

NORTHERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
March 8, 2018
10:00 a.m.

SUPERVISORS PRESENT:

Charles Pugh, Hancock County
Ed Huff, Hancock County
James Caldwell, Brooke County, Chairman
Steve Paull, Brooke County, Vice-Chairman
Robert Luchetti, Ohio County
Cele Duvall, Ohio County, Treasurer
Mark Fitzsimmons, Marshall County

SUPERVISORS ABSENT:

David McCardle, Secretary

ASSOCIATE SUPERVISOR PRESENT:

Betty Schafer, Marshall County

OTHERS PRESENT:

Veronica Gibson, District Manager, WVCA
Jenn Kile, Conservation Specialist, WVCA
Kim Fisher, Area Director, WVCA
Katie Fitzsimmons, District Conservationist, NRCS
Toni Reynolds, District Coordinator, NPCD
J.L. Tennant, CED, FSA
Brent Lyons, Forester, WV Division of Forestry

Chairman James Caldwell called the meeting to order on Thursday, March 8, 2018 at 10:00 a.m. at the USDA Service Center in McMechen, WV.

Minutes:

Charles Pugh made a motion to approve the minutes of the February 2018 Board meeting as presented. Seconded by Robert Luchetti. Motion passed.

Financial Report:

Cele Duvall reviewed the financials for February. They will be filed for audit.

OLD BUSINESS

Equipment:

- Recall on Truck – There was a recall received for the district truck. The truck will be taken to local dealer for repair.
- The bed liner for the truck has not been taken care of yet.

USDA Building Complex:

- After concrete was laid on the back lot, it was not sealed. The district paid additional money to have it resealed which was not completed either. James Caldwell will call the contractor to have them seal and reseat the lot.
- The district still has possession of a rented skid steer. The skid steer will be used to move the pile of fill. The fill will be used to level off the bays in the equipment building and if any is left then it will be used to level off the high edges of the back parking lot.

Education:

- UOCD will hold an Envirothon training at the Wetzel County 4-H Camp on March 30 beginning at 9:30 am. It is open to all districts.
- Mark Fitzsimmons and James Caldwell attended the WV Envirothon meeting that was held on March 7. Help is needed for the setup of the state Envirothon and on the day of the competition.
- Soil trailer – Mark Fitzsimmons reviewed the dates when the soil trailer will be used. April 30 and May 1 are still available. Mark asked for help from the board to supervise the children during the use of the soil trailer. At least 2 or 3 adults will be needed in and around the trailer. **Cele Duvall made a motion to purchase a teacher book and a student book for each school attending soil trailer demonstration. Seconded by Robert Luchetti. Motion passed. The cost of each set of books is approximately \$55 and up to 15 sets will be needed.**
- Employee for High Tunnel and Raised Beds – Danny Swan of Grow Ohio Valley has not returned Mark's phone calls regarding hiring an employee for our high tunnel.
- WVU Extension Winter Dinner Meeting Support – The January meeting that was cancelled has been rescheduled for March 19 at Grand Vue Park in Moundsville. **Mark Fitzsimmons made a motion to donate \$100 to support the winter dinner meetings. Seconded by Robert Luchetti. Motion passed.**

Watershed:

- Emergency Action Plans – Ed Martin
 - Brian Farkas has requested an opinion from the Attorney General regarding what the responsibilities are of sponsors of the dams. The meeting for the emergency action plans (EAP) needs to be put on hold until after a response is received from the Attorney General. Planning of the meeting may continue. Each supervisor received a EAP workshop handout from Ed Martin. Ed reviewed the handout which included suggested attendees and discussion points for the meeting agenda. Hopefully the meeting will be held by late summer.
- EWP work on Short Creek was completed on Monday and Tuesday of this week.
- There is an eligible SPRP site on Cross Creek in Brooke County. The WVCA will have to wait until the ground dries out until the process can be started.
- Stephen Paull asked about the site at Bethany near the college. Ed Martin said it has been looked at and does not qualify.

NEW BUSINESS

2018 National Collegiate Soils Contest – WVU Support:

- **Mark Fitzsimmons made a motion to donate \$100 to the WVU Soils Team for the 2018 National Collegiate Soils Contest. Seconded by Ed Huff. Motion passed.**

Request for AgEP Funds – Southern CD:

- A letter was received from the Southern CD requesting funds for their AgEP. The NPCD does not have funds available.

2018 Grassland Evaluation Contest:

- April 13 at Jackson’s Mill.

County Farm Judging:

- A copy of new rules for the Conservation Farm Contest was given to each supervisor. Kim Fisher reviewed changes. District Farm due to WVCA by June 1. West area tour is July 23-27. State tour is August 27-31.
- The district has not selected county farms.

FY19 CDO Budget:

- A special meeting will be held on March 22. The FY19 CDO budget will appear on the agenda.

Letter of Request:

- \$3,450.00 – FY17 Audit
Robert Luchetti made a motion to sign and submit the letter of request listed above. Seconded by Mark Fitzsimmons. Motion passed.

New Conservation Agreements:

- Terry Evans/Marshall County/100 acres
- Sonny M Tagg/Marshall County/72.8 acres
- Randy & Tammy Clark/Brooke County/40 acres
- Vincent Harlan/Marshall County/230 acres
- Kristine Molnar/Ohio County/40 acres
Cele Duvall made a motion to approve the cooperators listed above. Seconded by Robert Luchetti. Motion passed.

Ag Enhancement Program:

- Approval of FY19 AgEP Administration Agreement – Not available
- Applications
 Water System

Name	Amount	Cost Share Estimate	Ranking
Sharlene Lucey	1 system	\$2,632.16	120
Frank Heller	1 system	\$2,611.26	95
John (Jay) Bierce	1 system	\$2,036.48	90

Total \$7,279.90

Lime

Name	Amount	Cost Share Estimate	Ranking
David Porter	127.3 tons	\$2,749.68	91
Terry Evans	20.22 tons	\$436.75	90
Michael McDonald	81.72 tons	\$1,765.15	70
Robert Miller	78.79 tons	\$1,701.86	64
Richard Otte	54.20 tons	\$1,170.72	60
McCombs Farm	115.86 tons	\$2,502.58	57.8

Total \$7,577.06

Invasive Species

Name	Amount	Cost Share Estimate	Ranking
Kristine Molnar	19.4 acres	\$929.00	90

Total \$929.00

Forage Seeding

Name	Amount	Cost Share Estimate	Ranking
David Poling	15 acres	\$1,125.00	43

Total \$1,125.00

Exclusion Fence – Woodland

Name	Amount	Cost Share Estimate	Ranking
Shay & Betsy Fanase	2,200 ft	\$5,214.00	50

Total \$5,214.00

Pasture Division Fence

Name	Amount	Cost Share Estimate	Ranking
Tammy Clark	2,200 ft	\$5,214.00	55
Samuel Fankhouser	2,200 ft	\$5,214.00	50
Thomas Stewart	1,500 ft	\$3,555.00	50
Harold Aston	2,200 ft	\$5,214.00	45
Chatham Sinclair	2,200 ft	\$5,214.00	25
Samuel Yoho	1,000 ft	\$1,750.00	25

Total \$26,161.00

Total application cost share amount \$48,285.96

There was a discussion regarding conservation plan and FSA map needed for each applicant for AgEP. **Mark Fitzsimmons made a motion to hold all applications listed above to be reviewed at the March 22 special meeting. Seconded by Robert Luchetti. Motion passed.**

- Cancellation

Name	Practice	Cost Share Approved	Reason
Raymond White	Water System	\$2,561.88	Per Landowner Request

Total \$2,561.88

Cele Duvall made a motion to cancel the AgEP contract listed above. Seconded by Robert Luchetti. Motion passed.

Correspondence

Vice – Chairman Stephen Paull reviewed the following correspondence: 1) Copy of Market Bulletin.
2) WV DEP Pending Mine Permit.

Reports

WVCA, Kim Fisher, Area Director

- Reviewed monthly report.
- District Plan of Work is due in June.

Veronica Gibson, District Manager

- New poster participant – Wheeling Country Day 4th grade
- Century Farm applicants – Curt Doman, Marshall County and Ken Billick, Ohio County.

NRCS, Katie Fitzsimmons, District Conservationist

- Reviewed written field office report.

FSA – J. L. Tennant, County Executive Director

- Had flooding in Tyler County last month. Has reports on hay loss from that.
- Working on funding under CRP for pollinators. Cost share up to 50% on minimum of ½ acre on spray to attract honey bees.
- Farm storage facility loan available.
- Loss of livestock program is available.

NPCD

Supervisors and Associates

Mark Fitzsimmons – Need agreement from owner and or lessee for AgEP. There was a discussion on what would be acceptable. Jenn Kile has an agreement that is provided by the WVCA. It will be reviewed.

NEXT MEETING –The next meeting will be held on Thursday, April 12, 2018 at 10:00 a.m. at the USDA Service Center in McMechen.

There being no further business, Chairman James Caldwell adjourned the meeting at 11:40 a.m.

James Caldwell, Chairman

Stephen Paull, Vice-Chairman

Minutes submitted by Veronica Gibson