

**EASTERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
July 19, 2017**

MINUTES

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 7:00 pm. by Lin Dunham, -Chairman, at the USDA Service Center in Martinsburg, WV.

Pledge of Allegiance/Prayer

Introductions

The following were in attendance of the meeting:

District Supervisors: James Michael, Daniel Lutz, Floyd Kursey, Lin Dunham, Robert Boarman and Nancy Lutz.

WVCA/EPCD: Sherry Duncan, Danielle Watson and Jeremy Salyer

NRCS: Tim Canfield

Agenda Approval- Robert Boarman moved to accept the agenda as presented. Floyd Kursey seconded. Motion carried.

Minutes- Floyd Kursey moved to accept the minutes for the June 21 meeting. Daniel Lutz seconded. Motion carried.

Agency Reports:

WVCA/EPCD:

Jeremy Salyer- Jeremy reviewed his report. Farm Tours are July 26. Meeting 9am at the Shop and Save in Inwood. For Chesapeake Bay, Suzy asked Jeremy to report that funding did not come through as expected and EPCD is not getting the \$6297 for postage and printing.

*Danielle Watson-*Currently working on updating the Sleepy Creek septic repair application and the Sleepy Creek Watershed Based Plan. There needs to be an addendum to the contract for the Recreational Access for Shanghai. It was too late to be added to the agenda, but needs to be handled promptly. The chairman called for a special board meeting to be held July 26 at O'Sullivan Farms at 10:30 am.

Sherry Duncan- Barbie left a timeline for the farm tour. There is only one hour to cover all of O'Sullivan Farms Conservation BMP's. We did move FY16 Travel over to general as previously moved. This will help make up for the loss of Chesapeake Bay money.

Daniel Lutz-in the next 15 years O'Sullivan Farms will qualify for a Centennial Farm and the farm he leases Heirwood in 2020 will be a Sesquicentennial Farm-150 years.

NRCS:

Tim Canfield- Michael Omps has started to work in place of Howard Butts. Ten cover crop applications were approved, 3 additional high tunnels were approved in Morgan County and one forestry contract. Tim had a meeting with the Jefferson County Water Advisory board. They are going to review when the last rapid watershed assessments were completed to help identify problem areas.

Cooperator Approval

Cooperator Approval-Resa Ingram-Orsini-James Michael moved to approve Resa Ingram-Orsini as a cooperator. Floyd Kursey seconded. Motion carried.

Jefferson County WQIP

Septic Pumping Approvals- Dominic Speranza, Linda Dailey-Floyd Kursey moved to approve Dominic Speranza and Linda Dailey for septic pumping. Robert Boarman seconded. Motion carried.

Sleepy Creek

Septic Pumping Approvals- Steven Weller-Daniel Lutz moved to approve Steven Weller for septic pumping. James Michael seconded. Motion carried.

Approve Septic Pumping Payments- Linda Giltay, Kenneth Mitchell-Daniel Lutz moved to approve payments for septic pumping for Linda Giltay \$132.50 and Kenneth Mitchell \$112.50. James Michael seconded. Motion carried.

Approve septic repairs-Chris Simonpietri \$7300 and Jabie Plank \$6800-James Michael moved to approve Chris Simonpietri for septic repair up to \$7300 and Jabie Plank up to \$6800. Floyd Kursey seconded. Motion carried.

New Business

Approve CIG grant payments for Michael Duncan Jr. \$3924.06, Drilake Farm \$2099.70, Alfred Owens \$3854.34 and Hershey Farms \$2796.90-Floyd Kursey moved to approve the following payments for the CIG Grant demo: Michael Duncan Jr. \$3924.06, Drilake Farm \$2099.70, Alfred Owens \$3854.34 and Hershey Farms \$2796.90. Robert Boarman seconded. Motion carried.

Approve Warm Springs O&M contract and advertising-Jeremy informed supervisors that due to some new developments that all mowing must be done using a slope mower. James Michael approved to go ahead with contracting and advertising. Floyd Kursey seconded. Motion carried.

Approve LOR for Ag-Enhancement Program-\$63,000-Floyd Kursey moved to send an LOR for the Ag-Enhancement program in the amount of \$63,000. James Michael seconded. Motion carried.

Review and approve NRCS Civil Rights Responsibilities for Partners Checklist-Robert Boarman moved to approve the NRCS Civil Rights Responsibilities for Partners Checklist. Floyd Kursey seconded. Motion carried.

Approve close out of the Opequon Creek Watershed Close-Out Supplement-James Michael gave the background on the project that was started in the 1980's. James Michael moved to approve the NRCS Civil Rights Responsibilities for Partners Checklist. Daniel Lutz seconded. Motion carried.

Nomination for Carroll Greene Award (due September 1)--Nomination for Honorary Member at Large (due September 1)--Nomination for Lifetime Honorary Member (due September 1)-District manager reviewed the qualifications for each category. Supervisors will bring back nominations at the August meeting. Item tabled.

Financial Reports

Approve financial reports/expenses-Floyd Kursey reviewed the financial reports. Robert Boarman moved to approve the financial reports and expenses. Daniel Lutz seconded. Motion carried.

Supervisor Reports

James Michael-Jim will be attending a meeting tomorrow in regards to the Edminsten stream restoration project.

Quarterly meeting had 40-50 attendees. Only 2 districts were absent. Jim had members from Sleepy Creek Watershed Association and Warm Springs Watershed Association attend to give reports on how they work with the district to get things done. Congressman Mooney's representative came and gave an update on the federal side.

Lin Dunham-gave a report from the Education Committee of the WVACD

There will be a teacher training for Envirothon on September 26 in Flatwoods.

Century Farm applications were reviewed. James Michael's farm will be recognized this year. They talked about also recognizing Sesquicentennial (150 Years) and Bi-Centennial farms (200 years).

Next year all scholarship applications will be mailed directly to the association office.

The next Quarterly meeting will be in October and Steve Miller is coming to talk to the committee about conservation camps.

The Operations Committee decided to keep with the 2 day quarterly meetings at different locations and discussed fair displays.

The Natural Resource committee voted to continue supporting the Grasslands Conference and the Appalachian Grazing Conference.

Special Meeting to discuss changing the State Farm contest. A possible grant of \$40,000 to cover cost of the contest and a \$10,000 prize. Seven districts are not participating this year. Program out of Kentucky.

Ladies of the Auxiliary-looking for a donation to keep the scholarship program going. If the district cannot donate, Lin will ask the supervisors to donate. Jeremy will get clarification.

Daniel Lutz-Discussed sink hole in Jefferson County. He is working with the Jefferson County Engineering Dept. No one can locate the notice of violation from DEP. Working on a solution.

Floyd Kursey-Need to think about a date for our banquet.

Nancy Lutz moved to adjourn meeting 8:30 pm. Robert Boarman seconded. Motion carried.

Lin Dunham
Chairman

Robert Boarman
Secretary