

**WEST FORK CONSERVATION DISTRICT
BOARD OF SUPERVISORS
August 5, 2014**

MINUTES

With a quorum being present, Chairman Coffindaffer called the August Board of Supervisors meeting to order on Tuesday, August 5, 2014 at 9:00 a.m. at the Doddridge County Park, West Union, WV. The Pledge of Allegiance followed the call to order.

Supervisors Present: William Coffindaffer Jane Collins
James Foster Steve Hannah
Phil Osborne
Randy Plaughter Larry Sponaugle

Others Present: Chuck Copeland, WV Forestry
Kim Fisher, WV Conservation Agency
Jeff Griffith, Natural Resources Conservation Service
Joel Barnosky, Farm Service Agency
Nathan Vaughan, Farm Service Agency
Belva Junkins, West Fork Conservation District
Dinah Hannah, West Fork Conservation District
Jim Roy, WV Conservation Agency
Robin Ward, WV Conservation Agency
Bruce Loyd, WVU Extension
Brienne McCauley, Liberty HS FFA-Teacher
Josh Porto, Liberty HS FFA-Teacher

Introductions: Chairman Coffindaffer introduced Josh Porto, Ag Ed. Teacher from Liberty High school and his partner Brienne McCauley. They were here this morning, and they commented on their upcoming programs with FFA. Coffindaffer also introduced Dinah Hannah back as an associate supervisor for Lewis County. Both attendees were welcomed to the board meeting.

Agenda Approval: Foster/ Plaughter motion carried to approve the agenda for today's meeting.

Public Comments:

Minutes: Foster/ Hannah, with no corrections or additions, the July 1, 2014 minutes will stand approved as mailed.

Financial Report: The financial reports are in the Supervisors folders for their review for the District Bookkeeper General and CDO Funds report. **Foster/ Plaughter motion carried for approval of the General and CDO funds for June 2014.** The General and CDO funds report will be filed for audit. The accountant has also attached the Income Statement compared with the budget for both the General and CDO accounts. The WVCA Year-to-Date Revenue and Expenditure Balance Report for June is here today and Supervisors have a copy of it in their files. The report will be filed for audit.

Hannah: Reported a concern with learning the financial material. He felt that it was important that our district accountant, Melinda Law, come and talk to all the supervisors about the financial reports. Hannah also felt that it would be important to incorporate a total report along with our regular reports. Dinah cautioned that there could be an increase in fees if the board would ask for special reports. With this concern on the floor Chairman Coffindaffer asked the board if they would like the district accountant to come and answer questions about the financial reports/ add a possible total report. The board agreed to have the district accountant come a half an hour before the next board meeting in September if she was available to talk about these issues. Robin would get in contact with the accountant and inform the supervisors.

Approval of Invoices & Payments: There are none at this time.

Unfinished Business

Committee Reports- WVACD Report:

AgEP Report: Foster reported that AgEP needed to change their rules. He felt that the committee needed to address that the cooperator should be able to make the decision as to which practice out of the five would be the most important to him/her to complete. This should be outlined on the application for next sign up period. This idea came about with the many applications the program received this year, and the several cuts the committee had to make. Also, he felt that the committee needed to develop a form addressing how the committee arrived at the conclusion of the ranking system. Needed to develop how they rated each individual, and make this a part of the cooperators folder.

Ag Enhancement Program: Foster reported that the AgEp committee met on July 14, July 25, and August 5, and approved the following practices for the FY14/15 sign up period.

- A. Bolyard; 50 acres Lime- \$3,300.00
- B. Suan; 6.9 acres Stockpiling-\$276.00
- B. Suan; NM- 13 acres \$520.00
- B. Young; 2,200' Fence- \$3,520.00
- B.Cather;1,800' Fence-\$2,880.00
- Bob. Suan; NM- 20 acres \$800.00
- C. Talbott; 1 Well Development- \$1,500.00
- C. Ward; 2,000' Fence-\$3,200.00
- D. Cantis; 20 acres Lime- \$1,320.00

- D. Hill; 2,500' Fence- \$4,000.00
- D. Vavrek; 28 acres Lime- \$1,848.00
- E. Law JR.; 25 acres Stockpiling- \$1,000.00
- E. Law; 1 Spring Development- \$1,200.00
- E. Law; 2,000' Fence-\$3,200.00
- G. Belknap; 1,875' Fence-\$3,000.00
- G. Osborn; 1 Spring Development-\$1,200.00
- I. Pritt; 20 acres NM- \$800.00
- I. Pritt; 25 acres Stockpiling-\$1,000.00
- J. Cole; 2 Pipeline and Troughs-\$1,000.00
- J. Hale; 9 acres Lime-\$396.00
- J. Kirk; 1 Spring Development- \$1,200.00
- J. Kirk; 2,500' Fence-\$4,000.00
- J. Kirk; 20 acres Lime-\$1,320.00
- J. Long; 2 acres Lime-\$88.00
- J. Long; NM- 2 acres \$80.00
- J. McCray; 1 Well Development- \$1,500.00
- J. McCray; 2,500' Fence-\$4,000.00
- J. McCray; 39.2 acres Lime- \$1,936.00
- J. McCray; NM- 20 acres \$800.00
- J. Stutler; 1 Spring Development- \$1,200.00
- J. Stutler; 49 acres Lime- \$3,234.00
- J. Watson; 2,500' Fence-\$4,000.00
- K. Clevenger; 11.4 acres Lime- \$752.40
- K. Lay; 28 acres Lime- \$880.00
- K. McNemar; 20 acres Lime- \$1,320.00
- M. Francis; 2 Pipeline and Troughs-\$1,000.00
- M. Richards; 1 Well Development-\$1,500.00
- M. Richards; 2,500' Fence- \$4,000.00
- M. Richards; 7 acres Lime- \$462.00
- M. Richards; NM- 4 acres \$160.00
- N. McCloy; 20 acres NM- \$800.00
- N. McCloy; 33 acres Lime-\$1,914.00
- P. Burgess; 25 acres Lime- \$1,474.00
- R. Brownfield; 44 acres Lime- \$2,904.00
- R. Pasquarelli; 1 Pipeline and Trough-\$1,000.00
- R. Plaughter; 25 acres Stockpiling-\$1,000.00
- R. Rice; 1,000' Fence-\$1,600.00
- R. Rice; NM- 20 acres \$800.00
- R. Thompson; 7.57 acres Lime-\$357.94
- R. Wentz; 1 Spring Development-\$1,200.00
- R. Werner II; NM- 17 acres \$680.00
- R. Werner; 9.7 acres Lime-\$426.80

- S. Beall; 43.17 acres Lime- \$2,849.00
- S. McKinney; 1,700' Fence- \$2,720.00
- S. McKinney; 2 Spring Developments- \$1,200.00
- S. Rogers; 36.67 acres Lime- \$1,828.64
- S. Spiker; 50 acres Lime- \$3,300.00
- T. Bond; 38 acres Lime- \$1,672.00
- T. Garrett; 1 Pipeline and Trough- \$1,000.00
- T. Garrett; 50 acres Lime- \$2,596.00
- T. Hawkins; 25 acres Stockpiling- \$1,000.00
- T. Hawkins; NM- 18.1 acres \$724.00,
- T. Loudin; 20 acres NM- \$800.00
- T. Loudin; 42 acres Lime- \$2,525.60
- V. Martin; 10 acres Lime- \$660.00
- W. Cather; 1 Spring Development- \$1,200.00
- W. Cather; 40 acres Lime- \$1,760.00- *Totaling: \$109,384.38*

Chairman Coffindaffer moved that we approve these practices. No second was needed.

Foster reported on the following payments;

- B. Hern; 14.3 acres Lime- \$943.80
- B. Stutler; 50 acres Lime- \$3,300.00
- J.Spiker; 45.6 acres Lime- \$1,982.86
- R. Wentz; 10.9 acres Lime-\$595.65
- T.Cayton; 1,700ft Fence- \$2,720.00- *Totaling \$9,542.31*

Chairman Coffindaffer moved that we approve the payments as listed.

Foster reported on the following cancelations that would be canceled if paper work was not turned in by the August 6, 2014 deadline:

- B. Nutter; 17 acres Lime-\$968.00,
- D. Gordon; 50 acres Lime-\$3,300.00,
- E. Stalnaker; 20 acres Lime-\$1,320.00,
- K. Poling; 50 acres Lime-\$3,300.00,
- L. Shiflet; 50 acres Lime-\$3,300.00,
- M. Ford; 20 acres Lime-\$1,320.00,
- T. Cayton; 20 acres Lime-\$1,320.00- *Totaling-\$14,828.00*

Chairman Coffindaffer moved that we approve the cancelations as listed. Motion carried does not require a second.

Polk Creek site #9 & Salem Fork O & M – 2014: Jim Roy reported Polk Creek Water Shed dams received 2” of rain in an hour and a half, and the dams did an excellent job retaining water. Jim checked the dams and reported that they are operating in a normal matter. Jim reported that there was a tree on Polk Creek Site # 9, and Tygarts Valley gave an estimate of \$1,000.00 to remove the tree. Jim felt that the price reasonable.

Hannah motioned to pay \$1,000.00 for the removal of the tree on Site #9, and not to exceed that amount, seconded by Plaughter, motion carried.

Jim Roy reported that Tygarts will complete some of the earth work while completing the tree work, and they plan to move in for the work in two weeks depending on the weather. Salem fork dams are in good shape, site # 15 was mowed this year by the landowner, and it looks really good. Chairman Coffindaffer thought in conjunction with Jim Roy's report of the mowing of site #15, that compensation was needed for the landowner on Salem Fork site #8 for mowing the dam. **Foster moved to pay the site #8 landowner \$300.00 for mowing of the dam. Motion seconded by Hannah, motion carried.** Jim Roy would get back to Robin, and report the name of the Polk Creek site #8 dam owner.

FY14-15 Committees -Review: Chairman Coffindaffer reviewed the committees, so the new associate supervisor may be added to the committees. Dinah Hannah would like to serve on the budget and finance committee, as well as the conservation education committee. Coffindaffer requested to the board of any other changes to committees. Phil Osborne would like to be added to invasive species committee. Coffindaffer asked again of any other changes to the committees. Randy Plaughter asked if Phil Osborne would be interested in serving on the AgEP committee, because of his strong background in Ag and Extension. Phill Osborne accepted the request to be a part of the AgEP committee, and Phill Osborne would be added to that committee. Phil wondered if there was any statement of purpose for what these committees are supposed to get accomplished throughout the year. Dinah Hannah commented on what some of the committees accomplish. Phil added the thought of do we need to keep the committees that are not active? Coffindaffer reported on the committee's duties, and the actions that have been taken in the past, and explained that we have these committees set up incase certain situations arise that a committee needs to be formed, there already is a committee in place. Chairman Coffindaffer asked the board for the final time if there were any more changes to be made to the committees. There was no response. They committees are as they stand for FY 14/15.

New Business

CREP Transfer of funds to Greenbrier Valley CD- \$1,000.00: Brian Farkas has requested the transfer of \$1,000.00 co-administered state funds from West Fork CD Conservation Reserve Enhancement Program (CREP) account to the Greenbrier Valley CD. These funds will be utilized in the GVCD for CREP needs in that area. This transfer will result in a balance of approximately \$3,932.21 co-administered state funds in the WFCD for CREP based on account balances as of June 30, 2014.

Foster made a motion to send \$1,000.00 dollars in CREP funds to GVCD. Motion was seconded by Plaughter. Motion carried.

Reserve Funds for AgEP: Chairman Coffindaffer reported to put this discussion on hold, as we ended up getting more money in AgEP allocations from the state than we had expected. At this time we do not need to transfer funds for AgEP.

District Employee: Robin reported on her duties of the job, and felt that the board should advertise the job and take resumes. The money is in place for this employee for one year

from the agency. The money for this employee comes out of CDO. Dinah Hannah reported that the board will have money left over again this year. Coffindaffer asked Jeff Griffith to report on what NRCS is doing with partnered employees. Jeff reported that he wanted the board to be aware that the NRCS is partnering with district employees. Jeff is aware of potential funding for these positions, and if the board is interested in exploring the funding for this type of employee they needed to move quickly as it is coming up on the end of the NRCS fiscal year. Chairman Coffindaffer questioned the possibility of partnering with NRCS for this position depending on funding eligibility. Because the partner employee with NRCS would have to work on farm bill programs, the possibility of pairing this employee would not work. Chairman Coffindaffer established a committee to review the job description and post the job. The committee would be Phil Osborne, Jane Collins, Dinah Hannah, and Robin Ward. **Hannah made a motion that the board be authorized to advertise for the outreach job, motion was seconded by Collins. Motion carried.** The job would be advertised in the local papers.

Fall Banquet: Gilmer County has the role of hosting the banquet this year. Funding for this program comes out of CDO. Chairman Coffindaffer asked the county for a location and a price of what the meal would be. October 16th, or 23rd, would be the prospective dates, preferably having October 23rd as the designated date. Gilmer County supervisors would look at those dates and report back at the next meeting with a date and possible meal selections. The tasks that need to be done for this were mentioned they are to order signs, purchased mums, and think about an MC. Truman Wolfe has been the MC for this even in the past, and the supervisors would like for him to MC for this year's banquet. Kim Fisher said she would notify Truman Wolfe of this request as soon as she knew of the date that the banquet would take place from the Gilmer County supervisors.

Weed Wiper Purchase: Hannah reported on the spec's he had on the weed wiper. Two other districts in the state have a weed wiper; Northern Pan CD, and Elk CD. He has received information from both districts pertaining to their weed wipers. The information that Hannah has on the weed wiper is available to the supervisors in their books. Hannah encouraged the supervisors to view this sheet, and ask him any questions they may have. Hannah asked Bruce Loyd from WVU extension to talk about what he knows about the weed wiper. Hannah felt that 10' would be better option for the district to buy. Bruce reported that the instructional video is a bit cumbersome, but it is not real difficult. It is really easy to take down the road and he has seen really good results from actual use. Bruce has a weed specialist from extension that is doing a trial run with one of these and has had really good results. Some of the members in the room may be familiar with Bruce's wiper, but it is out of service as someone took it through some brush. This could be a situation to look at when purchasing the wiper is the maintenance that goes into them. Bruce stressed on the importance that the key here is to control the weeds, but not to get the grass and clover. Hannah urged that if the board decided to purchase one of these that Bruce would be able to help with the recommendations of this purchase. Bruce also reported that the Elk district put a limit on what chemical cooperators could use, and they are only permitted to use round up. Their big issue they wanted to address was that they didn't want forefront used in it. Hannah explained the use of various chemicals, and made clear that the cooperator would have to clean the equipment properly before returning it

to the district. The cost on 10' weed wiper is \$5,500.00, plus \$800.00 freight. The funding for this equipment would come from the CDO account. **Hannah made a motion to proceed with this purchase of a weed wiper, motion was seconded by Collins.** Chairman Coffindaffer asked for further discussion. It was felt by some of the board members that this would be more beneficial to purchase at the grazing conference if it was possible to do so, and also to have this as a spring purchase as the season is about complete for this year's use of the wiper. Steve Hannah would work with Phil Osborne, Randy Plaughter, and Bruce Loyd, on getting together the information for placing the order for the wiper in the spring, and report back at the next meeting.

Correspondence:

DEP; 2014 Periodic Inspection- Salem Fork Dams

Grazing Lands Steering Committee- Minutes July 18, 2014

City of Weston- Letter- Polk Creek Dams and Channel O&M work- city of Weston paid their om&r bill up to date as up 6-30-14

Department of the Army- fill material 2 streams Doddridge County

WV State Conservation Committee- Quarterly meeting minutes July 15, 2014

WVACD Board of Directors Meeting Minutes- July 9, 2014

Funding Requests: WV DEP- Youth Environmental Program Co-Sponsor- The youth program is asking for \$175.00 dollars in donation to help pay for registration costs. This event will take place in October at Snowshoe Mountain Resort, WV.

Chairman Coffindaffer moved to pay \$175.00 for the program. Motion was seconded by Foster. Motion carried.

Letters of Request: AgEP funds from WVCA for FY14-15 **Foster/ Plaughter motion carried to approve the funding for FY14-15 AgEP.**

SPRP Project: There are none at this time.

Board Member Reports: Foster reported on a recent RC and D meeting he attended that one of the subjects they talked about was slurry ponds, and the coal mining process that went along with it. Foster reported that they went to a slurry pond and commented that what they saw was all the washed coal and black soot is now a hard compound. The miners are going back in and mining the slurry ponds, and burning the slurry in the power plants. The ash that is produced is 9,000 degrees, and it enhances the BTU output and flash that is created from this. Making use of the residue left in the slurry ponds, the product from this is used in the oil fields in the fracking process. Foster thought it was amazing you can take something and make it a usable product.

Steve Hannah: Reported as chair of legislative committee. He reported that they will meet after the board meeting in September. He wants to discuss when to have a legislative dinner. Steve Hannah also commented on he would like to have a copy of the budget, and a copy of the investment listing. Chairman Coffindaffer asked for all supervisors to have a copy of this in their books for next month. Hannah was looking at having the legislative dinner meeting in early December.

Dinah Hannah State Conservation Education Committee Report: Dinah reported that she was asked to sit in on the meeting, and the committee is very concerned about the lack of participation they have been experiencing. They talked about removing the committee all together, and it was stressed heavily in the meeting. Dinah suggested that two members from our board should seriously consider making their appearance to those meetings. Chairman Coffindaffer asked Dinah if she would represent the district for those meetings. Dinah accepted the request and will attend the next meeting on October 22, 2014. Dinah also reported that we had 3 state poster winners from our district.

Randy Plaughter Report: Randy reported on the hay wrapping seminar at Middletown Tractor in Fairmont, WV, on July 21, 2014. The program had a gentleman from Quebec giving demonstrations and explaining proper ways to wrap hay. Randy explained that the event was very well conducted, and very well attended. He also stressed that the event was very informational.

Jim Foster Report- Jim reported that looking back at the legislative program, he realized that there is no funding available for the legislative event. Discretionary funds of \$2,300.00 could be used for this event. He also reported to Jane Collins that the budget she had to work with for banquet was \$1,500.00.

Chairman Coffindaffer Report- Chairman Coffindaffer reported on the area 2 farm tour. He explained that there were 4 district supervisors in attendance for this, and expressed his gratitude to Tom Hawkins in Harrison County, for opening up his farm for touring. Although Tom did not win this year, Chairman Coffindaffer expressed that in 3 to 4 years his farm would be in a better condition to compete. Chairman Coffindaffer reported on his meeting with the NRCS and the WV Conservation Agency on the Garrett dam issue. Mr. Garret has agreed to remove the fence out of the auxiliary spill way, help correct the width of the emergency spill way, and help put the dam back to the “as built” condition. Chairman Coffindaffer felt that this project would be complete this fall. Jim Roy reported that the tractor was on site yesterday to remove the fence, and Mr. Garrett hopes to start the project next week. Mr. Garret was led to believe that he could put the fence in the spill way by an employee that didn’t have the authority to approve those kinds of tasks. Because of this, Chairman Coffindaffer would like to see the board bear the cost to move that fence. The fence was built in good faith, but dam safety is saying it cannot be there. The fence is 500’ft long, and Chairman Coffindaffer would like to use AgEP guidelines of reimbursement of \$1.60/ft to Mr. Garrett for movement of his fence. Chairman Coffindaffer requested that Jim Roy get an invoice of taking that fence out and putting in a new for approval from the board down the road. Once we got an invoice then the board could make a decision. Chairman Coffindaffer strongly feels that this would be an opportunity to help with public relations.

Report of Cooperating Agencies:

Jeff Griffith, NRCS: Jeff reported that Jeremy was out, and could not be here today. Jeff plans to be back in October from his work he has been doing in Morgantown. He reported that the Secretary announced funding for Rehabilitation of Watershed Dams on July 18th, 2014. West Virginia received over \$14 million for work in various phases for 6 structures and an additional \$1.28 million for assessments on 64 structures. Jeff reported on the Strike force meetings, and the meetings that would take place this month. August 6 at 9:00am, in Princetown, August 19 at 1:00 pm, in Wayne, and August 20 at 9am, in Hamlin. He reported that Contract Obligation is moving forward. Today he currently has obligated 36 contracts in our District. The fax machines will no longer be supported in each field office. A fax to email service will be used starting August 15, 2014. All AgEP water development contracts have been looked at but one. Jared McCray has to contact the landowner about moving the well location, as the area that was initially planned does not coordinate with NRCS standards. The location is too close to a barn. CSP renewal sign up has begun for the expiring contracts. His current 2014 contract obligations to date: 3 AMA, 4 WHIP, 10 CStP, 19 EQIP totaling \$437,000.00. Jeff reported that there is a pre-construction meeting on Polk Creek site 13 this Friday at 10:00 am. The meeting will consist of meeting with the owner, contractor, NRCS, dam safety, and WVSA. He encouraged board members to attend if they could. Chairman Coffindaffer questioned the possibility of adding an employee that partnered with NRCS. Jeff commented that it would be up to board what their priorities are, and that they would have to get together with Kevin Wickey, and Pat Bowen for more information. Jeff was open to working with the board on this task. However, they need to explore this situation, and the individual would only be technical. Chairman Coffindaffer set up a committee to meet on this issue; Larry Sponaugle, Randy Plaughter, Chairman Coffindaffer, Jeff Griffith, and Pat Bowen will serve on this committee. Jeff would report at a later date on this matter.

Joel Barnosky, FSA: Joel reported that their office was really busy. Have new programs under the new farm bill that relate to dairy and cropland. FSA is going to be doing a lot of out of office training. Programs look good and successful but just complicated to understand. Going to be some changes in some of the programs. Lip program is the busiest program that they have ever had. They have paid out over \$59,000.00 in dollars to Harrison and Doddridge county producers. Bee losses compensation is also available. He reported on the Strike force meeting, he appreciated the funding that the board provided for the event. It was held in Ritchie County, and about 65 attendees were present. A speaker from the University Kentucky spoke, personnel from the agency spoke about programs available to help less fortunate counties in Ag needs, as well as Commissioner Helmick was present to speak. Overall Joel reported that it was a good meeting, it was a nice facility, and they had a nice full meeting. Joel also reported on the recent tornado damage done in Johnstown, WV (Harrison County). He reported that the damage is far worse than what is available to the newspaper. There were no casualties, but there were some livestock lost, barns destroyed, and significant 100% timber loss. The tornado affected 5-10 producers in his covering area, and the damage that was done over a course of 1.1 miles. Joel is looking into reimbursement for this disaster. However, no money may be available because it is not a large enough scale. Joel reported that they will be having a temporary position opening at the Mt. Clare office and the individual would make 11 – 15 \$ an hour. It is hard to say how long the position will last, and he will be

accepting applications next week. Also there is a Full time program tech available at the Weston office. That position can be researched online.

Nathan report: Nathan reported that their loans are operating loan at a rate of 1.52 for operating loans and 3.75% for real estate. They have the biggest amount of funds available at the moment than they ever had. The near future is a good time to get into farming as far as financing goes with FSA. They are looking for people that have farm experience, but they must have 3-5 years of farm experience or be a manager of a farm. All applicants must provide previous farm records. Nathan reported they are really looking for producers in Doddridge County for this program, and to let him know if there was anyone interested. As of July 10th, 2014 the office had \$1,000,250.00 of approved loans, and they will probably do a million and a half for this FY. Oct 1-sept 31.

Chuck Copeland, WV Forestry: Chuck reported that WVDOF sent a crew to California 20 people give or take for assistance.

Bruce Loyd, WVU Extension Service: Bruce reported on his recent 4 wheeler accident in June. He said it was pretty serious and he is doing well and recovering fully. High percentage of people have had accidents on their farms and result in injuries. Very fortunate to be here and blamed his accident purely on his stupidity and cautioned to others to use their head when doing things out on the farm. They county had the Lewis County 4H and FFA sale the week before last. Both sales were outstanding. The Oil and Gas influence was definitely there. Bruce reported that it was the best sale they ever had. They had \$182,000.00 approximately. The state dairy show at Jackson's Mill is this week along with a lot of other activities coming up in Lewis County Extension.

FFA Teacher Report Liberty: Josh Porto reported that the teachers are back to school Monday, and the students are back on August 15th, 2014. They had an FFA officer retreat two weeks ago. Porto is working with ag teachers in Harrison county, along with extension to put on a farm short course this year. Porto hopes to have 3 envirothon teams and a Grassland team this year. Teachers are trying to get an Ag fair started in Harrison County. Mr. Porto is planning to meet with Larry Campbell, extension agent in Harrison County tomorrow to discuss matters on this issue.

WVCA: Kim reported on the conservation farm contest results state wide. Area 1 winner was Greenbrier Valley CD; Swift Level Land and Cattle Farm, Area 2 winner was Northern Panhandle CD, and Area 3 winner was Eastern Panhandle CD with Butler Farm. The state conservation farm tour would be held at the end of August. Kim reported on the 2014 state poster winners, and all winners came from area 2. They will be awarded at the quarterly meeting in October. She reported on the election of officers for the WVACD. Mr. James Foster from our district will serve as secretary. All comments that were received concerning the senate bill 365 have been reviewed. The agency is currently making corrections to the rules document and it will be filed Monday July 28th. The next step is the Legislative Rule Making Review process. She has passed out to the board Training Evaluation Forms for the supervisors that attended the training, and asked if they could fill them out and return them back to her after the board meeting today. In her

report today are the AgEP allocations allotted to the 14 district's state wide. Supervisors were encourage to review the chart. Kim reported that the spot checks are complete, and most districts state wide had the same issues. She stressed the importance of having the W-9 match the rest of the application as well as the minutes. Most concerns happen state wide. Keeping the database up to date making sure things match. New travel forms are currently being handed out. However, supervisors will not be abused for using old travel forms. Robin will be out for training a few days next week. Kim reported that travel is delayed sate wide with supervisors.

Robin reported that the district had paid two scholarships; Harrison and Gilmer County. She reported that she had organized and sent out the approval letters for AgEP. Robin also reported that she will be taking Dinah's place as the new District Manager for the West Fork Conservation District, and looks forward to working in this position. She also reported that there will no longer be a fax for the district. Everything will be done electronically through email. She asked if she could have all the supervisors' emails if they have one to put in the directory.

Conservation Agreements: The following Conservation Agreement has been received for a new cooperator;

- Tom Quinn- 225 acres- Lewis County

Foster/Plaughter motion carried to approve the Conservation Agreement of Quinn.

Dinah report: Dinah reported on the grassland program. Chairman Coffindaffer asked the pleasure of the board in sponsoring grassland farmers. He stressed that it does cost money to buy signs, but it is not a contest just a reward for doing a good job as a grassland farmer. Chairman Coffindaffer asked Chuck Copeland if there were any Woodland farmers, and Chuck would have to check with Tom Wilsoncroft on this matter.

Collins moved to proceed with the program, motioned was seconded by Foster.

Motion carried. Supervisors from designated counties will meet back at the next meeting with those cooperators selected for the award. In the September board meeting they would need to set up time to visit farms.

Set Date of Next Meeting: The next meeting will be held on September 2, 2014 at USDA Service Center in Mt.Clare, WV to begin at 9:00 a.m.

Meeting Adjourn at 11:37 a.m.

Respectfully submitted,

Jane Collins, Secretary

Minutes Recorded by Robin Ward, District Manager, West Fork CD