

**EASTERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES
September 20, 2017
MINUTES**

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 7:00 pm. by Lin Dunham, -Chairman, at the USDA Service Center in Martinsburg, WV.

Pledge of Allegiance/Prayer

Introductions

The following were in attendance of the meeting:

District Supervisors: James Michael, Daniel Lutz, Floyd Kursey, Lin Dunham, Todd Butler and Nancy Lutz.

WVCA/EPCD: Sherry Duncan, Suzy Campbell, Barbie Elliott and Heather Duncan

NRCS:

Other: Howard Wachtel, Shepherdstown Community Club and Shawn Walker, Trees101

Agenda Approval- James Michael moved to accept the agenda as presented. Nancy Lutz seconded. Motion carried.

Minutes- Daniel Lutz moved to accept the minutes for the August 16 meeting. James Michael seconded. Motion carried.

Public Comment: Daniel Lutz suggested letting our visitors present at this time.

Mr. Wachtel and Shawn Walker gave a presentation about the Green Ash trees that are in Morgan Grove Park. There are approximately 70 surviving Green Ash trees in the park that are threaten by the Emerald Ash Borer. Mr. Walker with the backing of the Shepherdstown Community Club has been treating the trees for the past 5 years. The trees need to be treated every other year with Tree-age (emamectin benzoate) at a cost of about \$12,000 per treatment. The Shepherdstown Community Club is requesting \$1500 from the EPCD to apply towards the treatment in the spring of 2018. Several questions were asked. The vote was postponed until we reached the item on the agenda.

Agency Reports:

WVCA/EPCD:

Suzy Campbell- Suzy reviewed Jeremy's report in his absence. Suzy did not have an update on the Warm Spring Dams mowing. Suzy handed out Chesapeake Bay newsletters and invited the supervisors to sign up on line to see them. Currently working on the Phase III WHIP.

*Barbie Elliott-*reported that we were unable to get enough apple trees for the tree sale so we will be selling pear trees.

*Sherry Duncan-*Sherry handed out packets that had the lasted update on the sink hole in Jefferson County, the draft copy of the new SSPR program and the comments made by each district during the last listening session with Brian Farkas for review by the supervisors. The listening session in our district will be November 15 at 1 pm. following our first morning board meeting.

NRCS:

Tim Canfield- Tim reported they have been busy the last 6 weeks with 22 new contracts bringing their total to \$500,000 and about 40 contracts.

Shepherdstown Community Club-request for \$1500 for treatment of Green Ash trees to prevent Emerald Ash Borer-Discussion of funds. Daniel Lutz moved to grant the Shepherdstown Community Club \$750 from the district's tree fund and \$750 from the Jefferson County Water Improvement Program. Nancy Lutz seconded. Discussion ensued. The chairman called for a vote: 2-yes 3-no. Motion failed.

Approve banquet expenses-Food \$14/plate, decorations, table covers- The awards banquet will be October 3rd at the Berkeley County Youth Fairgrounds. Hedgesville High School Consumer Science Simulated Work Place will cater. James Michael moved to approve the cost of \$14 per plate for the meal and \$300 for other cost such as tablecloths and decorations. Todd Butler seconded. Motion carried.

WVU Extension Service-Women in Agriculture Conference-request for support-Floyd Kursey moved item be tabled due to lack of support. Todd Butler seconded. Motion carried.

Photo/Poster Award Payouts-The Education Committee met earlier today and it is their recommendation to approve the following awards: Poster Contest Matthew Simpson (4-6 grade) first place \$25 and Ksusha Rose Lowry-Neufeld (7-9 grade) first place \$25 and for the Photo Contest youth division Matthew Simpson first place \$100, Ksusha Rose Lowry Neufeld second place \$50 and Adult division Steffanie Simpson first place \$100. James Michael moved to approve the recommendation of the education committee. Floyd Kursey seconded. Motion carried.

Journal Ag Publication-The journal has started a new bi-weekly ag section called Mother Earth News. Heather inquired about the cost of doing a story and an ad. The full-page cost ranged from \$830-\$999. The recommendation of the Education Committee was not to take any action. Item died due to lack of motion.

World without Water Day-Heather reported that the World without Water Day is October 12th. It is to make people aware of how much water they use and how they could conserve. Floyd Kursey moved to promote the day ahead of time through local radio. Todd Butler seconded. Motion carried.

3rd grade Seedlings- The education committee recommends purchasing the American Arborvitae for the third-grade tree program. The approximate cost for 500 trees and packaging would be \$505. James Michael moved to approve the recommendation of the education committee with funds coming from the tree account. Floyd Kursey seconded. Discussion. Vote 4 yes, Daniel Lutz abstained. Motion carried.

Wildwood Middle School request for support for National FFA Conference-Floyd Kursey moved to support Wildwood Middle School in the amount of \$250 to go to the National FFA Conference. Todd Butler seconded. Motion carried.

Chesapeake Bay Program

Approve Cover Crop payments- Robert Cloud, Brian DeHaven, Glascocks Produce, William Griffith, David Mallatt, Terry Dunn, Tri-County Farms, High Horizons Farm, Oakwood Farm-James Michael moved to approve the following payments:

Last Name	First Name	Farm	Tract	Field	Acres	Amount	Check #
Cloud	Robert	254	499	12	5	\$ 300.00	10105
DeHaven	Brian	906	4806	3,4	25	\$ 1,500.00	10093
Glascocks Produce		609	3498		20	\$ 1,200.00	10096
Griffith	William E	276	2017	5	15	\$ 900.00	10100

Mallatt	David	521	507	9	9.5	\$ 475.00	10084
Dunn	Terry	71	75	2,7	9.51	\$ 570.60	10090
Tri County Farms		25	490	1	60	\$ 3,600.00	10106
High Horizons Farms		549	392	1	75	\$ 4,500.00	10103
Oakwood Farm		1159	293		75	\$ 4,500.00	10097
					294.01	\$ 17,545.60	

Floyd Kursey seconded. Motion carried.

AEP Program

Approve Lime payment: Robin Kackley

Approve Hay Reseeding payments: Michael Duncan, Richard Martz, Charles Moore, Bruce Qualls

Approve Pasture Reseeding payments: Buds Farm, Charles Moore, James Hutzler, Ryan West

Approve Hay/Pasture Establishment Payment: Butler Family Limited Partnership, Charles Burkhart, Glen M. Cushwa, Willie Hayes, Michael Weigle, Michael Duncan, Jeremy Perkins, Thomas LeFevre-

Floyd Kursey moved to approve the following AEP payments:

AEP LIME Payment Approval									
	Last Name	First Name	Farm	Tract	Field	Acres	Tons	Amount	Check
1	Kackley	Robin A.	86	2081	1,6,7,8,9	75	60	\$ 1,200.00	10089

AEP Hay Reseeding Payment Approval									
	Last Name	First Name	Farm	Tract	Field	Acres	Amount	Check #	
1	Duncan	Michael	Dianes			7.08	\$ 460.20	10086	
2	Martz	Richard E.	135	265	2	16	\$ 1,040.00	10098	
3	Moore	Charles RD	550	201	2,3	26.5	\$ 1,722.50	10082	
4	Qualls	Bruce	427	97	14	32.71	\$ 2,126.15	10099	
5	West	Ryan	1135	5043	1,2,3,4,5	47.05	\$ 3,058.25	10109	
						129.34	\$ 8,407.10		

AEP Pasture Reseeding Payment Approval									
	Last Name	First Name	Farm	Tract	Field	Acres	Amount	Check #	
1	Buds Farm LLC		1125	1105	4,5	20	\$ 1,300.00	10102	
2	Moore	Charles RD	530	180	5	10.8	\$ 702.00	10083	
3	Hutzler	James	719	34	12,16	18.29	\$ 1,188.85	10104	
						49.09	3190.85		

AEP Establishment Payment Approval									
	Last Name	First Name	Farm	Tract	Field	Acres	Amount	Check #	
1	ly Limited Partnership LLC		763	371	1	19.54	\$ 2,442.50	10081	
2	Burkhart	Charles T.	168	1056	5,9	16.49	\$ 2,061.25	10095	
3	Cushwa	Glen M.	256	708	8	13.87	\$ 1,733.75	10085	
4	Haines	Willie	1243	1230	1	10	\$ 1,250.00	10091	
5	Weigle	Michael	850	190	2	10	\$ 1,250.00	10087	
6	Duncan	Michael	726	738	1	20	\$ 2,500.00	10108	
7	LeFevre	Thomas E.	688	83	1	31.2	\$ 3,900.00	10110	
8	Perkins	Jeremy	1007	483	4,14	20.5	\$ 2,562.50	10107	
						141.6	17700		

Todd Butler seconded. Motion carried.

Jefferson County WQIP

Septic Pumping Approvals- Jeffrey Steplowski, Nancy Regester, Tom Copenhaver, Lee Ray Wall-Floyd Kursey moved to approve Jeffrey Steplowski, Nancy Regester, Tom Copenhaver, Lee Ray Wall for septic pumping. Todd Butler seconded. Motion carried.

Septic Pumping Payment Approvals- Anna Testa, Jeff Santacruce, Holly Lambert, Francis Green, Jason Duncan, Barbara Ledford, Kim Stephenson, Thomas Broomall-Floyd Kursey moved to approve the following for septic pumping payments:

Last	First	Amount	Check #
Testa	Anna	\$150.00	10068
Santacruce	Jeff	\$125.00	10073
Lambert	Holly	\$150.00	10071
Green	Francis	\$125.00	10070
Duncan	Jason	\$150.00	10072
Stephenson	Kim	\$150.00	10074
Ledford	Barbara	\$150.00	10069
Broomall	Thomas	\$150.00	10077

Todd Butler seconded. Motion carried.

Approve revised Septic Pumping application form for Jefferson County Water Improvement Program- Floyd Kursey moved to approve the revised septic pumping application form for Jefferson County Water Improvement Program effective 09/20/17. Todd Butler seconded. Motion carried.

Sleepy Creek

Septic Pumping Approvals- Randy Griffin, Sandra Tenneson-James Michael moved to approve Randy Griffin and Sandra Tenneson for septic pumping. Floyd Kursey seconded. Motion carried.

Approve Septic Pumping Payments- Lori Fairbrother, Richard Tetlow-James Michael moved to approve the following payments:

Last	First	Amount	Check #
Fairbrother	Lori	\$119.25	10075
Tetlow	Richard	\$132.50	10076

Floyd Kursey seconded. Motion carried.

Approve septic repairs- William Place \$5345.69-James Michael moved to approve the septic repair for William Place in the amount of \$5349.69 to be done by Berkeley Earthworks. Floyd Kursey seconded. Motion carried.

Approve Cooperative Agreement for Mr. and Mrs. Barger for the Tree Buffer Planting-James Michael moved to approve the cooperative agreement for Barger tree buffer planting. Discussion ensued. Floyd Kursey seconded. Vote 4-yes 1-no motion carried.

Financial Reports

Approve financial reports/expenses-Floyd Kursey reviewed the financial reports. James Michael moved to approve the financial reports and expenses. Todd Butler seconded. Motion carried.

Appoint Floyd Kursey to renew CD for Back Creek State Match- Pam Russell approved the renewal of the CD for Back Creek State Match for 18 months at 1.35% interest rate. James Michael moved to renew the CD at the recommendation of Pam Russell. Floyd Kursey seconded. Motion carried.

Supervisor Reports

Daniel Lutz-Danny wanted to know if it is OK to attend the Drone Meeting to be held at the WVU farm in Kearneysville. Floyd Kursey moved to grant permission for any supervisor to attend the drone meeting to be held in Kearneysville. Todd Butler seconded. Motion carried.

Meeting adjourned at 9:20 pm.

Lin Dunham
Chairman

Robert Boarman
Secretary