

**EASTERN PANHANDLE CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING MINUTES  
April 18, 2018  
MINUTES**

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 7 pm. by Floyd Kursey, Treasurer, at the USDA Service Center in Martinsburg, WV.

Pledge of Allegiance/Prayer

Introductions

The following were in attendance of the meeting:

**District Supervisors:** Daniel Lutz, Todd Butler, Floyd Kursey and Robert Boarman

**District Associate Supervisors:** David Tabb

**WVCA/EPCD:** Sherry Duncan, Jeremy Salyer, Danielle Watson and Barbie Elliott

**NRCS:** Tim Canfield, Fayeann Iobst

**Other:**

**Agenda Approval-** Robert Boarman moved to accept the agenda as presented. Todd Butler seconded. Motion carried.

**Minutes-** Daniel Lutz moved to accept the minutes for the March 27 meeting. Todd Butler seconded. Motion carried.

**Agency Reports:**

**WVCA/EPCD:**

*Jeremy Salyer-* Jeremy reviewed his report. WVCA is working on a web based supervisor hand book. Need to review EOI agreement and be sure it is up to date. Lin Dunham and Jeremy are serving on a committee to update the supervisor handbook. The EPCD funds for Ag-Enhancement will be \$63,000 for FY 19. Next quarterly meeting is July 11-12. Jeremy is also serving on the Ag-Day at the Capitol committee so if you have any ideas or suggestions please let him know.

*Danielle Watson-* Danielle and Floyd Kursey attended the closing of the first 319 funded easement in West Virginia. This was in the Back Creek area.

*Barbie Elliott-* State and/or federal business are not eligible for AEP. If a producer is leasing on state or federal land, they must have a lease for the lifetime of the practice to be eligible. Liquid lime is not eligible for funding.

**NRCS**

*Tim Canfield-*Staff has been attending trainings. Tim attended the Evitts Run and Pikeside Chanel inspections. There is some brush that needs to be cleaned out and one culvert needs to open and cleaned out. NRCS will be working with Shepherd University to help veterans transition into farming. NRCS will be supplying \$100-200,000 for this project. Tim needs to schedule a local work group meeting. May 16, 4-6 pm was decided on.

**New Business**

**Approve William Ramsey for CREP payment \$20-**Todd Butler moved to approve the \$20 payment for William Ramsey for CREP. Robert Boarman seconded. Motion carried.

**Supervisor travel/per diem-may go into executive session-**Robert Boarman moved to go into Executive Session. Todd Butler seconded. Motion carried. Meeting went into Executive Session at 7:30 pm. Todd Butler moved to come out of Executive Session. Robert Boarman seconded. Motion carried. Regular meeting resumed at 7:40 p.m. No action.

**Approve scholarships for Junior Conservation Camp-\$175 per camper-**Robert Boarman moved to approve up to 6 scholarships for Junior Conservation Camp. Two per county, but if not used in one county it can be transferred to another county. Daniel Lutz seconded. Motion carried.

**Approve scholarships for Senior Conservation Camp-\$200 per camper-**No action.

**Cooperator Approval**

**Cooperator Approval- Mary Elko, James Brinkley, Adam/Jodie Cook-**Daniel Lutz moved to approve Mary Elko, James Brinkley and Adam/Jodie Cook as cooperators. Todd Butler seconded. Motion carried.

**AEP Program**

**AEP 2<sup>nd</sup> half Lime Program Approval-James Brinkley, Burns Farm, Edward Hayes-**Robert Boarman moved to approve the following:

|   | County    | First Name | Last Name  | Farm # | Tract # | Fd# | Acres | Tons  | Total     |
|---|-----------|------------|------------|--------|---------|-----|-------|-------|-----------|
| 1 | Berkeley  | James      | Brinkley   | 1583   | 5522    | 5   | 9.98  | 7.98  | \$159.60  |
| 2 | Jefferson |            | Burns Farm | 1094   | 296     | 7   | 75    | 60    | \$1200.00 |
| 3 | Berkeley  | Edward     | Hayes      |        |         |     | 7.3   | 14.6  | \$292.00  |
|   |           |            |            |        |         |     | 92.28 | 82.58 | \$1651.60 |

Todd Butler seconded. Motion carried.

**AEP 2<sup>nd</sup> half Lime Payment Approval-Lendall Halteman, Paul Miller, Vidon Farms-**Todd Butler moved to approve the following payments:

| County    | First Name | Last Name | Farm # | Tract # | Fd#      | Acres  | Total   | Amount      | Check # | BMP  |
|-----------|------------|-----------|--------|---------|----------|--------|---------|-------------|---------|------|
| Jefferson | Lendall E. | Halteman  | 649    | 116     | 1        | 75     | 60      | \$ 750.00   | 10288   | LIME |
| Jefferson | Paul M.    | Miller    | 315    | 354     | 4,5      | 23.82  | 36.36   | \$ 539.19   | 10291   | LIME |
| Jefferson | Paul M.    | Miller    | 308    | 345     | 5        | 11.5   | 19.55   | \$ 289.91   | 10290   | LIME |
| Jefferson | Vidon Farm |           | 491    | 561     | 1,4,5,10 | 75     | 155.402 | \$ 2,564.13 | 10294   | LIME |
|           |            |           |        |         |          | 185.32 | 271.312 | \$ 4,143.23 |         |      |

Robert Boarman seconded. Motion carried.

**AEP 2<sup>nd</sup> half Reseeding Payment Approval-Thomas Newcomer-**Todd Butler moved to approve the following payments:

|           |        |          |     |     |                       |      |            |       |           |
|-----------|--------|----------|-----|-----|-----------------------|------|------------|-------|-----------|
| Jefferson | Thomas | Newcomer | 943 | 908 | 10,2,14,6,9,8,11,13,3 | 34.3 | \$2,229.50 | 10293 | Reseeding |
|-----------|--------|----------|-----|-----|-----------------------|------|------------|-------|-----------|

Robert Boarman seconded. Motion carried.

**Extend planting date for hay establishment and reseeding-**Due to the extreme temperatures and rain Robert Boarman moved to extend the planting date for hay establishment and reseeding to May 15. Daniel Lutz seconded. Motion carried.

**Chesapeake Bay Program**

**Approve Divisional Fence-John Myers, Adam Cook-Daniel Lutz moved to approve the following:**

| County   | First Name | Last Name | Farm # | Tract # | Fd# |        | Amount  | BMP                     |  |
|----------|------------|-----------|--------|---------|-----|--------|---------|-------------------------|--|
| Berkeley | John       | Myers     | 875    | 1014    | 1   | 475 ft | \$708   | visional Fence          |  |
| Morgan   | Adam       | Cook      | 511    | 3422    | 1   |        | \$5,000 | fence,pipe,trough, pump |  |

Todd Butler seconded. Motion carried.

**Sleepy Creek**

**Septic Pumping Approvals-Evan Reichard, Susan Taylor/Dropp-Robert Boarman moved to approve Evan Reichard and Susan Taylor/Dropp for septic pumping. Daniel Lutz seconded. Motion carried.**

**Septic Pumping Payment Approvals-Mark Dilley-Todd Butler moved to approve the septic pumping payment for Mark Dilley in the amount of \$119.25. Robert Boarman seconded. Motion carried.**

**Jefferson County WQIP**

**Septic Pumping Approvals-Tina Fritts, Susan/Frank Cole, Christian Samuelson-Todd Butler moved to approve Tina Fritts, Susan/Frank Cole and Christian Samuelson for septic pumping. Robert Boarman seconded. Motion carried.**

**Financial Reports**

**Approve financial reports/expenses-Floyd Kursey reviewed the financial reports. Robert Boarman moved to approve the financial reports/expenses. Todd Butler seconded. Motion carried.**

**Supervisor Report**

*Robert Boarman*-Robert thanked Floyd for all of the hours he put in for the tree sale and thanked the staff for putting together another well-organized event.

*Todd Butler*-thought the tree sale went great. He hosted a meeting where they are looking for producers to ship products to foreign countries.

*David Tabb*-helped hand out trees at Jefferson County.

*Floyd Kursey*-Floyd thought the tree sale went well overall.

He attended a meeting with the Berkeley County Council and EPA about the MS4 storm water permit. He was asked to give information about the programs that the district offers.

There will be an herbicide pickup day on May 5 at the Inwood recycling center according to Clint Hogbin. Each county will need a farmer nomination by the May 16<sup>th</sup> meeting.

Meeting adjourned at 8:10 pm.

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Lin Dunham  
Chairman

\_\_\_\_\_  
Robert Boarman  
Secretary