

NORTHERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
October 12, 2017
10:00 a.m.

SUPERVISORS PRESENT:

Charles Pugh, Hancock County
Ed Huff, Hancock County
James Caldwell, Brooke County, Chairman
Steve Paull, Brooke County, Vice-Chairman
Robert Luchetti, Ohio County
Cele Duvall, Ohio County, Treasurer
David McCardle, Marshall County, Secretary
Mark Fitzsimmons, Marshall County

ASSOCIATE SUPERVISORS PRESENT:

Betty Schafer, Marshall County
Ruth Milliken, Marshall County

OTHERS PRESENT:

Veronica Gibson, District Manager, WVCA
Jenn Kile, Conservation Specialist, WVCA
Katie Fitzsimmons, District Conservationist, NRCS
Ed Hanson, Soil Technician, NRCS
Toni Reynolds, District Coordinator, NPCD
David Shipman, Agriculture Program Assistant Marshall County, WVU Extension

Chairman James Caldwell called the meeting to order on Thursday, October 12, 2017 at 10:00 a.m. at the USDA Service Center in McMechen, WV.

Minutes:

Charles Pugh made a motion to approve the minutes of the September 2017 Board meeting as presented. Seconded by Robert Luchetti. Motion passed.

Financial Report:

Cele Duvall was unable to review the financial before the meeting. She will review them and report on them at the November meeting.

OLD BUSINESS

Equipment:

- The new lime spreader was received and has been rented. Discussion regarding whether or not to sell a spreader that we have in use. The 2006 Cricket spreader is in need of repairs at this time. The oldest spreader is a 2001 Stoltzfus. **Robert Luchetti made a motion to take bids for the sale of the 2001 Stoltzfus**

Spreader. Seconded by Charles Pugh. Motion passed. Advertise in the Green Tab, Farm and Dairy, Market Bulletin, and the Echo. Bids need to be received by December 1 at 4:00 pm.

USDA Building Complex:

- Addition to Equipment Building – James Caldwell presented a bid from Weirton Lumber for the cost of materials to construct the building addition. The amount for materials is \$7,862.35 and an estimate for materials for an additional wall is \$699.10. **Robert Luchetti made a motion to accept the bid from Weirton Lumber to include the additional wall. Seconded by Ed Huff. Motion passed.**

Education:

- October 26, WVCEC meeting at 10:00.
- An NPCD Envirothon training needs to be scheduled.

NEW BUSINESS

SSRP DRAFT Program Document:

- A copy of the SSRP DRAFT Program Document was handed out to each supervisor for their review and to report back before the January State Committee Meeting.

WV Grazing Land Steering Committee:

- Previously, David McCardle was appointed to the committee but has been unable to attend. At this time, there is not a supervisor available to attend the October meeting or to attend the annual contest.

Snow Removal Proposal:

- A snow removal proposal was received from J& R Excavating for \$140 to include plowing and salting lot, including sidewalks, when snow accumulation reaches 3 inches. It was questioned if this would include the back lot after it is paved. **Mark Fitzsimmons made a motion to approve the bid as presented. Seconded by David McCardle. Motion passed.**

2018 Pocket Calendars:

- A quote was received from Myron for calendars for 2018. This is the same calendar that we have purchased for several years. **Ed Huff made a motion to purchase 50 calendars as in previous years. Seconded by Charles Pugh. Mark Fitzsimmons opposed. Motion passed.**

Focused Conservation Approach - NRCS:

- A letter was received from Louis Aspey regarding the selection of local work group projects: Locally Grown Food Initiative (District-wide) and Soil Health – Forage Quality Improvement.

- Katie Fitzsimmons asked the board if they want to include Grave Creek and Buffalo Creek watersheds in the FCA and add pasture condition scoring to the program. As of now only the Wheeling Creek Watershed will receive funding. **Robert Luchetti made a motion to include all three watersheds - Grave Creek, Buffalo Creek, and Wheeling Creek – and add pasture condition scoring to the FCA. Seconded by Stephen Paull. Motion passed.**

SWCS Request for Silent Auction Items:

- Items will be purchased for donation to the SWCS silent auction to be held at the WVACD quarterly meeting. Additionally, items will be purchased for the WVACD live auction. The items will be purchased from Family Roots Farm.

WV Envirothon Request for Teams:

- The letter from the WV Envirothon Committee was distributed to each supervisor.

Listening Session:

- A Listening Session will be held by Timothy VanReenan, WVACD Chairman, and Brian Farkas, WVCA Executive Director, at the McMechen Service Center on Thursday, November 2 at 1:00 pm.

Letters of Request:

- \$3,000.00 – FY18 Upper Grave Creek OM&R – Matching Funds
 - \$5,355.99 – FY18 1st Qtr. CD Employee
- David McCardle made a motion to approve the letters of request listed above. Seconded by Mark Fitzsimmons. Motion passed.**

New Conservation Agreement:

- Gaylerd Hull/Marshall County
 - Patti Hoskins/Ohio County/1 acre
 - Bill Pugh/Hancock County/47 acres
 - Ashley Huggins/Marshall County/2.91 acres
- Charles Pugh made a motion to accept the names listed above as new cooperators. Seconded by Ed Huff. Motion passed.**

Ag Enhancement Program:

- Payments

Name	Practice	Cost-Share
Scott Harris	Invasive Species	\$559.93
Norma Murphy	Lime	\$1,040.04
Lisa Hrutkay	Lime	\$364.67
Samuel Yoho	Lime	\$644.33
Robert Luchetti	Lime	\$883.45
Frederick Bane	Water System	\$2,311.08
John Bonar	Water System	\$1,577.82
Henry Zeidler	Exclusion Fence	\$3,850.00
Franklin Heller	Exclusion Fence	\$2,800.00

Keith Wear	Pasture Division Fence	\$1,118.25
John Prather	Pasture Division Fence	\$592.50

Total \$15,742.07

Mark Fitzsimmons made a motion to approve the completed AgEP payments listed above. Seconded by David McCardle. Motion passed.

- Jenn Kile reviewed funds available for the program.
- Applications
Heavy Use Protection

Name	Amount	Cost Share Estimate	Ranking
Katie Fitzsimmons	1,500 ft	\$1,980.00	83

Total \$1,980.00

Water System

Name	Amount	Cost Share Estimate	Ranking
Gary Strobe	1 system	\$1,481.36	100
Kevin Kimmins	1 system	\$2,169.46	95
Norma Murphy	1 system	\$2,579.91	90
Dennis Blake	1 system	\$1,000.00	60

Total \$7,230.73

Lime

Name	Amount	Cost Share Estimate	Ranking
Audra Conkle	52.95 tons	\$1,143.72	82
Gerald Hawkins	32.5 tons	\$702.00	74.2
Gary Stern	23 tons	\$496.80	68.10
Charles Reinacher	35 tons	\$756.00	65
Peter Gregory Capito	69 tons	\$1,242.00	60

Total \$4,340.52

Invasive Species

Name	Amount	Cost Share Estimate	Ranking
Suzan Smith	75 acres	\$549.85	50

Total \$549.85

Exclusion Fence – Water Protection

Name	Amount	Cost Share Estimate	Ranking
Scott Harris	2,200 ft	\$3,850.00	70

Total \$3,850.00

Exclusion Fence – Deer

Name	Amount	Cost Share Estimate	Ranking
Lisa White	2,200 ft	\$5,214.00	70

Total \$5,214.00

Pasture Division Fence

Name	Amount	Cost Share Estimate	Ranking
Timothy Hays	2,200 ft	\$3,850.00	113.5
Gaylerd Hull	2,200 ft	\$3,850.00	105
Diana Haynes	2,200 ft	\$3,850.00	101
Mark Ruckman	2,200 ft	\$3,850.00	100

Lewis Hopkins	2,200 ft	\$3,850.00	98
Charles Bonar	2,200 ft	\$3,850.00	97
Trudy Snyder	2,200 ft	\$5,214.00	91
Brian Klug	500 ft	\$1,185.00	80.5
Lane Rine	2,200 ft	\$3,850.00	59.5

Total \$33,349.00

Urban Agriculture

Name	Amount	Cost Share Estimate	Ranking
Patti Hoskins	Raised bed, soil, fence	\$250.00	80

Total \$250.00

Total application cost share amount \$56,764.10

Ed Huff made a motion to approve the applications listed above for the AgEP totaling \$56,764.10. Seconded by Cele Duvall. Motion passed.

CORRESPONDENCE

Secretary David McCardle read the following correspondence: 1) Pending mine permit from WV DEP.

REPORTS

WVCA

- The monthly report was distributed to each supervisor.

WV Division of Forestry

- The monthly report was distributed to each supervisor.

NRCS

Katie Fitzsimmons, Area Conservationist

- Reviewed field office report.
- Accepting applications for programs until November 3.

WV Extension

David Shipman, Agriculture Program Assistant Marshall County

- Thanked board for allowing NPCD crew to help with their construction of high tunnel. Will be growing lettuce this fall.
- On January 8, an Ag Dinner meeting will be held at Grand Vue Park. Other dinner meetings will be announced.

NPCD

Supervisors

Cele Duvall – Display looked nice at the Ohio County Country Fair.

Robert Luchetti – Not a lot of people at the fair on Sunday. Is it worth the effort?

Mark Fitzsimmons– Wants a new display purchased as approved at a previous meeting.

David McCardle – Would like to see a presence by the district at the Marshall County Fair.

Stephen Paull – First experience at Hands on Ag Day made a good impression on him and appreciated the presenters and their patience.

NEXT MEETING –The next meeting will be held on Thursday, November 9, 2017 at 10:00 a.m. at the USDA Service Center in McMechen.

There being no further business, Chairman James Caldwell adjourned the meeting at 11:10 a.m.

James Caldwell, Chairman

David McCardle, Secretary

Minutes submitted by Veronica Gibson