



GREENBRIER VALLEY CONSERVATION DISTRICT

USDA Service Center
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Phone (304) 645-6173

Serving Greenbrier, Monroe and Pocahontas Counties

Minutes of the Special September Meeting

The Greenbrier Valley Conservation District Board of Supervisors met in a special meeting on Thursday, September 29, 2015 in the fellowship hall of the Lewisburg United Methodist Church. Those attending were:

Supervisors	Others
Avery Atkins	Dennis Burns, WVCA
Carolyn Miller	Anita Crance, WVCA
Gary Sawyers	Jeremy Salyer, WVCA
Gary Truex	
Timothy VanReenen	
Absent: Jerry Clifton	

Call to Order: Chairman Timothy VanReenen called the meeting to order at 8:35 p.m.

New Business:

319 Contracts, Revisions and Payments:

Watershed	Contract	Vendor	Amount
Cupp Run	Snowshoe Mtn. Greenbrier River AGO Hatchery	Trout Unlimited	\$ 2416.34
		Mountaineer Farm	63.80
		Mountaineer Farm	31.90
Knapps Creek	Monitoring	GVCD	2368.70
		Hach Company	1403.05
Little Clear Creek Milligan Creek	Nathaniel Hunter Morlunda Farm Ted Knight Ted Knight Morlunda	CMC Supply	1029.85
		S. J. Neathawk	58.68
		Edward "Ted" Knight	2710.00
		Edward "Ted" Knight	8791.00
		True Value	590.00
		GVCD	375.00
		S. J. Neathawk	123.78
Muddy Creek	Nonette Cosgrove Larry Griffith Steve Snyder Earl Tuckwiller	Nonette Cosgrove	125.00
		Larry Griffith	12,908.27
		Steve Snyder	14,164.04
		GVCD	156.00
		Earl Tuckwiller	4855.00
		Earl Tuckwiller	11,744.00
		Tuckwiller Well Drilling	1500.00
WSS Hatchery	Hatchery Hatchery	Earl Tuckwiller	8812.00
		ACF Environmental	1051.00
		Lynch Construction	194.48
		GVCD	1547.06
		Hunhar Excavating	425.00
		Lynch Construction	2100.00
Potts/Sweet Springs	Hatchery	GVCD	40.00
		S. J. Neathawk	852.89

	Lynch Construction	1654.28
	Clyde Wickline	14,084.00
	Mountaineer Farm	14.99
	S. J. Neathawk	453.97
	Southern States	380.00
	S. J. Neathawk	17.07
	Mountaineer Farm	111.00
Phil Wickline	Philip Wickline	2005.00
	Philip Wickline	1600.00
	Philip Wickline	872.00
	Philip Wickline	990.70
	GVCD	340.00
	Southern States	164.68
	S. J. Neathawk	104.28
	Philip Wickline	8614.00
	Philip Wickline	30,991.00
	S. J. Neathawk	828.00
	S. J. Neathawk	650.44
	S. J. Neathawk	102.69
	Southern States	65.80
Larry Woods	S. J. Neathawk	9.99
	S. J. Neathawk	33.98
	J. A. Boggs Trucking	250.00
	Sibold Excavating	19,013.45
	S. J. Neathawk	262.54
	S. J. Neathawk	245.65
	Lynch Construction	820.00
	Larry Woods	16,758.84
	GVCD	234.00
Jeff Cook	Jeff Cook	20,031.10
David Furrow	S. J. Neathawk	13.98
	Hajoca	172.99
	David Furrow	5450.00
	Lynch Construction	740.00
	Lynch Construction	2031.25
	GVCD	48.00

Gary Truex moved to approve payment for all 319 invoices as per the above list. Motion carried.

Other 319:

Furnish food for 319 Field Day in Pocahontas County – Dennis Burns requested up to \$400.00 to provide food for an upcoming 319 field day in Pocahontas County. **Gary Sawyers** moved to approve up to \$400.00 for an upcoming 319 Pocahontas County Field Day. Motion carried.

Co-Administered Payment Approval – The Monroe Watchman 57.56
Co-Administered Payment Approval – Hunhar Excavating \$ 16,440.00
319 Hatchery Project

Gary Truex moved to approve payment for the co-administered payments listed above. Motion carried.

Old Business:

Equipment Coordinator Position – Re-advertise/offer to existing applicants/other –
Discussion ensued regarding the replacement for Sam Masters, Equipment Coordinator, who

retired in June 2015. Since the board has advertised twice for the position and neither candidate was able to accept, the board was unclear as to how to proceed at this point. **Gary Truex moved that the district not advertise for a third time, but offer the position to the next person in line (Kenneth Butcher). Motion carried.**

FY14 and FY15 Agreed Procedures Engagement – Anita Crance reported that the auditors from Hollifield and Associates have begun their field work on the FY14 and FY15 Agreed Procedures Engagement and will return in the morning to complete FY15 field work.

District Manager Position – Since Anita Crance has notified the GVCD and WVCA of her intentions to retire on October 31, 2015, Jeremy Salyer advised the board that the District Manager position has been advertised with a deadline of October 12th. Anita is interested in coming back on a part-time basis to help train her successor. Jeremy does not know if this will be approved by the WVCA at this time. As far as the interview process for a new ASA/DM, a supervisor is requested to sit in on the interview process. Timothy VanReenen will consider participating.

Other Business:

Payments between board meetings:

First Citizens Bank – Barry Level Credit Card (due 9/29)	\$68.97
First Citizens Bank – District Credit Card (due 9/29)	\$91.01
First Citizens Bank – Pam Credit Card (due 9/29)	\$17.80
WVPEIA – Pam Burns Insurance Premium September 2015	\$265.00
RHBT – Retiree Health Benefit Fund (Pam Burns) Sept. 2015	\$163.00
Westfield Insurance	\$830.24

Gary Sawyers moved to approve payment of the above listed bills. Motion carried.

Set Special Conference Call Board Meeting for AgEP Approvals – Chairman VanReenen advised that a special board meeting will be called when all the ranking process has concluded for the FY16 Ag Enhancement Program. At this time, WVCA staff is assisting Grass Tech Barry Level with this process and it is taking considerable time to do so. Chairman VanReenen will keep in touch with staff and get this meeting scheduled as soon as possible.

Adjournment - With no further business, Chairman VanReenen declared the meeting adjourned at 8:45 p.m.

The October meeting will be held on Thursday, October 15, 2015 at 7:00 p.m.

Respectfully submitted,



**Timothy W. VanReenen
Chairman**



**Gary L. Truex
Secretary/Treasurer**

TWW/GLT/ac

Recorded by Anita J. Crance, Administrative Services Assistant 3/District Manager