



Monongahela Conservation District
Board Meeting Agenda
January 5, 2017
Steve Lebnick Agricultural Center
Morgantown, WV
@ 9:30 a.m.

Call to Order and Reciting the Pledge of Allegiance

Welcome and Introductions

M **Approval of December Meeting Minutes**

M **Approval of Financial Statements**

- Credit card receipts and statements
- General Fund/CDO reports
- Co-Administered funds financial statements

Visitor's Comments

D/M **Cooperating Agency's Reports**

- **WV Forestry Division**
- **Watershed Division**
 - Upper Buffalo Watershed-
 - Upper Deckers Watershed- Upper Deckers 1
- **Conservation Technician**
- **WVU Extension**
- **NRCS**
- **FSA**
- **Solid Waste Authority**
- **District Manager Update**
- **WVCA Area Director**

M **Invoices**

Mark Matheny Accountant December \$248.30

D/M **AgEP Payments**

Jennifer Kahly- Lime-53.3 ac- \$2,640.85
Rick Humphreys- Fence- 2,500 ft- \$5,250.00

D/M **Approval of Supervisor Travel & Per Diem Claims**

Don Headley- \$220.03 Mark Myers-\$126.12-November \$121.02- December Paul Nesselroad-\$55.41
Ed Utterback- \$101.31 Jean Conley- \$328.55 Art Mouser- \$158.40

D/M **Unfinished Business**

Preston County Farm Preservation Committee

D/M **New Business**

Appalachian Grazing Conference
Mon County Fair
Annual Watershed Appreciation Day

D/M **Building and Grounds**

Southern Air Quote to fix conduit

Continued on back

D/M

Committee Reports:

Finance- Chairman: Paul Nesselroad

Education- Chairman: Paul Nesselroad

Legislation/Policy: Chairman: Mark Myers

Grasslands- Chairman: Don Headley

Safety/Buildings and Grounds: Chairman: Ed Utterback

Ag Enhancement: Chairman: Art Mouser

Correspondence Reports & Various Newsletters

Public Comment

Supervisor's Reports

Meeting Adjournment

Monongahela Conservation District
Monthly Meeting Minutes
December 8, 2016

I. Call to order

Chairman Jean Conley called to order the regular meeting of the **Monongahela Conservation District** at **9:30 a.m.** on, **December 8, 2016**, at the Steve Lebnick Agricultural Center in Morgantown, WV. **Mary Lebnick** led in the pledge of allegiance.

II. Roll call

Chairman Jean Conley introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Ed Utterback, Mary Lebnick, Paul Nesselroad, Mark Myers, Jean Conley, Art Mouser, Donald Headley, and Jim McDonald. Others present were: Amy Cosco (DM), Jeremy Salyer (WVCA), Ray Carr (NRCS), H.R Scott (WVU Extension), Bill Shockey (WVU Extension), Rudy Williams (WV Division of Forestry), Susie Petry (NRCS), Dennis Thorne (NRCS), Jayme Darlington (NRCS), Noah Cummings (NRCS), Gene Saurborn (WVCA), Chris Casto (WVCA), and Andrew Riffe (WVCA). **Excused:**

III. Approval of November Meeting Minutes

Paul Nesselroad moved to approve the November 3, 2016 board meeting minutes. Seconded by Mark Myers. Motion carried.

IV. Approval of financial statements

- a) *Credit Card Receipts and Statements- Ed Utterback moved to approve and pay the credit card receipts. Seconded by Paul Nesselroad. Motion carried.*
- b) *General/CDO financial statements for November 2016. Mark Myers moved to approve the November 2016 General/CDO financial statements. Seconded by Art Mouser. Motion carried.*
- c) *Co-Administered Funds Financial Statements- Mark Myers moved to approve the November 2016 Co-Administered Funds Financial Statements. Seconded by Art Mouser. Motion carried.*

VI. Visitors Comments – None

VII. Cooperating Agencies

WV Division of Forestry- Rudy reported he spent some time down in McDowell County fighting fires.

Watershed Division –

Upper Buffalo Watershed- Amy reviewed the invoices sent by TVCD for OM&R work.

Invoice 2308- \$1,817.50 Invoice 2313- \$3,055.00

Invoice 2309- \$1,295.00 Invoice 2314- \$2,380.00

Invoice 2310- \$2,335.00

Invoice 2311- \$2,622.50

Invoice 2312- \$2,280.00

Mark Myers made the motion to pay the above listed TVCD Invoices. Seconded by Art Mouser. Motion carried.

Upper Deckers Watershed- Amy reviewed the invoices sent by TVCD for OM&R work.

Invoice 2315- \$2,115.00

Invoice 2316- \$3,397.00

Invoice 2317- \$3,325.65

Invoice 2318- \$4,188.25

Mark Myers made the motion to pay the above listed TVCD Invoices. Seconded by Ed Utterback. Motion carried.

Upper Deckers 1

Gene reported the design is close to being complete. NRCS would like a land rights certification signed. There is a gas line that needs moved to a connecting line and it will cost about \$58,000.00. A tributary closer to the front of the farm will be the mitigation site. The buffer zone will be widened, the crossing will be improved, and it will be used as a classroom example once completed. Zinn Chapel Road will have to be bonded by the contractor. The contract will be ready soon and will be sent to NRCS for review. It is estimated there will be a February job showing and a March bid opening.

Conservation Technician- Noah reported he has been making a couple visits to approve final installations. He had another coopererator call him to make a visit next week.

WVU Extension

-Bill Shockey- report provided.

-H.R. Scott- no additions to Bill's report.

-John Murray- no report.

NRCS – Suzie explained the leasing is no longer done at the State Office. She has received a lease extension and copies have been provided to the board members. NRCS is still working on the new lease because they are adding space. Suzie suggested the board send her a letter concerning their plans of having the electric updated in the building so she can pass the information along to the leasing department and hopefully speed the process up a little.

Mark Myers made the motion to accept the one-year extension of the lease. Seconded by Art Mouser. Motion carried.

Ray reported they have a revised sign up period CSP deadline February 3, 2017, EQIP and AMA Dec 30, 2016. The Pollinator Plan and the Nutrient Management Plan have been approved. They've been working hard to get Noah trained in Toolkit and conservation planning. Dennis will start working on AGL plans. Mike Reese will start as a shared forester December 12, 2016. Ray said as of January 3, 2017 he will be retiring.

FSA- no report.

Solid Waste Authority

Monongalia County SWA- Hayward reported they are continuing to work on the gasification project.

Marion County SWA- Jim reported they had their regular board meeting, November 16, 2016. Someone reported them to OSHA for not having property safety precautions inside the building. They are still working on estimates for the gutters and painting the roof of the building. The landfill is sealed and covered.

Preston County SWA- no report.

District Manager- no report.

WVCA Area Director- report provided.

VIII. Invoice/Payments

Mark Matheny for November \$291.52 –Mark Myers moved to pay Mark Matheny \$291.52 for services rendered during the month of November. Seconded by Paul Nesselroad. Motion Carried.

IX. AgEP Payments

Chris Brown- Heavy Use Area Protection- \$3,375.00

Mark Myers moved to approve the above listed AgEP payment. Seconded by Art Mouser. Motion carried.

XII. Approval of Supervisor Travel and Per Diem Claims

Don Headley- \$677.56 Jean Conley- \$1,029.71 Paul Nesselroad- \$71.37

Ed Utterback- \$621.81 Art Mouser- \$272.28-September \$961.01-October

Mark Myers moved to approve the District Supervisor Travel and Per Diem claims as listed. Seconded by Art Mouser. Motion carried.

XIII. Unfinished Business

Preston County Farm Preservation Committee- no report

XIV. New Business

Move the receiving account to Huntington Bank- Paul asked why the rental checks had to be sent through the receiving account instead of being direct deposited into the general fund account. Chris Casto explained the reasons and processes for the receiving account.

XV. Building and Grounds

Mountain Meadows Contracting- \$1,200.00- Ed reported the snow rails and soffit and fascia were replaced. The invoice has been presented for payment.

Mark Myers made the motion to pay the invoice from Mountain Meadows for \$1,200.00. Seconded by Paul Nesselroad. Motion carried.

Paul Nesselroad moved to write a letter to NRCS about their plans to update the electric in the building. Seconded by Mark Myers. Motion carried.

XVI. Committee Reports:

Finance- Chairman: Paul Nesselroad- he would like to have a committee meeting.

Education- Chairman: Paul Nesselroad- no report

Legislation/Policy- Chairman: Mark Myers- please remember Ag Day at the Capitol

Grasslands- Chairman: Don Headley- Ed Utterback attended the meeting.

Safety/Buildings and Grounds- Chairman: Ed Utterback- he would like the equipment rental and agreement with King and Sons placed on the agenda for January if he's able to attend.

Ag Enhancement- Chairman: Art Mouser- everything was previously covered

XVII. Correspondence- Amy reviewed the correspondence.

XVIII. Public Comment- None.

XIX. Supervisor Reports

- **Paul Nesselroad** – he remembers the attack on Pearl Harbor and was a teenager at the time.

- **Mark Myers**– no report.

- **Ed Utterback** – attended a wedding in November. They will also be attending a wedding in January and he may or may not be here for the meeting. They sold all of their hogs and brought all of the chickens in the barn. They've started lambing. They've had 4 graduates from the Jacob's Ladder Program and two of the four have jobs and are working. They still have 10 participants in the program.

- **Art Mouser** – no report.

- **Jim McDonald**– got all of his ginseng planted.

- **Jean Conley** – no report

- **Mary Lebnick** – no report.

- **Don Headley** – no report.

XX. Adjournment

Paul Nesselroad moved to adjourn the meeting at 12:10 p.m.

The next scheduled meeting is January 5, 2017 at the Steve Lebnick Agricultural Center in Morgantown, WV.

Minutes submitted by: Amy Cosco, ASA3/District Manager

Minutes approved by: _____

Jean Conley, Chairman

_____ Date



West Virginia University

Extension Service

January 5, 2017

Subject: Preston County Report to Monongahela Conservation District

From: Bill Shockey, Preston County Extension Agent

December Report:

Wrapped up year-end productivity and evaluation reports.

Three (3) additional candidates for Director for Agriculture and Natural Resources Program Center were interviewed on December 14 & 15. Candidates were Ross Brittain, Ph.D., currently serving as Dean of the College of Science, Technology and Mathematics at Alderson Broaddus University; Ronnie Helmondollar, currently serving as Interim Program Center Director for Agriculture and Natural Resources Program Center; and Rose-Marie Muzika, Ph.D., currently serving as Associate Director, School of Natural Resources and Professor of Forest Ecology at the University of Missouri. As of this writing, no decision on these candidates has been announced.

Asked to attend a meeting on Dec 22 with State Senator David Sypolt, incoming Chairman of the Senate Agriculture and Rural Development Committee, and WV Farm Bureau officials to discuss legislative issues important to the Farm Bureau.

January Calendar:

Every Friday at 2 pm: Livestock Auction at Preston Farmers Market, Terra Alta.

January 12: Tri-State Hay and Pasture Conference, location changed to Garrett College CTTC (Career Technology Training Center) building in Accident, Maryland. Early bird registration deadline is January 9; you can register online at Eventbrite at <http://ter.ps/TriStHay>.

January 17: Preston County Farmland Protection Board, Preston County EDA Conference Room, 7 pm.

January 19: Preston County Beekeepers Association. Preston County Extension Office, 7 pm.

January 20: Preston County Farm Bureau, Preston County Extension Office, 6:30 pm.

January 25: Deadline to register for Educational Dinner Meeting in Marion County at the Winfield Community Building on Feb 7 at 5:30 pm.

Preston County Extension Office

Cooperative
Extension Service

The West Virginia
University Cooperative
Extension Service,
U. S. Department
of Agriculture,
West Virginia County
Boards of Education and
County Commissions
Cooperating

Phone: 304 329-1391
Fax: 304 329-1395
www.wvu.edu/~exten/

115 West Court Street
Kingwood WV 26537-1192

Equal Opportunity/Affirmative Action Institution

February 12 - 14: WVU Small Farm Conference, Charleston Civic Center. Registration is open online at <https://www.regonline.com/builder/site/Default.aspx?EventID=1918821>

2017 Agricultural Events

Winter Dinner Meeting Series

Tuesday, January 10th– Jeffery Lehmkuhler, University of Kentucky, “Grazing Management”

Winter Dinner Meeting

Core Community Center

RSVP no later than December 28th

Cost \$10 per plate, payable at the door.

Doors open at 5:30, with meal at 6:00 pm. To RSVP for Winter Dinner Meetings, Contact your WVU Extension Office BEFORE DATE LISTED ABOVE.

Tuesday, February 7th– Dave McGill & Sheldon Owen , WVU Extension, “Woods and Wildlife”

Winter Dinner Meeting

Winfield Community Center

RSVP no later than January 25th.

Cost \$10 per plate, payable at the door.

Doors open at 5:30 pm, with meal at 6 pm. To RSVP for Winter Dinner Meetings, Contact your WVU Extension Office BEFORE DATE LISTED ABOVE.

Tuesday, March 7th– Andrew Griffith , University of Tennessee “Beef Cattle Outlook”

Winter Dinner Meeting

Kingwood Community Building

RSVP no later than February 28th

Cost \$10 per plate, payable at the door.

Doors open at 5:30 pm, with meal at 6 pm. To RSVP for Winter Dinner Meetings, Contact your WVU Extension Office BEFORE DATE LISTED ABOVE.

WVU Extension Offices

John Murray
Marion/Taylor County
304-367-2772 (Marion)

H.R. Scott
Monongalia County
304-291-7201

Bill Shockey
Preston County
304-329-1391

Additional Educational Opportunities

January 12th, 2017 -Tri-State Hay and Forage Conference – ~~Salisbury Fire Hall, PA~~ – Call 301-334-6950 for more information or to register.

CTTC Bldg, Accident MD

March 9th-11th, 2017—Appalachian Grazing Conference, Waterfront Place Hotel, Morgantown WV. For registration or more information, visit www.wvagc.com.

March 17-18, 2017 -Appalachia Grows Beginning and Small Farms Conference Allegheny College of Maryland, Cumberland MD

www.appgrows.com or 301-334-6968 for more information

More information at <http://smallfarmcenter.ext.wvu.edu/conference>

DIRECTIONS TO THE WINTER DINNER MEETING LOCATIONS

To the Core Community Center from Morgantown.

Rt 7 West (2193 Mason-Dixon Hwy)

Directions from I-79– Get off at Granville Exit 155. Head towards Granville Town Centre getting into Left Lane. Move to far left (left Turn Lane only) at 2nd stoplight (by Sheetz) and turn left onto Rt 19/7. Stay on 19/7 for 1.5 miles, then turn left on Rt 7 West (next to small abandoned gas station). Stay on Rt 7 for approx 6 miles, and you will see marquee sign for the Core Community Building (tan/yellow brick schoolhouse) Turn left onto Pedlar Run Rd, and then left again to enter the parking lot.

To the Kingwood Community Building from Morgantown.

(115 Brown Avenue)

Follow either Rt 7 East or the Kingwood Pike until reaching Kingwood, WV. Upon entering Kingwood you will see BFS, McDonalds, and All-Star Dairy on the right. Turn right just past the All-Star Dairy onto Tunnelton Street. At 4-way stop (intersection with High Street) continue straight on Tunnelton Street. At next intersection turn left (left is only option) onto Brown Avenue. Kingwood Community Building (Kingwood Volunteer Fire Department) is just ahead on the right, entrance to the hall is in front along Brown Avenue. There is limited handicapped parking and other street parking along Brown Avenue. To enter the Kingwood Community Building parking lot turn right immediately before the Community Building and circle building around to the left into the open gravel lot.

To the Winfield Community Building from Morgantown.

From I-79 South, Take Exit 139 and follow Bunnors Ridge Road towards Bunnors Ridge for 0.7 miles. Take a right just past the United Dairy facility, onto an unnamed road, (there are signs for a campground and the Winfield Community Building at the intersection). After a short distance, take a left at the intersection and the community building is a short distance on the right.



January 2017 WVCA Report

Request to Conservation Districts

The WVCA is encouraging Conservation Districts to review and update your District Policy Manuals. In addition to your policy manual you are encouraged to review your CD Employee Manual (if you have one) and your CD Plan of Work. If you are already doing these reviews, please disregard this request.

The district personnel plan is due to SCC in March, so please add to your February agenda for review and approval.

AGEP:

- **January 31, 2017** - Deadline for CDs to submit program comments
- **February 2017** - Comments reviewed and forms revised
- **Late February 2017** - Revisions sent to CDs/staff for review
- **Mid-March 2017** - CDs submit recommendations for FY 18 practices
- **Late March 2017** - State AgEP committee to meet and review proposed changes for FY 18 and establish allocation formula
- **April 2017** - Presentation of FY 18 AgEP to SCC
- **June 15, 2017** – Deadline for CDs submit final practice list to WVCA (CDs can submit final list any time after SCC approval)
- **July 1, 2017** - Start of FY 18 program
- **July 31, 2017** - CDs submit annual progress report (per legislative rule)

The AgEP funding allocation formula will be looked at soon by the state AgEP committee. If you have comments on what factors you would like to see utilized in the formula, please contact your district state AgEP committee member or Jennifer Skaggs.

WVCA Budget

Now is the time for districts to explore additional funding opportunities/partnerships to maintain local programming. It's also time to talk to their local representatives about the work of their districts, and why it's important to maintain funding.

West Virginia Legislature – 2017 Legislative Calendar

February 8, 2017 - First day of session

February 27, 2017 - Legislative Rule-Making Review bills due

March 20, 2017 - Last day to introduce bills in the Senate

March 21, 2017 - Last day to introduce bills in the House

March 26, 2017 - Bills due out of committees

March 29, 2017 - Last day to consider bill on third reading in house of origin

April 8, 2017 - Last day of session

Agricultural Day at the Capitol

Agricultural Conservation Day will be February 22, 2017. Please make appointments to see your House and Senate representatives before going to Agricultural Conservation Day.

DMs and all workers assigned to Ag Day, plan to go up the afternoon before on February 21 to take displays up to the second floor and set up all we can. Displays will have to be taken through security at the same entrance as in 2016, closest to the bus loop.

WVCA will shuttle supervisors and staff from Laidley Field beginning at 6:30 a.m. to the Gaston Caperton Training Center, Bldg. 7, which will open at 7:00 a.m.

The legislative breakfast is scheduled to begin at 7:30 a.m. Please contact your representatives to invite them to the breakfast.

Awards Banquet

Brian would like input on proposals to change the annual awards luncheon. There have been some VERY PRELIMINARY discussions about changing the awards luncheon from October to the annual AG Day at the Legislature. This would delay the farm tour until late September, early October.

The discussion has been around trying to get greater legislative attention. If we have the banquet at the Capitol during the session, we would have greater turnout from supervisors, who in turn can invite their local legislators to the luncheon. Lawmakers need to see the progress and the about of work the farmers put into their farms.

WVCA is interested in your comments in how to improve the luncheon with the goal of having more of an impact. The luncheon would take the place of the breakfast.

Supervisors would still be responsible for meeting with their legislators that day.

WVACD Quarterly Meeting Dates/Locations:

January 17 & 18, 2017	Flatwoods Days Inn
April 17 & 18, 2017	Twin Falls State Park
July 17 & 18, 2017	Cacapon State Park
October 16 & 17, 2017	Flatwoods Days Inn

SCC Dates

January 24, 2017
April 11, 2017
July 11, 2017
October 10, 2017

WVCA Strategic Plan

The WVCA Strategic Plan was developed in 2013 and it is time to review our conservation delivery system. Further updates will be provided by March, 2017.

WVCA Project Section:

EWP

- Planned work:
 - Debris contracts are complete in Greenbrier, Webster and Nicholas and Clay Counties. The total for the first round of debris removal was \$1,203,763.22.
 - Working with NRCS, we have identified 62 eligible bank stabilization sites. These projects include the installation of rip rap/gabions. NRCS is doing the contracting for these projects. The first round of contracts is in the process of being awarded.
 - Working with counties, we are identifying streams that have limited capacity due to sedimentation (Roane, Greenbrier, Webster and Kanawha). The Corp is currently reviewing permit applications for this work.
 - Work is complete on the riparian clean up on Howard's Creek through White Sulphur Springs and Caldwell to the confluence of the Greenbrier River.

OM&R

- Project Section staff is performing monthly and quarterly inspections of watershed dams. There is still O&M work in progress. Work has been delayed in some areas due to EWP work. There has been \$679,151.54 spent for O&M in 2016. Yearly summaries will be provided to each district.
- Work continues with NRCS to develop engineering plans for watershed dams. The seep investigation work being conducted by CEC in South Fork is currently underway.
- The Harmon Creek (NPCD) contract is moving forward, work on the seep box on site 13 is underway.

Dam Rehab

- Gannett Fleming is continuing to work on planning studies for Brush Creek 9 & 15 and New Creek 1 & 17, and perform the construction oversight for UDC1.
- Upper Deckers 1
 - The contract and permit process is beginning for UDC1 with construction slated for 2017/2018.
 - WVCA is preparing the permit applications and mitigation plan as well as preparing the contract.
- There was a scoping meeting held for New Creek 17 on December 5, 2016 in Keyser.
- NPCD, SCD, MCD and PVED – Please track hours that District Supervisors attend any rehab meetings.
- Reminder: Rehab meetings are held the first Wednesday of each month. Any District that has rehab projects can participate in these meetings by phone.

Streams

- Stream management plan training for WVCA staff will be provided over the winter. Gene will go over the Stream Management Plan at the quarterly meeting.

Section Staff Update

Due to Sharon Sunderland's retirement, the following adjustments have been made to cover the Watershed Section workload: Karen Sticklely will be responsible for preparing the Emergency Action Plans for PVCD, EPCD, TVCD and MCD. Kim Neal will be responsible for Emergency Action Plans for CCD, SCD, LKCD, ECD, GVCD, GCD, NPCD, WFCD and SCD. Watershed Managers will be scheduling sponsor and OES meetings with Districts.

Each area manager will be contacting area directors to provide details of activities in their respective areas. As always, feel free to contact Gene or Penny for further information.