the June 2, 2016 Agenda**

*Paul Nesselroad moved to approve the June 2, 2016 agenda. Seconded by Art Mouser. Motion carried.*

**IV. Approval of May Meeting Minutes**

*Ed Utterback moved to approve the May 5, 2016 board meeting minutes. Seconded by Paul Nesselroad. Motion carried.*

**V. Approval of financial statements**

a) *Credit Card Receipts and Statements-Art Mouser moved to approve and pay the credit card receipts. Seconded by Ed Utterback. Motion carried.*

b) *General/CDO financial statements for May 2016. Ed Utterback moved to approve the May 2016 General/CDO financial statements. Seconded by Paul Nesselroad. Motion carried.*

c) *Co-Administered Funds Financial Statements- reports not available.*

**VI. Visitors Comments** – Rudy Williams reported the Upper Ohio Conservation District had their Forestry Judging Contest. Tyler County FFA won and Magnolia FFA came in second. Next year they are going to join with West Fork CD and Tygarts Valley CD. Monongahela Conservation District is more than welcome to join as well. The contest will be rotated between the Districts and moved to the fall. They are going to spray Cooper's Rock for stilt grass.

**VII. Cooperating Agencies**

**Watershed Division**

**Upper Buffalo Watershed-** no report

**Upper Deckers Watershed-Site 1-** Art Mouser attended the meeting at the NRCS building in Sabraton yesterday. Jeremy reported the applications for the 401 and 404 permits have been submitted and they are still moving forward with the progress.

**Cobun Creek-** there is no new information on the Upper Cobun site.

**Aaron's Creek-** Justin reported the troughs have been completed.

**WVCA Conservation Specialist-** report provided.

### **Ag Enhancement Program**

**Approval of FY17 Practices-** Brad reported he is working with Amy and they are closing out the program for this year. The practices the District chose for FY17 are as follows: Lime, Water Development, Invasive Species Control, Exclusion and Division Fence, Heavy Use Area Protection, and Pollinator Planting.

**Art Mouser moved to approve the District's list of Best Management Practices. Seconded by Ed Utterback. Motion carried.**

### **Approval of FY17 Applications**

**Art Mouser moved to approve the AgEP FY17 applications. Seconded by Paul Nesselroad. Motion carried.**

Brad reported the sign up dates would be from June 13, 2016 to July 15, 2016. Initial visits and ranking will then follow.

**Art Mouser moved to approve the new sign up period from June 13, 2016 to July 15, 2016. Seconded by Ed Utterback. Motion carried.**

Jean Conley appointed Ed Utterback to the AgEP Committee.

### **WVU Extension**

- Bill Shockey-** report provided
- H.R. Scott-** report provided
- John Murray-** report provided

**NRCS** – Ray reported they have a WVU intern for the summer. The intern will be available to take soil samples for cooperators and he is continuing the project related to the nutrient management planning in Marion, Monongalia, and Preston counties. The Kingwood office had a large water break. No one is allowed in the office at this time. He asked if another Local Workgroup Meeting could be held in July. Ray's deadline is the end of August to have the projects selected and planned. **July 21, 2016 at 1:00 p.m. is the next Local Workgroup Meeting.**

**FSA-** Mary reported July 15<sup>th</sup> is the deadline for crop reports. The MPP Dairy will be starting July 15<sup>th</sup> and expires September 30<sup>th</sup>. She explained the Bridges to Opportunity Program again. The agreement was provided for the board to review.

**Options were voted on by show of hands: Bridges Partner- 0 Public Partner- 1 Not Participate at All Right Now- 0**

### **Solid Waste Authority**

**Monongalia County SWA-** no report

**Marion County SWA-** Jim reported they didn't have a meeting in the month of May. One member's term will expire as of June 30<sup>th</sup> and he isn't going to run again. The other member of the board is resigning. The sewage line is fixed but the water line then busted.

**Preston County SWA-** no report

**District Manager Report-** no report

**WVCA Area Director-** report provided

**VIII. Invoice/Payments**

**Mark Matheny for May \$251.60 –Art Mouser moved to pay Mark Matheny \$251.60 for services rendered during the month of May. Seconded by Paul Nesselroad. Motion Carried.**

**IX. AgEP Payments**

- Phyllis Summers- Invasive Species Chemical- \$127.53
- Teddy Jenkins- Water Development-2- \$2,488.93
- Kent Leonhardt- HUA- 2500 sq ft- \$3,375.00
- Ron Brand- Brand Farm- Water Development- \$1,224.30
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- Jason Grubb- Water Development-\$1,104.82
- Robert Lough- Lime- 42.01 ac- 120.24 tons- \$1,226.08

**Art Mouser moved to pay the above listed AgEP completed practices. Seconded by Paul Nesselroad. Motion carried.**

**X. Approval of Supervisor Travel and Per Diem Claims**

- Don Headley \$610.07                                      Ed Utterback \$738.93
- Art Mouser \$429.11- March, \$989.87- April

**Art Mouser moved to approve the District Supervisor Travel and Per Diem claims. Seconded by Ed Utterback. Motion carried.**

**XI. Unfinished Business**

**Monongalia County Farm Preservation Committee-** no report

**Preston County Farm Preservation Committee-** Ed reported they had a meeting on May 17<sup>th</sup>. They did farm visits on May 12<sup>th</sup>. Three farms were visited and two were satisfactory. The other farm has an easement violation. One farm is in the process of being approved. There has been discussion the new minimum would be 300 acres for a farm to be accepted into the program.

**XII. New Business**

**Nominating Committee Recommendations-** Paul reported the recommendations of the committee were to nominate Jean Conley for Chair, Ed Utterback for Vice-chair, Paul Nesselroad for Treasure, and Art Mouser for Secretary.

**Art Mouser moved to accept the nominating committee's report. Seconded by Ed Utterback. Motion carried.**

**Office Elections-** the floor was opened up for nominations.

**Paul Nesselroad moved the nominations be closed. Seconded by Art Mouser. Motion carried.**

Jean Conley was nominated for Chairman. 3 voted in favor. 0 opposed. 1 absentee

Ed Utterback was nominated for Vice-Chairman. 3 voted in favor. 0 opposed.

Art Mouser was nominated for Secretary. 3 voted in favor. 0 opposed.

Paul Nesselroad was nominated for Treasure. 3 voted in favor. 0 opposed.

**Appoint Solid Waste Authority Representatives**

**Art Mouser moved to appoint Jim McDonald for Marion County Solid Waste Authority, Hayward Helmick for Monongalia County Solid Waste Authority, and Amanda Pitzer for Preston County Solid Waste Authority. Seconded by Paul Nesselroad. Motion carried.**

LOR CD FY17 Operating Grant \$19,000.00

LOR CD FY17 Operating Grant \$6,634.00

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LOR CD Supervisor Travel and Per Diem \$11,982.00

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LOR CD Supervisor Travel and Per Diem \$5,135.00

**Art Mouser made the motion to submit the LORs. Seconded by Don Headley. Motion carried.**

**XV. Building and Grounds**

**Gate-** the gate isn't closing correctly. It needs adjusted. Don Headley is going to contact American Fence to see if they will come and adjust it.

**Appraisal of the building-** the building was appraised in 2006. Paul has a copy of the appraisal.

Ed met with Jason from Patton Services. They do the cleaning for the building. Ed explained the complaints from the tenants in the building were addressed.

**X. Committee Reports:**

Finance- Chairman: Paul Nesselroad- no report.

Education- Chairman: Paul Nesselroad- no report.

Legislation/Policy- Chairman: Mark Myers- no report.

Grasslands- Chairman: Don Headley- no report.

Safety/Buildings and Grounds- Chairman: Ed Utterback- everything has been covered.

Ag Enhancement- Chairman: Art Mouser- they held a meeting and the minutes were supplied.

**VII. Correspondence- None.**

**VIII. Public Comment- None.**

**XIX. Supervisor Reports**

- **Paul Nesselroad** – reported on April 15<sup>th</sup> he was in a vehicle accident. He and the other person are both fine.

- **Mark Myers**– no report.

- **Ed Utterback** – cut 15 acres of hay yesterday.

- **Art Mouser** – got his garden tilled and planted. They are continuing their AI program on the farm. Anna attended the Father's Day Beef Promotion in Charleston at the Charleston Farmer's Market.

- **Jim McDonald**– had a busy month.

- **Jean Conley** – had a busy month. She did attend the Marion County FFA banquet.

- **Mary Lebnick** – had a slight stroke on Mother's Day. She is well and had wonderful care while at Ruby.

- **Don Headley** – no report.

**XX. Adjournment**

**Jean Conley moved to adjourn the meeting at 1:03 pm.**

**The next scheduled meeting is July 7, 2016 at the Kingwood Extension Office in Kingwood, WV.**

Minutes submitted by: Amy Cosco, ASA3/District Manager

Minutes approved by: Jean S Conley Date July 7, 2016  
Jean Conley, Chairman

## AgEP Committee Meeting Minutes

5-25-16

9:30 am

Those in attendance: Art Mouser, Ed Utterback, Jean Conley, Brad Durst, Amy Cosco

Art Mouser called the meeting to order at 9:41 am.

Brad reported there is a lot going on right now. He's been out making visits. The committee talked last meeting about the practices they would like to offer for FY17. Brad made the changes to the applications and the committee has them for review. Brad talked with Jennifer and she said Districts can start sign-ups whenever they would like but no action can be taken until July 1, 2016.

Brad and Amy have been taking names of those who are interested in the next sign-up. Brad asked the committee if they felt comfortable with the changes made to the water development application. The committee agreed to submit the updated water development application to the full board. Discussion was held about what was considered in-kind and how much of it should be counted in the cost-share payment. Brad suggested the District should come up with their own rate sheet.

The lime application changes were discussed. The committee agreed to submit the updated lime application to the full board.

The Exclusion and Division Fence application changes were discussed. The committee agreed to submit the updated lime application to the full board.

The Heavy Use Area Protection application changes were discussed. The committee agreed to submit the updated Heavy Use Area Protection application to the full board.

The Invasive Species application changes were discussed. The committee agreed to submit the updated Invasive Species application to the full board.

The pollinator information was given to those in attendance. That information was discussed. The committee preferred the application from Tygarts Valley CD and Brad will adapt the application for the Monongahela Conservation District.

Brad discussed the Possum Farm watering trough installation receipts. The Kahly's turned in receipts that were excessive in hours and costs. The committee decided to not accept the skilled labor listed on the bill. They also decided to adjust the equipment hours because the hours turned in were excessive. The total amount approved for equipment was \$175.00.

Sign-ups will be June 13<sup>th</sup> through July 15<sup>th</sup>. Applications will then be ranked, approvals will be made, and contracts wrote.

June AgEP meeting- June 9, 2016 9:30 am



July AgEP meeting- July 21, 2016 9:30 am.

The meeting was adjourned at 12:30 pm.

**May 2016 Report**  
**Bradley Durst, Conservation Specialist**

**Conservation Services**

Participated in a Nutrient Management training at the Greg Gibson Farm  
Attended 2 Land Judging events, Galloway farm and Conley farm  
Soil sampled 2 farms

**Camp Dawson Update**

I was asked to meet with WVANG officials and at the meeting it was announced the WVANG was at a point with the Act of Nature project they no longer needed the Conservation District or WVCA services. With the payment of the final invoices submitted by Stantec our relationship with the WVANG in this capacity has ended.

The representatives of the Guard did express an interest in working with the conservation districts should another weather event occur anywhere in the state and effect National Guard facilities.

**AgEP**

Committee has worked to develop new rules for the 2016-2017 year. With budget changes the decision to be less generous was made therefore some limits were reduced, items eliminated and some practice payments reduced.

- Addition of one practice, pollinator planting; \$200 limit for seed only.
- Modifications for the next year:
- Lime – 50 acre limit, pH less than 6.0, pasture and/or meadows that are pastured part of the year; 50% payment lime and hauling
- Heavy Use Area Protection – limited to gate areas and areas around watering facilities
- Water Development – 50% cost share and dropped cisterns
- Fencing – dropped fence charger
- Invasive Species – no change

Visits for completion finished for FY 2015-2016

A list of interested farmers for 2016-2017 is being kept, over 30 on that list now.

Proposed sing-up period June 13, 2016 to July 15, 2016

**Committee Meeting on June 9, 2016, 9:30 AM to finish any business for the fiscal year.**



West Virginia University

Extension Service

June 2, 2016

Subject: Preston County Report to Monongahela Conservation District

From: Bill Shockey, Preston County Extension Agent

May Report:

Twenty-six (26) junior exhibitors showed steers at the Preston County Livestock Association's Buckwheat Festival Preview Show on May 7.

Extension agents in North Central Region toured the Leer Mine Complex near Grafton, then met to determine topics for cross county collaboration.

Terra Alta East Preston Middle School FFA Chapter had a very successful awards banquet on May 13. It is obvious that the chapter members are very enthusiastic about FFA and are looking forward to continuing their participation.

Conducted WV Farmers Market Nutrition Program voucher training for 5 producers on May 17.

Held Farmer's Day barn and show chairman's meeting on May 18 to finalize items for the Premium List.

Educational Winter Dinner Meeting planning meeting was held in Weston on May 19 to generate a draft speaker's schedule.

Fifty junior exhibitors attended the Youth Livestock Training Day at the Cow Palace on May 21.

A benefit tractor ride was held for the Terra Alta East Preston FFA chapter on May 22.

Requested McGrew House Grove for use by Kingwood Farmer's Market to be held Saturday mornings from 9 to 11 am.

On May 25 the Mid-Atlantic Consortium Dairy Extension In-Service Training was held via Webinar. Over 50 extension agents in the Northeast Region of the US received updates in robotics, antibiotic use, and remote health monitoring.

Master Gardeners provided over 100 plants to support the North Central WV Community Action Garden Program on May 26.

**Preston County Extension Office**

115 West Court Street  
Kingwood WV 26537-1192

*Cooperative  
Extension Service*

The West Virginia  
University Cooperative  
Extension Service,  
U. S. Department  
of Agriculture,  
West Virginia County  
Boards of Education and  
County Commissions  
Cooperating

Phone: 304 329-1391  
Fax: 304 329-1395  
www.wvu.edu/~exten/

Equal Opportunity/Affirmative Action Institution

Fifty students from Bruceton School participated in an "Out of Classroom" experience at the Preston County 4-H Camp on Friday, May 27. Topics included making butter, rocket building, nature walk, and life cycle of the periodical cicada.

On Tuesday, May 31, Karen Bright, Nutrition Outreach Instructor and I teamed up to show students how to make butter and then used it on pancakes in a taste testing activity at Fellowsville School.

June Calendar:

Every Friday at 2 pm: Livestock Auction at Preston Farmers Market, Terra Alta.

June 2: Preston County Livestock Association, Cow Palace, Kingwood, 7 pm.

June 7: Preston County Master Gardeners, Extension Office, 7 pm.

June 8: Preston County Farm Service Agency meeting, Kingwood USDA Service Center, 9:30 am.

June 9: Preston County Antique Tractor Association, Preston County Extension Office, 7 pm.

June 11: Farm Safety Day, Reedsville Farm, 8 am.

June 16: WV Quality Assurance Beef Cattle Marketing Program meeting, Steer Steakhouse, Weston, 10 am.

June 16: Preston County Beekeepers Association, Preston County Extension Office, 7 pm.

June 17: Main Street Kingwood, Street Fair, Price Street, Kingwood, 5 pm.

# **Monongahela Conservation District**

June 2, 2016

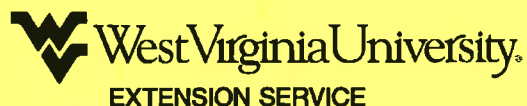
## **Extension Service Report Monongalia County Extension**

### Activities May 2016

- CNG (Certified Naturally Grown) farm inspection at Possum Tail Farm
- ANR Staff Meeting
- 4-H State Forestry Judging Contest
- Farm visits to local producers
- WV FSA CREP Training
- WV Farm Bureau Ag Lab at North Elementary School
- Regional meeting to explore possibility of developing regional produce loop for producers

### Upcoming Activities June 2016

- Monongalia County CEOS field trip; 6/3/16
- Davis College Alumni Banquet; 6/11/16
- Younger 4-H Camp; 6/12 – 16/16
- Energy Express training and supply distribution of materials; 6/15/16
- Tagging of 4-H youth livestock projects; last week of June 2016
- Backbone Farm Field Day on “Soil Health”; 6/30/16



WVU Extension Service – Marion County Report, June 2016

John Murray

Agriculture and Natural Resources

### **Fairmont Farmers Market – Tuesday**

The Fairmont Farmers Market will be open on Tuesday afternoons from 4 to 6 pm at Veterans Square. Opening day for the market will be on June 7.

### **Fairmont Farmers Market -Thursday**

The Fairmont Farmers Market is opening a Thursday market at the I-79 Technology Park starting June 2. The market will be open from 4 to 6 pm in one of the parking lots at the Alan B. Mollohan Innovation Center beside NASA Blvd.

### **Fairview Farmers Market – Saturday**

The Fairview Farmers Market will open on Saturday, June 4. The market is open from 9 to 11 at the Poppy's Restaurant parking lot. Contact Jim Faber @ [faberwana@aol.com](mailto:faberwana@aol.com) or 304-366-1780 to become a vendor.

### **Marion County Beekeepers Association**

The Marion County Beekeepers Association will have a field day on Saturday, June 18, 2016 at 3 Springs Farm on Sweeps Run Rd. Wade Stiltner, WVDA State Apiarist will provide the program covering hive inspections, making nucs, answering members questions, and more.

### **Tomato Festival**

The Marion County Master Gardeners will host the annual Tomato Festival at High Gate Carriage House on August 21. The event is open to the public to enter tomatoes for judging and includes cash prizes for the winners. In addition vendors of fruits and vegetables as well as crafts are also welcome to participate. Contact Carole Haught at [haught.carol@gmail.com](mailto:haught.carol@gmail.com) or 304-612-8373 for additional information if you are interested in becoming a vendor or sponsor. Deadline to sign up and be included in the program materials is June 15<sup>th</sup>.

### **Gardening Workshops in Cooperation with Taylor County Project HOP2E**

The WVU Taylor County Extension Office and Taylor County Project HOP2E are cosponsoring a gardening workshop series. On June 2, a program on Intensive Gardening will be held at the

Project HOP2E garden beside the old Drive-In off of Rt. 119 North of Grafton, weather permitting. In case of inclement weather, the workshop will be moved to the Extension Office. This workshop will cover utilizing methods such as square foot gardening, intercropping, and vertical growing to produce a higher volume of fruits and vegetables from a small area. The workshop will begin at 6:30 pm.

On June 7, there will be a program on Straw Bale Gardening held at the Project HOP2E garden. During the workshop, we will discuss the preparation of a straw bale as well as demonstrate the planting of a couple of prepared bales. The workshop will begin at 1:00 at the garden by the old Drive-In. Planting in straw bales provide an option for individuals that have poor soil or some other limitation to traditional gardens.

On June 16 there will be a program on Common Insect and Disease issues that we regularly see in this area in vegetable gardens. The topics covered will include things such as blight on tomatoes, potato bugs, aphids and more. The program will be held at the WVU Taylor County Extension Office at 1:00. It will include a PowerPoint presentation showing pictures of what these diseases and insects look like to help gardeners identify them as well as recommendations for control.