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## MINUTES

### Western Conservation District Board Meeting May 17, 2018

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#### In Attendance

**Supervisors:** Charles Lipscomb, Chairman; Oscar Harris, Vice-Chairman; Jim Withrow, Secretary; Bob Siebel, Treasurer; Donald Stephens

Absent: Jeremy Grant

**Others:** Dennis Brumfield, CPA, District Bookkeeper; Jackie Byars, District Conservationist, USDA; Kim Fisher, Area Director; Russell Kidwell, Conservation Technician and Sherry Pearson, District Manager; WVCA.

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#### Call to Order

Chairman Lipscomb called the meeting to order at 9:00 a.m. at the district office in Point Pleasant.

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#### Approval of Agenda & Minutes

**On a Harris/Siebel motion the agenda was adopted as presented, motion carried.  
Harris/Siebel made a motion to approve the minutes, motion carried.**

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#### Financial Reports

General & CDO Funds - District CPA, Dennis Brumfield reviewed the financial reports.

Co-Administered Funds - WCD Co-Administered Funds Report was presented by DM as prepared by WVCA. Both reports will be field for audit.

**Financial Transactions for May were approved as presented on a Harris/Siebel motion, motion carried.**

An outstanding check #2717 for \$8.49 is being carried on our books for over 10 months. It was the second check issued to a potato producer for cover crop. The producer has not cashed either check. WVCA policies and procedures Manual, Section 7 refers to unclaimed property but only for \$50 or more. Kim contacted Chris Casto who said he will send instructions on returning a lesser amount to the WCD.

Treasurer's Report - Siebel reported \$1,290 in per diem, \$851.76 for travel, and \$167.58 meals for a total of \$2,656.62. **On a Harris/Stephens motion the report and payroll were approved. Motion carried.**

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#### Report of Supervisors

Bob Siebel provided a report on the Great Kanawha RC&D meeting.

Oscar gave a report on the WVACD quarterly meeting. WVACD Poster Contest deadline is May 31<sup>st</sup> and Photo Contest deadline is June 15<sup>th</sup>. The North East Regional NACD meeting will be held July 15-17<sup>th</sup> in Lancaster, PA.

## Programs

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### AgEP

The following payments were approved on a Withrow/Siebel motion, motion carried.

#### Lime

|                |            |         |
|----------------|------------|---------|
| Robert Harless | \$1,092.00 | 52 tons |
|----------------|------------|---------|

#### Division Fence

|                    |           |          |
|--------------------|-----------|----------|
| Trenton Schoonover | \$ 600.00 | 400 feet |
|--------------------|-----------|----------|

#### Water Systems

|                  |            |               |
|------------------|------------|---------------|
| Kenneth Keebaugh | \$3,880.00 | Spring/Trough |
|------------------|------------|---------------|

### OM&R

Judith has talked with Brian about the need for additional funding for Mill Creek to cover OM&R

He received our request for \$10,000 to be transferred from Poca to Mill Creek. He has approved the transfer of Pocatatico Funds to Mill Creek to cover this year's OM&R to Southern CD. There will be a shortfall of \$237.87 in Mill Creek funds to cover the cost according to the work estimates. However, the WCD has invoiced the City of Ripley for \$2,000 to cover this past year's O&M which is still not paid.

Oscar will check with the Mayor to see about payment of the invoice. Southern CD has told Judith they will do our work in July.

### Potato Equipment

Chairman Lipscomb said that no decision had been made on the use of the potato equipment by producers. The office has been contacted by potato growers who needed to use the equipment. The Chairman felt that the board should decide if rent was going to be charged. Oscar suggested keeping the equipment for folks to use. Jim felt it wasn't a conservation practice and therefore should be sold. This discussion was tabled until the fall. The planter needed repaired however, the district had the replacement part on hand. Oscar felt that Russell should oversee the equipment. Kim stated that Jennifer has no problem with Russell doing scheduling but not maintenance.

## Correspondence

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- ◆ Results of the National Land Judging and Homesite Contest
- ◆ NCSS NE Conference Support - Letter to request sponsoring of Soil Survey Conference  
**On a Harris/Withrow motion the board will support the conference at \$100. Motion carried.**

## New Business

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- ◆ WVACD Scholarships – Three scholarships were awarded in the WCD. Two for Ripley High students and one at Poca. Jim will be presenting at Poca today and Oscar will drop off certificate and letters to Ripley to have the FFA Advisor to present them.
- ◆ District Conservation Farm The Luke and Mitsy Hunter Farm in Jackson County was selected. Kim commented that July 24<sup>th</sup> or 25<sup>th</sup> will be the area judging tour.
- ◆ Plan of Work – **Board approved FY19 POW with revisions on a Harris/Siebel motion. Motion carried.**

## Old Business

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◆ LOR's for FY19 Funding from WVCA

**On a Siebel/Harris motion the board approved the LOR's for FY19. Motion carried.**

## Agency Reports

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West Virginia Conservation Agency

**Kim Fisher, Area Director** - Written Report Submitted (attached)

WVACD Quarterly will be the 11<sup>th</sup> and 12<sup>th</sup> of July. New supervisor training will be on the 12<sup>th</sup> after lunch and in the morning of the 13<sup>th</sup> at Flatwoods. The Supervisors Handbook has been updated.

USDA Natural Resources Conservation Service

**Jackie Byars, District Conservationist**

NRCS is in round two of contacts for animal waste and wildlife. The square footage for 100% confinement is 65 square feet which is a state decision and 100 square feet for cow/calf. Cover crop contracts are in the third round. Asked to have an item on the June agenda; requesting proposals stay on books any new in August. Grayson Delay is working with NRCS this summer in a pathways position. The positions are announced in January with a short window to apply. NRCS has agreements with different agencies to decrease staff levels across the nation. Government entities enter into an agreement for staff that is paid for 100% and housed by NRCS. They are also 100% supervised by NRCS. She suggested that WCD may want to have a Forestry person in this role.

WV Division of Forestry

**Charles Copeland, LOA Specialist** – Written Report Submitted (attached)

## Adjournment

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Chairman Lipscomb stated the date of the next meeting will be Thursday, June 21, at 9 a.m.  
With no further business, Chairman Lipscomb adjourned the meeting.

Minutes submitted by: Sherry Pearson

Approved by: \_\_\_\_\_

James Withrow, Secretary

Attachments