



MINUTES

Western Conservation District Board Meeting April 19, 2018

In Attendance

Supervisors: Charles Lipscomb, Chairman; Donald Stephens, Jim Withrow, Secretary; Bob Siebel, Treasurer

Absent: Jeremy Grant, Oscar Harris

Others: Dennis Brumfield, CPA, District Bookkeeper; Jackie Byars, District Conservationist, USDA; Kim Fisher, Area Director; Judith Lyons, Watershed Manager; Russell Kidwell, Conservation Technician and Sherry Pearson, District Manager; WVCA.

Call to Order

Chairman Lipscomb called the meeting to order at 9:00 a.m. at the district office in Point Pleasant.

Approval of Agenda & Minutes

On a Siebel/Stephens motion the agenda was adopted as presented, motion carried.
Stephens/Siebel made a motion to approve the minutes, motion carried.

Financial Reports

General & CDO Funds - District CPA, Dennis Brumfield reviewed the financial reports.

Co-Administered Funds - WCD Co-Administered Funds Report was presented by DM as prepared by WVCA. Both reports will be field for audit.

Financial Transactions for April were approved as presented on a Stephens/Withrow motion, motion carried.

Treasurer's Report - Siebel reported \$1,380 in per diem, \$856.09 for travel, and \$114.37 meals for a total of \$2,350.46. On a Stephens/Withrow motion the report and payroll were approved. Motion carried.

Report of Supervisors

Bob Siebel provided a report on the Great Kanawha RC&D meeting.

Jim reported on the WVACD quarterly requesting district try to work around new supervisor's schedules so younger folks that work can serve and questioning NACD budget and salaries.

Programs

AgEP

Oscar was not able to attend today but sent information from the AgEP Committee meeting he attended. The Cooperator will be able to choose which district to participate in AgEP when their property covers two districts. They must stay with that district at that point on. The use of liquid lime was eliminated and should be put on the application. There can be additions to eligibility questions but none can be taken away.

On a Withrow/Siebel motion the LOR for FY19 AgEP funds in the amount of \$81,000 was approved. Motion carried. Russell verified the district policy on question #6 of the ranking form “if not first-time applicant did they complete contract within the last 24 months successfully”. This policy was approved on a Stephens/Siebel motion. Motion carried. The FY19 AgEP Administration Agreement with WVCA was reviewed with updates and approved for signature on a Siebel/Withrow motion. Motion carried.

The following payments were approved on a Stephens/Siebel motion, motion carried.

Lime

Russell Phelps	\$1,017.24	48.44 tons
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Frost Seeding

William Maynard	\$1,000	50 acres
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Forrest Deweese	\$ 962	20 acres
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Division Fence

Shane Loomis	\$1,702.50	1135 feet
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The following cancellation was approved on a Stephens/Siebel motion. Motion carried.

Cancellation

Fred Zuspan	\$1,092	Lime 52 tons
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OM&R Work Estimate Review

Judith Lyons, Watershed Manager, met with Dave with Southern Conservation District to look at the OM&R work and provide a work estimate for each site. A review of the past four years of OM&R costs was provided for comparison. On a Stephens/Withrow motion the board approved Southern CD’s work estimates for each dam for a total of \$26,826. Motion carried. Judith pointed out that the WCD needs to request supplemental funds from WVCA to cover the cost of Mill Creek OM&R.

On a Stephens/Withrow motion the board approved an LOR for \$10,000 be submitted to WVCA. Motion carried.

Correspondence

- ◆ Letter of request from Ripley FFA for assistance in attending the National Land Judging Contest in Oklahoma.
- ◆ Letter of request from Ravenswood FFA for assistance in attending the National Land Judging Contest in Oklahoma.

On a Stephens/Withrow motion the board approved to provide \$250 to each FFA. Motion carried.

New Business

- ◆ WV Century Farms (three Century and one Bi-Centennial)

The district has received four applications Francis, Hutchison, Mullins and Wilson. Three are in Jackson County and one for Mason. Associate Supervisor, Carla Mullins was given board support to work on these presentations for the fall banquet.

- ◆ On-Call Service Agreement

On a Withrow/Stephens motion the board approved to extend the agreement until 2022.

- ◆ Bill Bailey Insurance Proposal

On a Withrow/Siebel motion the board approved the insurance renewal for \$5,295. Motion carried.

- ◆ Plan of Work FY19

Chairman Lipscomb asked that the board review the current plan of work for updates and it will be discussed at the May board meeting.

Old Business

◆ Conservation Farms

County farm tour was set for Tuesday, May 15th beginning at the Ripley field office at 9:30 a.m.
The order of the day will be 10 a.m. Jackson County; 1:30 Putnam County; 3:30 Mason County.

Agency Reports

West Virginia Conservation Agency

Kim Fisher, Area Director - Written Report Submitted (attached)

Ag-Conservation Day has been scheduled for January 30, 2019. Roller displays for each district are being considered. Totally revising supervisor handbook asked for any suggestions. Newly elected supervisors are not official until sworn in. DM's will be provided with the oath of office. Noted the next WVACD meeting was changed to July 11-12, it is a business meeting and all supervisors may attend.

USDA Natural Resources Conservation Service

Jackie Byars, District Conservationist

NRCS has received 29 CSP applications. An additional four EQIP contracts were approved in this district for a total of thirty. She reported on a statewide DC meeting she had recently attended. Focused conservation approach was discussed with DC's asking management to consider in 2019 and 2020 to be approved in 2018 to give a one-year outreach opportunity for staff to contact landowners.

WV Division of Forestry

Charles Copeland, LOA Specialist – Written Report Submitted (attached)

Adjournment

Chairman Lipscomb stated the date of the next meeting will be Thursday, May 17, at 9 a.m.
With no further business, Chairman Lipscomb adjourned the meeting at 11:50 p.m.

Minutes submitted by: Sherry Pearson

Approved by: _____

James Withrow, Secretary

Attachments