

NORTHERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING

July 13, 2017
10:00 a.m.

SUPERVISORS PRESENT:

Charles Pugh, Hancock County
Ed Huff, Hancock County
James Caldwell, Brooke County, Chairman
Steve Paull, Brooke County, Vice-Chairman
Robert Luchetti, Ohio County
Cele Duvall, Ohio County, Treasurer
David McCardle, Marshall County, Secretary
Mark Fitzsimmons, Marshall County

ASSOCIATE SUPERVISORS PRESENT:

Betty Schafer, Marshall County
Ruth Milliken, Marshall County
Gary Dean, Marshall County

OTHERS PRESENT:

Veronica Gibson, District Manager, WVCA
Kim Fisher, Area Director, WVCA
Katie Fitzsimmons, District Conservationist, NRCS
Ed Hanson, Soil Technician, NRCS
Toni Reynolds, District Coordinator, NPCD

Chairman James Caldwell called the meeting to order on Thursday, July 13, 2017 at 10:00 a.m. at the USDA Service Center in McMechen, WV.

Minutes:

Charles Pugh made a motion to approve the minutes of the July 2017 Board meeting and the June 22, 2017 special meeting as presented. Seconded by Mark Fitzsimmons. Motion passed.

Financial Report:

Cele Duvall reviewed the financials for June 2017. They will be filed for audit.

OLD BUSINESS

Equipment:

- There have been no additional bids received for a new spreader. The specifications from the Witmer's bid will be copied and sent to additional vendors for a bid request.

USDA Building Complex:

- Addition to Equipment Building – No bids.
- Paving Bids – One bid was received from Wilson Blacktop. **Mark Fitzsimmons made a motion to solicit bids for the cost to concrete the back lot. Seconded by Charles Pugh. Motion passed.**

Education:

- Mark Fitzsimmons reported the following:
 - More plants need to be planted in the high tunnel and garden that the students will be able to pick in the fall.
 - A Hands-on Ag Day meeting will be held following this meeting.
 - Tentative dates for the State Farm judging are August 28 – 30.

Watershed:

- The NPCD work crew reported that they did not feel that all the debris was removed from Wheeling Creek site #3 and #25 as contracted. There was damage to the district equipment because of debris not removed. **Robert Luchetti made a motion to write a letter to Vincent Excavating to make them aware of the work that was not completed and that they will receive payment when it is complete. Damage to equipment will be listed on the letter. Seconded by Cele Duvall. Motion passed.**
- There was a report from a landowner in Glen Dale that he has not received a call back from the watershed division for a CCR. Kim Fisher wrote down the information and will look into it.
- An email was received from Ed Martin. He will be at Harmon Creek site #1 today. He received a report regarding concerns of the water elevation.

NEW BUSINESS

NPCD Scholarship:

- **Cele Duvall made a motion to award \$1,500 scholarship to Cheyanne Reinbeau. Seconded by Mark Fitzsimmons. Motion passed.**

Carroll Green Nomination:

- **David McCardle made a motion to nominate Mark Fitzsimmons for the Carroll Greene Award. Seconded by Cele Duvall. Motion passed.**

WVACD Honorary Member at Large:

- **Cele Duvall made a motion to nominate Betty Schafer for the WVACD Honorary Member at Large award. Seconded by Robert Luchetti. Motion passed.**

WVACD Lifetime Honorary Member:

- **Mark Fitzsimmons made a motion to nominate Robert Luchetti for the WVACD Lifetime Honorary Member award. Seconded by David McCardle. Motion passed.**

Area II Farm Judging:

- The Area II Farm judging will be held July 27 at the Family Roots Farm at 11:00 am. Lunch will be served at noon.

Ohio County Country Fair:

- The Ohio County Country Fair will be held October 6 – 8. The District will have a display.

FY18 Committee Appointments:

- The FY18 committee appointments will remain the same as FY17 with the exception of the chairman for the Grassland Committee. David McCardle wants to remain on the committee but not as chairman. The committee members will remain the same but a chairman has not been assigned.
- **Cele Duvall made a motion to appoint David McCardle and Mark Fitzsimmons as WVACD Directors for FY18. Seconded by Robert Luchetti. Motion passed.**

NPCD Work Crew Truck:

- **Mark Fitzsimmons made a motion for the District to purchase a 4 door ¾ to 1 ton truck with an 8 foot bed for the work crew. Purchasing options need to be sought through the State of WV and Bob Robinson. Seconded by David McCardle. Motion passed.**

WVU Extension Women in Agriculture:

- A request for a donation was received from WVU Extension for their annual Women in Agriculture event. No motion was made.

Sam's Club Incentives:

- Incentives are accrued on the district Sam's Club account. The incentives are to be spent on district expenses.

Letter of Request:

- \$4,638.12 – District Support – FY17 4th Qtr CD Employee
Robert Luchetti made a motion to approve the letter of request listed above. Seconded by Charles Pugh. Motion passed.

New Conservation Agreements:

- Grant Carter/Marshall County/58 acres
- Jeff Och/Ohio County/94 acres
- Lisa Hrutkay/Ohio County/6 acres

David McCardle made a motion to accept the names listed above as new cooperators. Seconded by Robert Luchetti. Motion passed.

Ag Enhancement Program:

- Modification – Richard Deever/Pasture Division Fence payment approved for \$3,197.25 at June 13, 2017 board meeting. Payment amount should have been \$2,554.86. **Mark Fitzsimmons made a motion to modify the contract for Richard Deever as listed. Seconded by Robert Luchetti. Motion passed.**
- Review Flat Rate Payments – **Cele Duvall made a motion to keep flat rate payments as they are but to add that cost share payments are not to exceed the total of receipts and invoices that are received. This will begin with applications received starting on the July 17 round. Seconded by Mark Fitzsimmons. Motion passed.**
- Review Tons per Acre for Lime – No changes will be made.

CORRESPONDENCE

Secretary David McCardle read the following correspondence: 1) Current copy of the Market Bulletin. 2) Several thank you cards from Jr. Conservation Camp scholarship recipients. 3) A thank you from the City of McMechen for the donation for their annual festival.

REPORTS

WVCA

Kim Fisher, Area Director

- The monthly report was distributed to each supervisor.
- State budget cuts will be absorbed by not filling vacant positions at the WVCA.

NRCS

Katie Fitzsimmons, Area Conservationist

- Reviewed field office report.
- Through October Katie will be at the NPCD office on Tuesday and Thursday and at the MCD office on Monday and Wednesday.
- July 18 a pasture walk will be held at Rock Valley Farm.

NPCD

Keith Pyles, Work Crew Supervisor

- The crew had to work more hours at Wolf Run than what was agreed upon on the work order. More time was needed because the contractor did not remove all the debris and the crew removed it.
- The contractor did not remove the debris from the riser at Middle Creek dam. Keith called Ryan Cooper to let him know but he has not heard back from Ryan.

Supervisors

Charles Pugh

- The Hancock County Fair is September 15 – 17. Veronica will take the display to the fair and set it up. Ed Huff will take it down. Arrangements will be made to get the display back to the office.

Ed Huff

- Ed attended the Hancock County 4-H Banquet. They were very appreciative of the conservation camp scholarships.

Mark Fitzsimmons

- Mark would like to have all the AgEP information listed on the district Facebook page. It was decided in a previous meeting that Jenn Kile and Katie Fitzsimmons would maintain the District Facebook page.
- Mark attended a WVCAC meeting. There was a discussion about changing the award for the State Conservation Farm winner.

NEXT MEETING –The next meeting will be held on Thursday, August 10, 2017 at 10:00 a.m. at the USDA Service Center in McMechen.

There being no further business, Chairman James Caldwell adjourned the meeting at 11:50 a.m.

James Caldwell, Chairman

David McCardle, Secretary

Minutes submitted by Veronica Gibson