

**EASTERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES
November 15, 2017
MINUTES**

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 10 am. by Lin Dunham, Chairman, at the USDA Service Center in Martinsburg, WV.

Pledge of Allegiance/Prayer

Introductions

The following were in attendance of the meeting:

District Supervisors: James Michael, Daniel Lutz, Floyd Kursey, Lin Dunham, Todd Butler, Robert Boarman and Nancy Lutz.

WVCA/EPCD: Sherry Duncan, Jeremy Salyer, Russell Young, Jennifer Skaggs and Heather Duncan

NRCS: Fayeann Crawford, Amy Henry and Susie Funka-Petry

Other: Jefferson Engineers FLL Team and parents, Mary Sell

Agenda Approval- Robert Boarman moved to accept the agenda as presented. Todd Butler seconded. Motion carried.

Minutes- Jim Michael moved to accept the minutes for the October 18 meeting. Floyd Kursey seconded. Motion carried.

Public Comment: Robert Dunham suggested letting our visitors present at this time.

The Jefferson Engineers First Lego Team presented a presentation on Urban Storm Water. Supervisors were very impressed with their presentation. They did well at regionals and are headed for the State competition.

Jennifer Skaggs and Russel Young presented a PowerPoint on The Trends of Ag-Enhancement.

Agency Reports:

WVCA/EPCD:

Jeremy Salyer- Jeremy reviewed his report. The dates for next Quarterly meeting have been changed to January 16 and 17. The April dates have also changed to April 16 and 17. Ag Day at the Capitol is February 7. Please encourage your legislators to attend the breakfast. WVCA has not incurred any mid-year budget cuts. Please review the new SSRP program and provide comments to Jeremy or Brian.

NRCS:

*Amy Henry-*The first deadline for program sign up ended November 3. Ranking deadline is December 22. Second sign up ends January 12.

New Business

Morgan Grove Ash Trees-request for \$500-Nancy Lutz and Herb Peddicord visited Morgan Grove Park and inspected the Ash trees. Both were impressed with the work that the Shepherdstown Community Club has done in trying to save these trees. Floyd Kursey said that he also visited the park and although he did see some dead limbs that overall the trees did look better than the untreated trees he has seen. Floyd Kursey moved to provide \$500 from the district tree account to help with next year's treatment of the Ash trees. James Michael seconded. Motion carried.

Approve LOR for Chesapeake Bay Education-\$1500-Robert Boarman moved to send an LOR for Chesapeake Bay Education in the amount of \$1500. James Michael seconded. Motion carried.

Approve budget for Legislative Forum-The Legislative Forum will be held December 12th at 2 pm. James Michael moved to provide refreshments up to \$200. Todd Butler seconded. Motion carried. Daniel Lutz moved to provide thumb drives to the legislators, both here and at Ag-Day, with the PowerPoint program on them. Sherry and Heather will locate the best deal on the thumb drives. Nancy Lutz seconded. Motion carried.

Order pocket calendars- The DM offered supervisors two choices for pocket calendars. A new spiral book or the calendar with the pen. Daniel Lutz moved to purchase 50 of the pocket calendars with the pen at a cost of up to \$200. Nancy Lutz seconded. Motion carried.

WVCA/NRCS Youth Conservation Education Grant-Heather discussed the grant with the supervisors with the help of Russell Young and Susie Funka-Petry. Robert Boarman moved to send out the grant information out to schools, extension, ag teachers and watershed associations. Nancy Lutz seconded. Heather requested that supervisors send her contact information for anyone that they think should receive the information. Motion carried.

Chesapeake Bay Program

Approve Cover Crop payments- Christina Bernard, Burns Farm, Darrion Clemons, Guy Cole, Michael Duncan, Michael Duncan Jr., William Griffith, Timothy Hough, HyCrest Farm, Thomas LeFevre, Lyle C. Tabb and Sons, Jason Magaha, Dale Mesner, Rolling Acres, Tim Smith, Charles Ware, Stewart Ware, Ryan West, Carla Kitchen, Locust Grove Farm, Alta Vista Farm, John Harminson, Larry Omps, Glen Elm Farm, Jeremy Perkins, Terry Hovermale, Charles Burkhart-Todd Butler moved to approve the following cover crop payments:

Last Name	First Name	Farm	Tract	Field	Acres	Amount	Check #
Bernard	Christina	698	588	2,3,4,7	75	2250.00	10218
Burns Farm		1093	190	1	15	450.00	10177
Burns Farm		1093	190	9	40	1600.00	10176
Clemons	Darrion	411	1092	3a	5	200.00	10184
Clemons	Darrion	317	1084	4	7	280.00	10183
Clemons	Darrion	411	1092	3b	7	210.00	10185
Cole	Guy M.	356	907	1,6,7,8	37	1480.00	10186
Duncan	Michael	494	564	4,5	36.18	1085.40	10194
Duncan JR	Michael	484	554	1	11	440.00	10191
Duncan JR	Michael	staubs farm			9	270.00	10192
Duncan JR	Michael	484	554	5	11.79	353.70	10193
Griffith	William	276	2017	5	16	480.00	10201
Hough	Timothy Todd	275	308	1,3	37.5	1125.00	10198
HyCrest Farm LL		75	79	13	13	390.00	10187
LeFevre	Thomas E.	777	4662	1,2	19	760.00	10197
Lyle C. Tabb and Sons Inc.		126	140	3,7	75	3000.00	10190
Magaha	Jason W.	88	93	1,2	6.99	209.70	10188

Mesner	Dale	286	258	4,9	18.5	740.00	10179
Mesner	Dale	317	307	1	2.5	100.00	10181
Mesner	Dale	47	248	1,2,3	13.26	530.40	10182
Mesner	Dale	393	276	1,2	9.5	380.00	10180
rolling Acres		907/5223/1070		13,5,2,1,4	45	1350.00	10195
Smith	Timothy W.	502	574	2	8	240.00	10199
Smith	Timothy W.	215	239	1,2	30	900.00	10200
Ware	Charles	616	647	4,6	15	600.00	10178
Ware	Charles	244	1098	5,6,13	32	960.00	10217
Ware	Stewart	103	112		42	1260.00	10223
West	Ryan	166	150		10	400.00	10196
Kitchen	Carla J.	304	2101		6	180.00	10212
Kitchen	Carla J.	1205	5112		15	450.00	10211
Locust Grove Farm		201	226		14.96	448.80	10189
Alta Vista Farm		217	241	1,4	51	1530.00	10215
Harminson	John	218	128	1	11	330.00	10231
Omps	Larry	158	78	1	20	600.00	10219
Glen Elm Farm		1164	217	2,4,6	33.13	993.90	10220
Perkins	Jermey	1007	183	1	14.94	597.60	10213
Perkins	Jermey	618/4932	1007/483	5,4,14	29.2	1460.00	10214
Hovermale	Terry	131	215	1, 12, 13	18	720.00	10224
Ware	Stewart	140	154	5,6,10	18	540.00	10222
Duncan	Michael	726	738	2,5	5	150.00	10221
Burkhart	Charles T.	1336/5419	646/249	1,6,7	32.27	968.10	10216
						31012.60	

Nancy Lutz seconded. Motion carried.

Approve Heavy Use Area Payments- Thomas Newcomer-Nancy Lutz moved to approve the payments for Heavy Use Area for Thomas Newcomer in the amount of \$1500. Todd Butler seconded. Motion carried.

Approve Divisional Fence Payment-Lyle C Tabb and Sons Inc. as amended previously approved for \$4917 total footage qualifies them for \$5000-Nancy Lutz moved to approve the amendment and the payment for Lyle C. Tabb and Sons Inc. for divisional fencing in the amount of \$5000. Todd Butler seconded. Motion carried.

AEP Program

Approve Lime payment-Cecil Polan, David Silver, Gerald Cooperman, Joe Grantham-James Michael moved to approve the following payments for the lime program:

Last Name	First Name	Farm	Tract	Field	Acres	Tons	Amount	Check #
Polan	Cecil	732	141	1	9	9	180.00	10203
Silver	David	3124/5249	962/4871	2	15.33	22.49	292.37	10204
Cooperman	Gerald	255	1012	2,5	9.3	13.27	182.46	10205
Grantham	Joseph	1225	1208	4-Jan	46.05	44.7	894.00	10226

Nancy Lutz seconded. Motion carried.

Approve sign up dates for FY18 second half- the proposed sign up dates are December 4 through January 12 for Forage Reseeding (hay or pasture), Hay and Pasture Establishment, Eroast Seeding, Heavy Use Area Protection, Stream Protection and Divisional Fencing and Watering Trough. Lime would be on a continual signup. James Michael moved to approve the signup dates as proposed. Nancy Lutz seconded. Motion carried.

Jefferson County WOIP

Septic Pumping Approvals-Alison Cannon, Stanley Dunn (3 rental properties), Thomas Custer, Rachel Spiegelberg- Nancy Lutz moved to approve the following applications for septic pumping:

Last Name	First		
Cannon	Alison		
Spiegelberg	Rachel		
Dunn	Stanley	1371 Myerstown rd.	
Dunn	Stanley	932 Cranes Lane	
Dunn	Stanley	1045 Cranes lane	
Custer	Thomas		

Todd Butler seconded. Motion carried

Septic Pumping Payment Approvals- Tom Copenhaver-Nancy Lutz moved to approve Tom Copenhaver for septic pumping payment in the amount of \$150. Todd Butler seconded. Motion carried.

Sleepy Creek

Septic Pumping Approvals- Timothy Scalla- James Michael moved to approve Timothy Scalla for septic pumping. Nancy Lutz seconded. Motion carried.

Approve Septic Pumping Payments- Jerry West, William Place-James Michael moved to approve the following for payment:

Last	First	Amount	Check #
Place	William	\$132.50	10210
West	Jerry	\$132.50	10206

Nancy Lutz seconded. Motion carried.

Approve septic repair-Timothy Scalla up to \$6,152-James Michael moved to approve Timothy Scalla for septic repair up to \$6152. Nancy Lutz seconded. Motion carried.

Financial Reports

Approve financial reports/expenses-Floyd Kursey reviewed the financial reports. Nancy Lutz moved to approve the financial reports and expenses. James Michael seconded. Motion carried.

Supervisor Reports

Floyd Kursey- went to meeting at Blue Ridge CTC. He thought the talk about food tunnels and year-round vegetable production was interesting. Floyd thought that the criticism of a fellow supervisor during last month's meeting could have been handled better.

Robert Boarman-Agreed with Floyd. If you are going to criticize someone at least have facts about what they had wrong.

Nancy Lutz- Nancy thanked Floyd and Robbie and would like to consider the subject closed. Nancy and Danny have been thinking about the farm award for next year and have a candidate in mind. Nancy is going to take photographs through the year to help prepare for the contest.

James Michael-The DEP and EPA were in the area to conduct a visit of projects. Jim said that they visited his farm and they had a very nice tour.

Daniel Lutz-For the legislative breakfast on February 7 Danny will be providing apples, apple butter and maybe some greens or tomatoes from local businesses.

Nancy Lutz-Nancy wanted to thank Mary Sell for attending the meeting. Nancy is hoping that Mary will want to become an associate supervisor

Meeting adjourned at 11:50 am.

Lin Dunham
Chairman

Robert Boarman
Secretary