



Monongahela Conservation District  
Board Meeting Agenda  
August 4, 2016  
Steve Lebnick Agricultural Center  
Morgantown, WV  
@ 9:30 a.m.

**Call to Order and Reciting the Pledge of Allegiance**

**Welcome and Introductions**

- M **Approval of Meeting Draft Agenda**
- M **Approval of July Meeting Minutes**
- M **Approval of Financial Statements**  
- Credit card receipts and statements- credit limit  
-General Fund/CDO reports  
- Co-Administered funds financial statements

**Visitor's Comments**

- D/M **Cooperating Agency's Reports**  
-WVCA IT  
-WV Forestry Division  
- Watershed Division  
    Upper Buffalo Watershed  
    Upper Deckers Watershed- Upper Deckers 1  
- Conservation Technician  
- Ag Enhancement Program  
- WVU Extension  
- NRCS  
- FSA  
- Solid Waste Authority  
- District Manager Update  
- WVCA Area Director

- M **Invoices**  
Mark Matheny Accountant July \$265.00  
WVACD Annual Dues- \$4,000.00

- D/M **Conservation Agreements**  
Christopher Dunaway- Preston County- ac  
Rick Humphreys- Marion County- 100 ac  
Barton Baker- Monongalia County- 130 acres

- D/M **AgEP Approvals**  
Pat Foley- Lime- 29 acres- 58 tons- \$1,015.00  
Thomas McKee- Lime- 48 acres-144 tons \$2,400.00  
Charles Sisler- Lime- 47.98 acres- 143.94 tons- \$2,399.00  
Brenda Dunaway- Invasive Species Management- 5 acres. \$600.00  
Alex Sobel- watering trough- \$1,000.00  
Tama Riley- Invasive Species- 2 acres. \$400.00

George Miller- watering trough- \$1,000.00

JR Myers-Lime-8 acres- 16 tons- \$320.00

D/M **Approval of Supervisor Travel & Per Diem Claims**

Don Headley \$411.68                      Ed Utterback \$257.32  
Art Mouser \$251.37                      Jean Conley \$358.79

Mark Myers May- \$203.99 June- \$185.63

D/M **Unfinished Business**

Monongalia County Farm Preservation Committee  
Preston County Farm Preservation Committee  
Don Witt- Mastontown FD- Dry Hydrant

D/M **New Business**

Ag Trailer- Fairview School  
Annual Banquet-Mon County  
LOR- OM&R Matching Funds- Marion County  
September Meeting- Marion County-date

D/M **Building and Grounds**

Cleaning Service  
Letter boxes

D/M **Committee Reports:**

Finance- Chairman: Paul Nesselroad  
Education- Chairman: Paul Nesselroad  
Legislation/Policy: Chairman: Mark Myers  
Grasslands- Chairman: Don Headley  
Safety/Buildings and Grounds: Chairman: Ed Utterback  
Ag Enhancement: Chairman: Art Mouser

**Correspondence Reports & Various Newsletters**

**Public Comment**

**Supervisor's Reports**

**Meeting Adjournment**

Monongahela Conservation District  
Monthly Meeting Minutes  
August 4, 2016

**I. Call to order**

**Chairman Jean Conley** called to order the regular meeting of the **Monongahela Conservation District** at **9:32 a.m. on, August 4, 2016**, at the Steve Lebnick Agricultural Center in Morgantown, WV. led in the pledge of allegiance.

**II. Roll call**

**Chairman Jean Conley** introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Ed Utterback, Mary Lebnick, Paul Nesselroad, Jean Conley, Jim McDonald, Mark Myers, and Donald Headley. Others present were: Amy Cosco (DM), Jeremy Salyer (WVCA-Video), Jennifer Skaggs (WVCA- Video), Gene Saurborn (WVCA), John Brown (WVCA-Video), Jamey Darlington (NRCS), Bill Shockey (WVU Extension), Rudy Williams (WV Dept. of Forestry). **Excused:** Art Mouser

**III. Approval of the August 4, 2016 Agenda**

**Paul Nesselroad moved to approve the August 4, 2016 agenda. Seconded by Mark Myers. Motion carried.**

**IV. Approval of July Meeting Minutes**

**Paul Nesselroad moved to approve the July 7, 2016 board meeting minutes. Seconded by Mark Myers. Motion carried.**

**V. Approval of financial statements**

a) **Credit Card Receipts and Statements- Mark Myers moved to approve and pay the credit card receipts. Seconded by Ed Utterback. Motion carried.**

b) **General/CDO financial statements for July 2016. Mark Myers moved to approve the July 2016 General/CDO financial statements. Seconded by Ed Utterback. Motion carried.**

c) **Co-Administered Funds Financial Statements- Mark Myers moved to approve the July 2016 Co-Administered Funds Financial Statements. Seconded by Ed Utterback. Motion carried.**

**VI. Visitors Comments – None**

**VII. Cooperating Agencies**

**WVCA IT-** John Brown from WVCA IT explained the benefits of changing out the current phone system to the same phone system as the WVCA.

**Mark Myers made the motion to approve replacing the District Office phone with the updated phone system. Seconded by Don Headley. Motion carried.**

**WV Forestry Division** – Rudy reported there are two shared positions with the NRCS that can be filled and he plans on bringing back two of the guys that were let go. WV is the third most forested state out of the US.

**Watershed Division** – The stream section is still working flood work.

**Upper Buffalo Watershed-** Don asked for an update on the spraying of the Japanese Knot weed. Gene Sauborn reported there is no update at this time.

**Upper Deckers Watershed-Site 1-** Jeremy reported the permit process should be going to public comment very soon. They are continuing to work with the PSD and WVU on various items.

**Conservation Technician-** no report.

**Ag Enhancement Program-** Jennifer reported that Noah Cummings will be starting on August 8, 2016. Ray Carr will be his day to day supervisor and Jennifer will be overseeing him on the AgEP program. There is a meeting set up for, August 9, 2016, at 9:30 a.m. for everyone to meet Noah and for Jennifer and Ray to go over his job duties.

**WVU Extension**

**-Bill Shockey-** report provided.

**-H.R. Scott-** no report.

**-John Murray-** no report.

**NRCS** – report provided.

**FSA-** no report.

**Solid Waste Authority**

**Monongalia County SWA-** no report.

**Marion County SWA-** Jim reported, July 20, 2016, was their regular board meeting. The tire collection is still on for, August 13, 2016, at the old armory in Fairmont. They got a grant for \$15,000.00 to go towards a skid steer. They will be sponsoring one camper to WV DEP Youth Environmental Camp. There are nineteen schools in Marion County and out of those nineteen, thirteen have recycling bins.

**Preston County SWA-** no report

**District Manager-** longer tape measure, September meeting

Amy requested a longer tape measure for measuring the typar. The tape measure in the office is only 12 feet long and most people want at least 20 foot pieces.

**Mark Myers made the motion to purchase a longer tape measure for the office. Seconded by Paul Nesselroad. Motion carried.**

**WVCA Area Director-** report provided.

**VIII. Invoice/Payments**

**Mark Matheny for July \$265.00 – Mark Myers moved to pay Mark Matheny \$265.00 for services rendered during the month of July. Seconded by Paul Nesselroad. Motion Carried.**

**WVACD Dues- \$4,000.00- Mary Myers made the motion to pay the District's WVACD dues in the amount of \$4,000.00. Seconded by Paul Nesselroad. Motion carried.**

**Cooperator Agreements**

Christopher Dunaway- Preston County- ac

Rick Humphreys- Marion County- 100 ac

Barton Baker- Monongalia County- 130 acres

**Mark Myers moved to accept the conservation agreements listed above. Seconded by Paul Nesselroad. Motion carried.**

**IX. AgEP Approvals**

Pat Foley- Lime- 29 acres- 58 tons- \$1,015.00

Thomas McKee- Lime- 48 acres-144 tons \$2,400.00

Charles Sisler- Lime- 47.98 acres- 143.94 tons- \$2,399.00

Brenda Dunaway- Invasive Species Management- 5 acres. \$600.00

Alex Sobel- watering trough- \$1,000.00

Tama Riley- Invasive Species- 2 acres. \$400.00

George Miller- watering trough- \$1,000.00

JR Myers-Lime-8 acres- 16 tons- \$320.00

**Mark Myers moved to approval the above listed AgEP applications. Seconded by Paul Nesselroad. Motion carried.**

**X. Approval of Supervisor Travel and Per Diem Claims**

Don Headley \$411.68                      Ed Utterback \$257.32                      Mark Myers May- \$203.99 June- \$185.63

Art Mouser \$251.37                      Jean Conley \$358.79

**Mark Myers moved to approve the District Supervisor Travel and Per Diem claims. Seconded by Ed Utterback. Motion carried.**

**XI. Unfinished Business**

**Monongalia County Farm Preservation Committee-** no update

**Preston County Farm Preservation Committee-** there will be a meeting in August.

**Don Witt- Masontown FD- Dry Hydrant-** Jim Allen has approved the site and Ed Utterback has delivered the pieces. Ed stated that the Fire Department has wrote a letter per Jim Allen's request.

## **XII. New Business**

**Ag Trailer- Fairview School-** Don reported the Farm Bureau Ag Lab will be coming to Fairview. To have the trailer there for 5 days it costs \$1,800.00. The trailer will be parked in the Baptist Church parking lot and students from the Elementary school and the Middle School will be walked to the trailer.

**Paul Nesselroad moved to support the Ag Trailer in the amount of \$1,800.00 that will be sent to the WV Farm Bureau. Seconded by Mark Myers. Motion carried.**

**Annual Banquet-Mon County-** Paul contacted the Core Community Building about holding the District Banquet in the month of October. They have raised the cost of the meal to \$20.00 per person.

**Mark Myers made the motion to tentatively set the banquet for, October 20, 2016, at Core Community Building and give Paul Nesselroad authority to proceed with plans. Seconded by Paul Nesselroad. Motion carried.**

**LOR- OM&R Matching Funds- Marion County-** Marion County Commission sent their support check for OM&R on the dams.

**Mark Myers made the motion to send the LOR for matching funds. Seconded by Don Headley. Motion carried.**

**September Meeting-** Amy reported the September meeting falls on the 1<sup>st</sup>. This makes it difficult for financial reports to be completed.

**Paul Nesselroad moved to move the September meeting to, September 8, 2016, at the Department of Forestry Building.**

## **XV. Building and Ground**

**Cleaning Service-** Ed reported the cleaning service has not been cleaning properly.

**Mark Myers made the motion to send Patten their 30-day termination notice. Seconded by Don Headley. Motion carried.**

**Letter boxes-** Amy reported NRCS would like letter boxes to be installed outside of their doors. Ed reported he didn't feel this was an issue as long as everything was consistent with placement and what type of boxes were purchased. NRCS has purchased their boxes.

**Ed Utterback made the motion to purchase a new letter box for the District Manager's Office and one for outside of the WVCA office, as well as, contact someone to install them. Seconded Don Headley. Motion carried.**

Ed reported the contractor that put the snow birds on originally needs to know the length of the building so he can provide a quote for a snow rail and repairing the soffit.

## **XVI. Committee Reports:**

Finance- Chairman: Paul Nesselroad- no report

Education- Chairman: Paul Nesselroad- no report

Legislation/Policy- Chairman: Mark Myers- no report  
Grasslands- Chairman: Don Headley- no report  
Safety/Buildings and Grounds- Chairman: Ed Utterback- everything has been covered.  
Ag Enhancement- Chairman: Art Mouser- no report

VII. **Correspondence**- the issue of cost-share funds with Monongalia County Commission for OM&R was discussed. Paul and/or Mark will be attending the next working session.

VIII. **Public Comment**- None.

XIX. **Supervisor Reports**

- **Paul Nesselroad** – his church has sent a bus load of volunteers down to work with flood recovery efforts every Saturday. He was informed Green Rivers is going to rebuild the wall in front of his house.
- **Mark Myers** – no report.
- **Ed Utterback** – had a minister contact the Jacob’s Ladder group and ask if the participants would be willing to work the flood damage in the southern part of the state. They were sent down and helped with sorting and unloading supplies.
- **Art Mouser** – no report.
- **Jim McDonald** – no report.
- **Jean Conley** – attended several meetings. She passed around some pictures of the Ag and Forestry Hall of Fame Banquet in July.
- **Mary Lebnick** – everything is ok with her.
- **Don Headley** – no report.

XX. **Adjournment**

**Paul Nesselroad moved to adjourn the meeting at 1:24 pm.**

**The next scheduled meeting is September 8, 2016 at the Department of Forestry Office in Farmington, WV.**

Minutes submitted by: Amy Cosco, ASA3/District Manager

Minutes approved by: \_\_\_\_\_  
**Jean Conley, Chairman**

\_\_\_\_\_ Date

**August 4, 2016**

**Subject: Preston County Report to Monongahela Conservation District**

**From: Bill Shockey, Preston County Extension Agent**



**July Report:**

**Attended Annual Meeting/Professional Improvement Conference of National Association of County Agricultural Agents on July 24 to 28 in Little Rock, Arkansas. Presented poster session entitled "Promoting Veterinarian-Client Relationships using Smartphone Application"**

**Kingwood Farmers Market opened July 2. Open every Saturday from 9 to 11 am until September 24.**

**August Calendar:**

**Every Friday at 2 pm: Livestock Auction at Preston Farmers Market, Terra Alta.**

**August 4: Preston County Livestock Association, Cow Palace, Kingwood, 7 pm.**

**August 6, 13, 20, 27: Kingwood Farmers Market, McGrew House Grove, 111 E Main Street, Kingwood, 9 to 11 am.**

**August 11: Preston County Antique Tractor Association, Preston County Extension Office, 7 pm.**

**August 12 - 21: State Fair of WV, Fairlea, WV. Over 20 Junior Exhibitors and over 50 livestock registered from Preston County.**

**August 18: Preston County Beekeepers Association, Preston County Extension Office, 7 pm.**



MONONGAHELA CONSERVATION DISTRICT BOARD MEETING  
AUGUST 4, 2016  
USDA-Natural Resources Conservation Service Report

Construction season is underway☺.

3 additional contracts for WV Restoration Venture funding in Preston county have been completed and are at area office for review and obligation.

\$325,575.00 in EQIP contracts for the MCD in FY 16.

Noah Cunningham (shared position with WVCA) is reporting 8/8/16 to White Hall.

Shared forestry position is being stationed in White Hall to assist with EQIP-Forestry applications and practices. Person will also have firefighting responsibilities. No starting date yet.

Logan Keller's (WVU summer intern) last day is 8/16/16. He will be going back to WVU for fall semester.

Soil Conservationist position in Kingwood has been advertised and candidates have been interviewed. Regional Human Resources staff is making offer to committee selection. No timeline on acceptance or start date.

Annual funding plans are due 8/19/16 for FY 17 funding. Working on getting pollinator and animal waste proposals completed.

Conservation Stewardship Renewal contracts are to be ranked by 9/30/16.

Several folks have inquired about leasing a manure spreader (beef cattle). Would District be interested in purchasing a manure spreader and leasing it?

## **August 2016 WVCA Report**

### **Legislative Rule-**

The passage of SB1017 means the WVCA cost-share rule has been approved. One thing about the rules bill is the creation of the cost-share stream program. We will be working to finalize that and present to districts in the near future. Flood recovery efforts have slowed the discussion on the development of this program.

**WVACD Quarterly Meeting** – The WVACD Quarterly meeting was held on July 13<sup>th</sup>, 14<sup>th</sup> at Glade Springs Resort.

Supervisor training was well attended. Area Directors will be providing information to the newly elected supervisors that were unable to attend.

Poster contest winners:

10-12 Krya Ellison SCD      7-9 Ksusha Lowry-Neufeld EPCD  
4-6 Hannah Cooley ECD      2-3 Matthew Simpson EPCD  
K-1 Pierson Hayes UOCD

Photo contest adult:

1<sup>st</sup> Basil Cartwright ECD  
2<sup>nd</sup> Leisa Moran SCD  
3<sup>rd</sup> Kathryn Goddard UOCD

Photo contest youth:

1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Daniel O’Leary NPCD

Conservation teacher of the year: Leigh Jenkins EPCD, Berkeley Springs High School

### **WVACD Fall Quarterly Meeting and WVCAC Awards & Recognition Program**

The Fall WVACD Quarterly Meeting will be held October 3-4 at the Days Inn & Suites in Flatwoods, WV. Room reservations can be made by calling 1-866-700-7284 before September 16.

CD supervisors please submit your registration forms with payment to your District Manager before September 16.

The Awards Luncheon will be held on October 4 from 1:00-3:00.

### **Conservation Farm Tour**

Dates for area tour will be the last week of July/first week of August.

#### **Timelines:**

- **August** - Statewide judging August 23, 24 & 25
- **October** - Presentation of Area and State awards at WV Conservation Partnership Annual Conference. County and District winners will be presented at local Conservation District annual banquets.

### **State Fair**

The state fair schedule sign in sheet is up and running on the admin site.

### Agreed Procedures Engagement (Audit)

Please verify your engagement is current. If it needs to be extended or rebid, please begin the process.

### Items to be thinking about and placed on your agendas in the coming month:

Carroll Greene Nomination – form is due to Belinda Withrow by September 12<sup>th</sup>

WVACD Honorary Member At Large – form due to Joe Gumm by September 1<sup>st</sup>

WVACD Lifetime Honorary Member – form due to Joe Gumm by September 1<sup>st</sup>

### AgDay at the Capitol / Legislative Breakfast

Ag Day will be held on February 22, 2017.

### Flooding

Flooding hit the state on June 24<sup>th</sup>. WVCA staff is currently assessing damages and working with contractors to remove blockages in affected areas. **The WVCA will be assessing the funding needs in the affected areas and will be asking CDs to transfer EWP funding on an as needed basis. Area Directors will be giving direction of this process.**

Hay donation: Hillary Woofler, DM for TVCD, has been designated to as point of contact for WVCA regarding hay donations for affected areas. You should start by providing information to your local FSA office, but you can also share the information with Hillary which will pass the information onto FSA for their program.

### Watershed O & M

**Please be patient with watershed staff as flood recovery continues. O&M work will continue to be completed as staff becomes available.**

#### OM&R

- Regular dam maintenance is going well.
- Work continues with NRCS to develop engineering plans for watershed dams. Approval has been received to proceed with CEC on work in the South Fork Watershed. The sites include South Fork 1, 2, 5, 11, 13, 21, 32, 33 and 36.
- PVCD – WVCA is working with DOH for a project on Bergdoll Bridge in Grant County. The job showing is scheduled for July 18, 2016.
- NPCD – Work to install seep boxes on Harmon Creek 13 is progressing. The job showing was held on July 11, 2016.

#### Rehab

- Rehab planning continues for Brush Creek 9, Brush Creek 15, New Creek 1 and New Creek 17.

The start date for construction for Upper Deckers 1 has been postponed as the PSD works out their secondary water supply situation.