



MINUTES

Western Conservation District Board Meeting November 16, 2017

In Attendance

Supervisors: Charles Lipscomb, Chairman; Oscar Harris, Vice-Chairman; Donald Stephens, Jim Withrow, Secretary; Bob Siebel, Treasurer
Supervisor Absent: Jeremy Grant

Others: Jennifer Skaggs, Russell Young, WVCA; Jackie Byars, District Conservationist, NRCS; Kim Fisher, Area Director, WVCA; Russell Kidwell, Conservation Technician WVCA; Sherry Pearson, District Manager

Call to Order

The regular meeting of the Western Conservation District Board was called to order at 9:10 a.m. on November 16, 2017 at the district Office in Point Pleasant by Chairman Lipscomb.

Approval of Agenda & Minutes

On a Harris/Siebel motion the agenda was adopted. Motion carried.

On a Withrow/Siebel motion the minutes of the October meeting were approved. Motion carried.

Financial Reports

General & CDO Funds - District CPA, Dennis Brumfield reviewed the financial reports.

Co-Administered Funds - WCD Co-Administered Funds Report was presented as prepared by WVCA.

Both reports will be field for audit.

LOR's- Letters of Request were approved on a Harris/Siebel motion.

WVCA – MC 13 OM&R Match - \$8,000 Jackson County Commission; \$2,000 City of Ripley.

Financial Transactions for November were approved as presented on a Harris/Stephens motion.

Suddenlink	\$ 136.27	Inet/Phone
Xerox	\$ 107.48	Copier
Coffee Grinder	\$ 21.20	Meeting Refreshments
Coffee Grinder	\$ 1,000.00	Banquet Meals
Main Street Baptist Youth	\$ 75.00	Serving Meals
WV Dept of Corrections	\$ 252.95	Award signs
WV Dept of Corrections	\$ 102.09	Award plaques
Office Depot	\$ 119.32	Postage, Battery

Treasurer's Report - Treasurer Siebel presented copies of his report to the full board. Expenses were noted as \$934.18 mileage, \$1,230 per diem, lodging \$117.17 and \$104.73 meals for a monthly total of \$2,387.33. **On a Harris/Withrow the report and payroll were approved as presented. Motion carried.**

Report of Supervisors

Bob Siebel reported on the Great Kanawha RC&D November meeting. He emailed a written report to all supervisors. Copies of their new brochure was handed out.

Oscar reported that a livestock handling facility has been purchased by John David Johnson and is on a trailer ready for use. To use the facility farmers, need to contact John David.

Oscar and Jim both attended the WVACD quarterly meeting and Partnership Conference at Flatwoods. The WV Century Farm Program has been re-written to accept applications for 100, 150 and 200-year-old family farms. The Community Gardens Grants will be available once again. An application will need to be completed by those interested in the \$5,000 grants. **On a Harris/Stephens motion the board wants the information sent to 4-H Leaders, Vo-Ag Depts., Superintendents and local newspapers. Motion Carried.** Don Stephens also attended and enjoyed the Memorial Service. Jim reported that the WVACD bought a used trailer that Bill Stewart had found for the State Fair display.

Programs

Potato Pilot Program

A discussion regarding the future of the equipment and funds left from the potato program ensued. Jim suggested that the machinery be sold. Withrow made a motion to form a committee to get questions answered, motion died for a lack of second. Jim wanted to request a letter from Brian to verify what could be done with the money. Oscar stated he had previously talked with Brian and said it is our money and equipment to use however we want.

On a Stephens/Harris motion the following potato payments were approved, motion carried.

John Payne	\$175.45	Fertilizer
Keith Wright	\$ 6.00	Cover Crop
Lacey Parsons	\$ 6.00	Cover Crop
John Roach	\$ 6.00	Cover Crop
Rodney Wallbrown	\$ 6.00	Cover Crop

AgEP Approvals

The following lime payments was approved on a Stephens/Withrow motion, motion carried.

Lime

Jeneva Crum	\$ 189.00	Tons 9
Dan Foglesong	\$2,100.00	Tons 100
Timothy Witt	\$ 521.00	Tons 25
Joe Casto	\$2,100.00	Tons 100
Scott Cornell	\$ 672.00	Tons 32

Water System

Neil Bumgarner	\$2,227.00	Trough, Pipeline, Waterer
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AgEP Trend Analysis

Jennifer Skaggs addressed the board about a trend analysis of the WCD's AgEP program. Russell Young has been assisting her with developing this analysis for each of the districts. The information can be used to assist the board in making decisions on future cost share amounts and cost analysis of practices. A total cost of the practice will be used in reporting.

Correspondence

- ◆ Chairman Lipscomb read a thank you from WVU Extension for supporting the 2017 Women in Agriculture Conference.

Old Business

- ◆ FY18 Budget – The FY 18 WCD Budget totals were updated to reflect amounts the board agreed on at the Budget Committee meeting. There is a \$1,166.25 deficit. **On a Harris/Siebel motion the board lowered the Rent Expense line item from \$6,151.25 to \$4,985 to balance the budget, motion carried.**
- ◆ FY17 CDO WVCA Expenditure Report was prepared using the June 30, 2017 report totals provided by Dennis Brumfield, CPA. **On a Siebel/Harris motion the report was approved for Chairman’s signature, with Withrow opposing approval, motion carried.**

New Business

- ◆ SPRP Program Document – Kim asked that the review and comments of this document be provided in written form by the December board meeting. Brian will take comments to the SCC in January.

Agency Reports

West Virginia Conservation Agency – Kim Fisher, Area Director - Written Report Submitted
Kim noted two date changes for WVACD quarterly meetings in January 16 & 17 and April 16 & 17.

USDA Natural Resources Conservation Service – Jackie Byars reporting
She reported on Focused Conservation and applications being deferred. Over 160 certified letters were mailed out and of those 71 did not respond.

WV Division of Forestry – Charles Copeland, LOA Specialist -Written Report Submitted

Adjournment

Chairman Lipscomb asked for approval to host a Partnership Appreciation Luncheon after the December board meeting. **On a Withrow/Siebel motion the Chairman and Vice-Chairman were authorized to make plans and purchase lunch for all WVCA, NRCS, FSA in both Point Pleasant and Ripley field offices, motion carried.**

The date of the next meeting of the board was set for 9:00 a.m. on Tuesday, December 19, 2017 at Point Pleasant.

With no further business, Chairman Lipscomb adjourned the meeting at 11:59 a.m.

Minutes submitted by: Sherry Pearson

Approved by: _____

James Withrow, Secretary