

The WVCA Year-to-Date Revenue and Expenditure Balance Report for October is here today and Supervisors have a copy of it in their files. The report will be filed for audit. In addition to today's report is an extra balance sheet and income statement provided by John Law CPA for supervisors view on the General and CDO accounts.

Approval of Invoices and Payments: Presented today is an invoice from Vincent excavating for the SPRP project completed in Shinnston, WV. The invoice is for a total of \$1,400.00. **Foster/Sponaule move and seconded to approve the invoice provided by Vincent excavating. Motion carried.** Also here today are invoices submitted by Tygarts Valley CD for payment of O&M work completed on the Salem Fork Dams. The total received for payment is \$31,714.49. **Foster/ Plaughter approve to pay Tygarts Valley CD for O&M work completed on Salem Fork Dam. Motion carried.**

Unfinished Business

Committee Reports:

Legislative Committee: Steve Hannah reported that we had poor response from the legislatures. The reception will start at 6:00 pm, and the dinner will start at 6:30. He felt that we needed to be there a little earlier to help set up. The legislative committee would meet briefly after the meeting to discuss any final needs for the program.

Ag Enhancement Program: Jim Foster reported on the AgEP meeting they had on December 1st, 2014. The committee has about \$70,000.00 more dollars to spend in their program so, the committee will be having a new sign up period starting in January. The sign up will start January 5th, and will continue through January 23rd. Cooperators would have until June 5th to complete practices. Jim Foster also reported that the AgEP committee will meet on December 18th to review their ranking system, and complete any final touches needed for the new sign up period. There were changes made to the applications from last sign up period, and the supervisors talked about each of the applications and noted some changes. **Jim Foster made a motion to approve the applications as amended. Motion seconded by Randy Plaughter. Motion carried.**

Jim Foster reported on the following cancelations;

- O. Huffman; Lime; 4 acres; \$176.00
- J. McMillion; Lime; 45 acres; \$2,970.00 *totaling \$3,146.00*

Committee moved that we approve to cancel the following cancelations as listed if paperwork was not submitted by their deadline dates based on the database. No second needed. Motion carried.

Jim Foster reported on the following payment, and asked for Randy Plaughter to leave the room. Randy Plaughter left the room and the board discussed his payment.

- R. Plaughter; Stockpiling; 25 acres; \$1,000.00 *totaling \$1,000.00*

Jim Foster move that the payment be approved. Does not require a second. Motion carried.

Jim Foster Reported on the following payments;

- C. Ward; Exclusion Fence- \$3,200.00
- S. Rogers; Lime; 36.67 acres; \$897.16
- S. Spiker; Lime; 50 acres; \$3,300.00
- K. Lay; Lime; 28 acres; \$880.00
- N. McCloy; Lime; 33 acres; \$1,914.00
- L. Hale; Lime; 17 acres; \$924.00
- D. Cantis; Lime; 20 acres; \$1,320.00
- R. Stewart; Lime; 26.7 acres; \$1,762.20
- B. Lowther; Lime; 22 acres; \$968.00
- N. McCloy; NM; 20 acres; \$800.00
- J. Watson; Division Fence; \$1,344.00
- S. McKinney; Division Fence; \$2,720.00
- W. Cather; Division Fence; \$2,046.40
- C. Talbott; Well; \$1,320.00
- S. McKinney; Spring Developments; \$2,250.28
- W. Suan; Stockpiling; 6.9 acres; \$276.00
- I. Pritt; Stockpiling; 25 acres; \$1,000.00
- E. Law; Stockpiling; 20 acres; \$800.00
- T. Hawkins; Stockpiling; 25 acres; \$1,000.00
- D. Vavrek; Lime; 28 acres; \$1090.54
- B. Stout; Lime; 39.4 acres; \$2,600.40 *totaling \$32,412.98*

Jim Foster moved to approve the following payments, does not require a second. Motion carried.

Polk Creek & Salem Fork OM & R: Jim reported that the fence has been installed on Polk Creek site 13, and the board is awaiting the invoice from Bill Donaldson for this work.

POW Review: Jim Foster made a motion to have the POW review moved to the end of the agenda. Motion was seconded by Bill McClain. Motion carried.

Lime Spreader Purchase: All spreaders will be on the same bid sheet and the district plans to use the same specifications from the past for the bids. A bid packet would be provided by Phil Osborne, and would be brought back for the January meeting to act on it. The board would like to have the spreaders here by March 2015.

Board recess at 10:17

Came back into session 10:37

New Business

Copy Machine: Jane Collins discussed renting the machine. The Chairman appointed Phil Osborne, Steve Hannah, Jane Collins, and Robin Ward to serve on a copy machine committee, and research different options the district could take in purchasing or renting a new machine. The committee would report back at the next meeting with updated information.

Correspondence:

Cornerstone Bank- CD Maturity-The district has a CD coming mature at Cornerstone Bank, and Jim Foster spoke to the bank on December 1st, 2014. They currently are paying 0.8%, and the board has 10 days to renew it. Due to the recent purchases coming up, the board decided to reinvest \$100,000.00, and the remaining balance of approximately \$40,000.00 would be pulled and dispersed into the General Checking account. **Randy Plaughter made a motion to reinvest \$100,000.00, and pull the remaining balance to deposit into the General Checking account for future purchases. Motion was seconded by Bill McClain. Motion carried.**

Calhoun Bank report- Jim Foster reported that the board needed to remove names from the signatories on this account, and to add Jane Collins as a new signatory. Also, Robin Ward would need to be added for informational purposes only, and Dinah Hannah would need to be removed. **Jim Foster made a motion to remove Richard Bonnett and Bernadette Law from the signatory card, and add Jane Collins as the new signatory and accept the informational purposes only changes. Motion was seconded by Randy Plaughter. Motion carried.**

Dominion Supply Header Project

Funding Requests: WV Watershed Network- the network is requesting \$100.00 from each District through the state for help funding meal expenses for all volunteers, award certificates, and training for their Watershed Celebration Day. **Jim Foster made a motion to donate \$100.00. Motion was seconded by Phil Osborne. Motion carried.**

Letters of Request: None at this time

SPRP Project: Jim Roy reported on a blockage on the West Fork River in Lewis County. The blockage is at 95%, and water has risen above more than 6 ft. Jim has taken the TVCD work crew out to the site and had them to quote a not to exceed price of \$1,900.00. **Jim Foster made a motion to accept the not to exceed price of \$1,900.00. Motion was seconded by Randy Plaughter. Motion carried.**

Board Member & Associate Supervisor Reports:

Belva Junkins had a question on presenting Envirothon information to legislatures on Thursday night. The board felt that this was a great idea and education programs would be added to Phil's presentation.

Dinah Hannah reported on the Christmas Dinner. The program would be held on December 18th, 2014 from 10am to 2pm. The program would be a covered dish, and those who wished to participate in the elephant Christmas exchange could bring a small gift. Jane Collins, Dinah Hannah, Belva Junkins, Michelle Rukavina, and Robin Ward would work on putting this program together.

Report of Cooperating Agencies:

NRCS: Jeff Griffith reported on being back to the district. Jeff reported that this was the busiest that he has ever been. Conservation stewardship contract renewals finished by tomorrow. Attempt to screen and rank 100 EQIP applications just in west fork. Really busy time for the NRCS. Client gateway new program with the NRCS that allows cooperators to get online and look at their programs. ASTC vacancy is still not filled and Ben Collier is still acting, and the position should be filled shortly.

WV Forestry: Chuck reported on forest fires taking place in Doddridge and Ritchie County. He commented that the conditions are very dry at the moment despite the current rains we have had.

WVCA Report: Kim reported on the WV legislature's 2015 calendar for this year. She reminded the board about Ag day at the capitol on January 20th, and asked for the district to designate who will get the displays to the capitol, and who will get legislative appointments scheduled at that time. She mentioned that the Supervisors meeting has been changed. The FY16 Budget at this point does not have any cuts, and will be operating on \$8.8 million. Brian is requesting a \$3 million supplemental which will be used to match \$15.2 from NRCS's Farm Bill program that will be used for dam assessments, dam rehabilitation studies, and one rehabilitation construction. Kim reminded supervisors to have their travel and per diem in on time. The State is in the beginning stages of implementing OASIS, and this program may affect travel and per diem entries in the future. She mentioned districts should begin their audits for FY14, and districts should be reviewing and updating their policy manuals. The next state committee meeting will be January 13th, 2015 at Guthrie.

Robin reported on an email from Jim Moore on the section senate bill 365 she received this morning, and it is in their books to read. Kim had shed some light on the amended bill. Robin also reported on welcoming Michelle and thankful that she is here, and also thankful for Roger hoping on board.

WFCD: Michelle reported on the speech and poster contest theme. She mentioned that she would like to set up an Education Committee meeting. The committee decided to meet on January 9th, 2015 at 10 am. Michelle also commented that she is happy to be here to help, and has enjoyed her experience so far.

Conservation Agreements: Kevin Rhoades; 200 acres, Sand Fork, WV- Gilmer County. **Jim Foster made a motion to approve the cooperator agreement. Motion was seconded by Randy Plaughter. Motion carried.**

Set Date of Next Meeting: The next meeting will be held on January 7th, 2015 at the USDA Service Center in Mt.Clare, WV to begin at 9:00 a.m.

Meeting adjourned at 12:01pm

Respectfully submitted,

Jane Collins, Secretary

Minutes Recorded by Robin Ward; District Manager, West Fork CD