

**Southern Conservation District  
December 14, 2017  
Minutes of Meeting**

The Southern Conservation District December 14, 2017 board meeting was called to order at 9:45 a.m. by Virgel Caldwell, SCD Chairman. Dvon Duncan led the board in the Pledge of Allegiance. Randall Patton opened the meeting in prayer.

**Supervisors Present**

Virgel Caldwell	Curtis Murphy
Don Windon	Oscar Vecellio
John Farrell	Ray Lafferty
Dvon Duncan	Randall Patton

**Supervisors Absent**

Travis Prince  
Randy Prince  
Dennis Bailey

**Others Present**

Becky Floyd, WVCA	Dave Parkulo, SCD
Marty Walker, WVCA	Kim Fisher, WVCA
Bill Harris, NRCS	Jacob Ogle, NRCS
Gary Redden, NRCS	Dave Stewart, PCWA

**Approval of Minutes**

**Randall Patton moved to approve the Southern Conservation District November 9, 2017 board meeting minutes as mailed. Oscar Vecellio seconded. Motion carried.**

**Approval/Review of SCD November Financial Reports**

**Randall Patton moved to approve the SCD Financial reports for November as prepared by Akers and Associates. Dvon Duncan seconded. Motion carried.**

**Dvon Duncan moved to approve the SCD Accounts Receivable report for November as prepared by Akers and Associates. Curtis Murphy seconded. Motion carried.**

**WV Conservation Agency District Manager Report**

Becky Floyd presented the November co-administered financial reports for board review and approval.

**Oscar Vecellio moved to approve the November co-administered financial reports as prepared by the WV Conservation Agency. Ray Lafferty seconded. Motion carried.**

Becky presented the following invoices for payment approval:

SCD Invoice 4525	WVCA- 319 Funds	\$108.00
Rodney Wickline	NPS/319 Invoice	\$10,381.75

**Dvon Duncan moved to approve the invoices for payment. Ray Lafferty seconded. Motion carried.**

The board reviewed the draft SSRP agreement. The board agreed no comments would be sent to Brian Farkas on the draft agreement.

Becky reported copies of the SCD FY17 Agreed Upon Procedures Report were provided to each supervisor for review prior to the meeting today and copies have been placed in each notebook. Dvon questioned if the board will respond to the three recommendations made in the report. Oscar will take the report to Mike Akers to discuss the recommendations made by Mr. Lowe. **Dvon Duncan moved to approve the FY17 Agreed Upon Procedures Report as prepared by Lowe and Associates. Curtis Murphy seconded. Motion carried.** Becky will notify Mr. Lowe the report was accepted as presented.

Becky and Marty presented Dave Parkulo with a special "District Apron" to say thank you for the work he does for the district in the building and with the staff.

### **Visiting Agency Reports**

#### *WV Conservation Agency*

Kim Fisher reviewed the Agency report highlighting the AgEP State Committee meeting scheduled for January 17, 2017 at 1:00 pm. at Flatwoods following the WVACD quarterly meeting. Kim stated it is important to have representation at the state AgEP Committee meeting.

Kim discussed the revised WVACD meeting dates and reminded the board Ag Day will be February 7, 2018.

#### *Natural Resources Conservation Service*

Bill Harris reviewed ongoing cost share practices for NRCS.

Bill reported the move to the new Princeton Field Office has been completed. The address for the new office is 301 Hardwood Lane, Suite A, Princeton, WV. The telephone number is 304-487-1404, extension 3.

Bill will be retiring the end of December. Bill stated it has been a pleasure to work with the Districts and landowners for the last 35 years. Dvon thanked Bill for his years of service and encouraged him to continue working with conservation as a volunteer. Dvon noted Bill will be missed and has served an important role in conservation in the district.

Gary Redden reported they are still working on applications from the first sign up period. Second sign up period ends in January.

### **Piney Creek Watershed Association**

Dave Stewart reviewed upcoming events for the Piney Creek Watershed.

### **Southern CD Crew Foreman**

Dave Parkulo reported work has been completed for all Request for Services he had for the AgEP cost share practices for this sign up period. The crew is currently working on a fence project in Greenbrier County.

Dave reported after several discussions and revisions the Hughes Creek invoice has been submitted to the WV Conservation Agency and the Capitol CD for payment.

Dave discussed a project estimate he has been working on for DNR for work at Wallback. DNR has decided the job should be bid to the private sector. Dave asked if he can bid against the private sector? Kim stated the District cannot bid against the private sector. A lengthy discussion followed on why job showings are held in other districts for OM&R work instead of using district crews. Dave discussed Western CD dams being bid out by a job showing and questioned why the SCD could not get the work? Kim stated the Western CD made the decision to hold a job showing for the mowing of the dams. Kim stated that is a district decision. Oscar stated he is working with Virgel to set up a meeting with Brian Farkas to discuss issues related to crew work or lack of work. Dave stated he is not sure about Capitol dams either and questioned why the SCD did not have OM&R work in their own district this year except mowing the dams one time. Virgel stated he hopes the new report will provide OM&R work for the crew for Dave to schedule work for the year. Dave stated farm work has carried them through this year.

**WV Conservation Agency Conservation Specialist Report**

The SCD AgEP Committee will meet on December 19 at 10:00 to discuss plans for the next few months after the December 15 deadline has been completed for the first sign up period. Marty stated she has several completed contracts that will be on the January agenda for payment approval.

Marty reported the District may have between \$10,000 and \$14,000 for a second sign up period. This will be discussed at the December committee meeting after more contract totals are finalized.

Marty gave an update on the SCD Facebook Page which now includes an Event Page. Dvon stated this is a great opportunity to highlight conservation practices in the SCD.

Marty reported the 2018 SCD Calendar just arrived today for distribution.

Marty Walker presented the following cancelation for board approval:

Terry Bennett	Lime	\$382.00
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**Dvon Duncan moved to approve the cancelation of the lime contract for Terry Bennett. Randall Patton seconded. Motion carried.**

Marty presented two lime applications/contracts for board approval. The applications were approved from the unfunded list due cancelations and contract adjustments.

Dennis Lilly	Lime	\$2,000.00
Charles Stuart Oxley	Lime	\$189.00

**Curtis Murphy moved to approve the two lime applications as presented. Ray Lafferty seconded. Motion carried.**

Marty presented the following AgEP completed contracts for payment approval:

Exclusion Fence		
Teresa Butts		\$1,500.00
James Chapman		\$1,500.00
Mitchell Dech		\$1,000.00
Joel Neil Gwinn		\$1,000.00

**Dvon Duncan moved to approve the payment for the four completed exclusion fence contracts as presented. Ray Lafferty seconded. Motion carried.**

Pasture Division Fence	
Monroe Eads	\$2,000.00
Beverly Landers	\$1,153.00

**Ray Lafferty moved to approve the payment for the two completed pasture division fence contracts as presented. Curtis Murphy seconded. Motion carried.**

Lime	
Harold Shrewsbury	\$1,695.25
Homer Plumley	\$819.50
Josette Phillips	\$718.19
Charles Stuart Oxley	\$189.00
Dennis Lilly	\$2,000.00
Cristy Jones	\$1,890.00
Alicia Wright	\$1,004.25

**Ray Lafferty moved to approve the payment for the seven completed lime contracts as presented. Oscar Vecellio seconded. Motion carried.**

Pond Cleanout	
John Fox	\$600.00

**Dvon Duncan moved to approve the payment for the one completed pond cleanout contract as presented. Randall Patton seconded. Motion carried.**

Water Systems	
James Hartwell	\$2,000.00
Mary Miliam	\$1,197.50

**Dvon Duncan moved to approve the payment for the two completed water system contracts as presented. Randall Patton seconded. Motion carried.**

Marty reviewed the AgEP lime contract for Douglas Grimmatt which was originally approved for \$1,307.75. A check was issued to Mr. Grimmatt last month totaling \$618.00. Marty asked the board to approve an additional to payment to Mr. Grimmatt for \$567.12 to correct a mistake during the first calculations due to a receipt in his folder that she did not include in the first calculations. **Ray Lafferty moved to approve the additional payment to Douglas Grimmatt to complete his contract. Randall Patton seconded. Motion carried.**

#### **WV Conservation Association of Conservation Districts Update**

Ray Lafferty reported the January quarterly meeting will be held January 16-17 at Flatwoods. Dvon and Ray are planning to attend the meeting.

### **SCD Supervisor Reports**

Oscar Vecellio reported he is working with Dave and Becky on a long-range maintenance plan for the building and grounds in addition to developing a list of contacts for repairs to heating and plumbing issues in the building. A building committee has been scheduled for later in December.

**Oscar Vecellio moved to approve the quote from Fayette Awning to complete the repairs to the gutters on the shop building. Randall Patton seconded.** Dvon questioned the cost. Virgel stated the estimated cost is around \$6,300.00. **The motion carried.**

Oscar reported he is working with Greg Stone on replacing office flooring in the NRCS offices in the future. Oscar stated he will provide costs on this when they are ready to replace the floor.

Dvon thanked Marty for her work on the SCD Facebook Page and the calendar. Dvon thanked the staff for their work on projects and Oscar for taking photos for the calendar.

Dvon reported on the November 14, 2017 TMDL planning meeting for the New River Watershed. The group looked at a number of areas and watersheds that already have watershed based plans. Dvon stated Bill Archer from Mercer County has requested assistance with a project being developed in Mercer County. Dvon reported on discussions held with Seth Burdette on the cost of watershed based plans. Dvon asked Becky if she had contacted the SCD Engineer on record to see if they do this type of work? Becky stated she contacted Greg Linder and they are willing to meet with the board to discuss the development of a watershed based plan. Dvon moved applying for DEP "AGO" grant funds up to \$10,000.00 to have a plan developed. The board would need to decide which area they want to pursue and discuss in kind matching funds and the possible use of CDO funds. Oscar stated there are a lot of groups looking at streams for water quality improvement. He discussed Meadow River as a potential site. Dave Stewart stated Upper Meadow River has a watershed based plan. Dvon suggested the board could look at the plan and apply for 319 funds for a clean-up project. Oscar will be attending a meeting on this next week. Becky reminded the board the request to apply for AGO grant funds is not on the agenda. Dvon withdrew the motion and asked this be placed on the January board meeting agenda. Dvon reported the next New River TMDL Watershed meeting will be held January 23 following the OM&R meeting. Seth Burdette will be attending to provide a power point on the 319 program and funding opportunities. Dvon encouraged Dave Stewart to attend. Dvon discussed Tug Fork in McDowell County. Dave stated there is a plan for Tug Fork but it is not active now. Dvon stated this may be an area to consider.

John Farrell reported he attended the December 7 annual public meeting of the Friends of Lower Greenbrier River Watershed where he was elected President of the group. The group was founded in 1992.

The meeting adjourned at 11:45 a.m.

Respectfully submitted

Virgel Caldwell  
Chairman

Dvon Duncan  
Secretary

