

The **Tygarts Valley Conservation District** Board of Supervisors held a Regular Board Meeting on *November 16, 2015* commencing at 9:03 a.m. at the district conference room in Philippi, WV. The meeting was called to order by Vice-Chairman John Sencindiver.

Supervisors Present: Joe Gumm, Rex Reeder, Sheldon Findley, Jim Nester, John Sencindiver, Joe Shaffer, Dave Bonner, and Sigrid Teets – TVCD/WesMonTy RC&D.

Others Present: Hillary Woofter – WVCA, Joyce Frey – TVCD, Corey Lambert – TVCD, Jeremy Salyer – WVCA, and Jessica Streets- WVU Ext.

Findley led the group in the Pledge of Allegiance.

Reading/Approval of the Agenda/Minutes:

November 16, 2015 Board Meeting Agenda **Gumm moved to approve the agenda as presented; seconded by Shaffer; motion carried.**

October 14, 2015 Board Meeting Minutes: **Findley moved to approve the minutes as presented; seconded by Nester; motion carried.**

Introduction and/or Recognition of Visitors: Bonner then welcomed and introduced Jessica Streets from the Tucker County WVU Ext. office and thanked her for attending.

Treasurer Report: Frey reviewed the following current reports for FY16: profit and loss by class and A/R aging summary. She added that there was currently around \$25,000.00 in the district's general fund, but had close to \$20,000.00 worth of bills needing to be paid later in the week. She indicated that she'd be paying \$5,000.00 towards the line of credit, leaving 5K still needing to be paid. The board raised concerns over having enough money saved up to get the district through the slower winter months. *Discussed at length.* **Findley moved to accept the fiscal reports as presented and file for audit; seconded by Gumm; motion carried.**

District Report: Lambert reported that the building had been OK since the last meeting and the only work done was some minor touch ups in the NRCS office. Jordan Holley on the work crew was terminated from district employment due to excessive absences. Karl had been working on the transfer case of the black truck. The rest of the crew had completed several SPRP jobs, trough installations, O&M, and the Kennedy brush haul. Sencindiver asked what job prospects were lined up for the close of the season. Lambert stated there are several AgEP contracts needing completion, O&M, and some pond work for in the spring. Sencindiver requested that Lambert keep a written record of jobs, such as location, start date, and future work lined up. Frey offered to help assist in drafting a template if desired.

District Manager Report: Woofter started by thanking the supervisors who attended the Forestry Field Day at Fernow and felt that it was a very educational and informative tour. She also attended the WVU Women in Ag Conference at Canaan Valley and the WVSTA Conference in Flatwoods to promote the various programs offered by TVCD. While attending the conferences, she attended several workshops and reported having signed up several people to be added to the newsletter mailing list. She thanked the supervisors who attended the district's annual legislative dinner. Lastly, Woofter added that she had been busy processing and updating the Fall FY16 AgEP contracts and would be discussing the program more, later in the meeting.

Dates (District Meetings/Work Sessions) to Remember:

- I. Wednesday November 18th- DNR Smith Trial – Charleston 9AM
- II. Thursday November 26th- Thanksgiving – OFFICE CLOSED
- III. Friday November 27th – OFFICE CLOSED
- IV. Wednesday December 9th – TVCD Board Meeting & Christmas Luncheon – 10AM
Chapel Hill United Methodist Church in Buckhannon
- V. Friday December 25th – Christmas – OFFICE CLOSED
- VI. Friday January 1st – New Year's Day – OFFICE CLOSED
- VII. Wednesday January 13th – TVCD Board Meeting – 9 AM TVCD Office
- VIII. Wednesday January 20th – WV Ag Day - Charleston

Report of Officers and Agencies:

WVCA: Salyer reviewed his written report. (*Copy attached.*) Concerns were raised over the cost share for teleconferencing equipment between the WVCA, such as who would own the equipment and pay for repairs. The board asked that Salyer contact WVCA IT about setting up a free estimate for the equipment. Salyer added that a formal offer had been made for the conservation technician position opening. Gumm asked why Billy Wolfe hasn't been attending state or district meetings.

WVU Extension: Streets reported that around 200 people attended this year's WVU Women in Ag Conference. The upcoming Eat & Reap dinners should have a finalized schedule by the end of the week. Hopeful to offer a pesticide recertification program in the near future. Collected roughly a dozen forage samples for testing.

NRCS: Collier provided a written report in his absence. (*Copy attached.*)

FSA: None

WesMonTy RC&D: Teets reported that she also attended the WVU Women in Ag Conference, and gave a presentation with Tom Baysden. She also attended the state RC&D meeting in Flatwoods. She has submitted the annual report for the Fish & Wildlife grant. Lastly, she passed around a brochure on invasive plants in WV that was put together by the Potomac Highlands CWPMA.

Others: None

Correspondence Received: WesMonTY RC&D Payment Request; Brickstreet Authorization for Everson; WVU Extension Update Letter from Steve Bonanno; 2015 WV Annual Bulletin; WV Workers Comp Office of Judges Protest Expiration Notice

Old Business:

Farmland Preservation- Reeder reported that Amy Maloney from Monroe County has been attending meetings and helping the group to structure and organize operations. The next meeting was scheduled for November 30th at the Upshur County Commissioner's Office.

Approval of funds for SPRP/OM&R- No update

Ongoing Myles Lumber Case- Woofter reported that she had received executed copies of the easement with Myles Lumber, Agreed Order Vesting Indefeasible Title & Dismissing the Condemnation Proceeding, and a copy of the Agreed Order as it has been recorded with the Randolph County Commissioner. Per a recent phone call with Jamie O'Brien, the case is finalized, and should the board have additional questions, to call him at his office.

Ongoing investigation with Mr. Powers Deputy Director - Commission on Special Investigations- Frey reported that per a phone call from Mr. Powers, Smith had agreed to take a plea deal which resulted in the trial being canceled.

Committee Reports:

Building/Finance/Budget Committee:

Findley moved to go into executive session per WV state code 6-9A-4a to discuss a personnel issue; seconded by Nester; motion carried. The board went in to executive session at 10:00 AM.

Findley moved to resume regular board meeting at 10:27 AM; motion carried.

Findley asked Lambert to meet with Karl to discuss needing to keep better records of his time and progress on maintenance and repairs.

Proposed Rate Changes for Equipment & Labor/Staffing- Findley moved to make the proposed rates effective as of January 1, 2016 and to honor the current pricing as given on existing estimates; seconded by Nester; motion carried.

Equipment/Safety Committee: Nester reported that a meeting was held earlier that morning with the work crew and they discussed slips and falls. Asked Lambert to look into the extension cord running from the shop building to the fuel pump. Also asked that he get an estimate on the relocation of the fuel tank to the back of the building.

Education/Publicity/Exhibit Committee: No report. Meeting scheduled for later today.

Legislative Committee: Gumm commented that he thought this year's legislative dinner went very well, though he wished more legislators attended. Encouraged the supervisors to contact their state representatives and invite them to attend the breakfast at WV Ag Day.

Grassland/AEP Committee: Reeder reported that the next WV Grazing Steering Committee meeting is scheduled for on January 15th in Weston.

Conservation Agreements:

- Gary Shaffer (Barbour, 55 Acres)
- Chris Hamner (Upshur, 25 Acres)

Nester moved to approve the agreements as presented; seconded by Reeder; motion carried.

AgEP Applications:

- **Spring 2016 AgEP Program**

Woofert reported that she anticipated having at least \$4,000.00 available in the AgEP fund if all remaining contracts were completed as approved. She reminded the board of their interest in offering an invasive species program, and asked the board if they'd like to proceed with the program this spring as she would need to begin preparations.

Findley moved to offer a spring invasive species program with the leftover funds; seconded by Shaffer; motion carried.

AgEP Cancelations: None

AgEP Payments:

Bolyard, Melvin	Barbour	Lime	\$360.00
Bolyard, Milton	Barbour	Lime	\$345.00
Boyce, Mackenzie	Barbour	Lime	\$621.00

Haller, Donald	Barbour	Lime	\$382.54
Hamner, Chris	Upshur	Fertilizer	\$1200.00
Johnson, Terry	Barbour	Lime	\$1459.65
Kelley, Dennis	Tucker	Lime	\$2063.43
McAtee, Justin	Randolph	Lime	\$1659.00
Pritt, Michael	Randolph	Lime & HUAP	\$620.00
Pritt, Thomas	Randolph	Lime	\$1023.45
Rogers, Joseph	Upshur	Lime	\$240.00
Rogers, Leslie	Taylor	Lime & HUAP	\$692.00
Strader, Robert	Upshur	Lime	\$450.00
Vandevander, D.	Randolph	Lime	\$360.00
Workman, Evan	Barbour	Exc. Fence	\$4000.00
Yoakum, John	Randolph	Lime	\$1687.50
TOTAL			\$17163.57

Nester moved to pay the contracts as presented; seconded by Findley; motion carried.

Water Resource Committee: Shaffer thanked Gumm for speaking to the Mayor of Philippi at the legislative dinner about the Barbour Co. Water Project.

WVACD Directors Report: Teets reviewed her notes from the Annual WVACD meeting in Flatwoods. (*Copy attached.*)

Personnel Committee: No report.

New Business:

- **2 Year lease renewal with NRCS-** Findley moved to renew the lease as presented; seconded by Gumm; motion carried.
- **FY15 AgEP Spot-check Results-** Reeder moved to approve the report as presented; seconded by Nester; motion carried.
- **Revised EAP for Elkwater Fork Dam-** Gumm moved to approve the EAP as presented; seconded by Nester; motion carried.
- **Steptoe & Johnson Invoice for September 2015 Services - \$ 266.69 & Invoice for October 2015 Services - \$427.53-** Nester moved to pay the invoices as presented; seconded by Reeder; motion carried.
- **Suttle & Stalnaker FY15 Procedural Audit Invoice - \$8,000.00-** Findley moved to pay the invoice as presented; seconded by Reeder; motion carried.
- **Transfer of \$500.00 from TVCD CREP to UOCD CREP-** Findley moved to approve the funds transfer as requested; seconded by Reeder; motion carried.
- **Funding request from Barbour County 4-H Land judging Team-** Reeder moved to sponsor the team with \$1000.00; seconded by Nester; motion carried.

Report of Individual Supervisors:

Nester- Attended the legislative dinner, Annual WVACD Meeting, Forestry Field Day, and an FFA meeting for statewide alumni.

Bonner- Attended the Forestry Field Day, legislative dinner, and helped Streets with forage sampling in Tucker County.

Shaffer- Attended the legislative dinner and thanked Sencindiver for moderating.

Teets- Attended the WVACD Annual Meeting and legislative dinner. Added that she'd like to see more information on RC&D presented in the future and offered to present next year.

Reeder- Attended a Youth Livestock meeting the week prior. Hopes to bring back useful information from the NGLC next month.

Gumm- Attending the NGLC in Grapevine, TX next month and will be traveling to Reno in January for the annual NACD meeting.

Sencindiver- Attended the Forestry Field Day, TVCD finance committee meeting, Envirothon committee meeting, and legislative dinner.

Public Comment Period: None

There being no further business to attend to, Vice Chairman Sencindiver declared the meeting adjourned at 11:32 AM.

Secretary

Minutes recorded and prepared by Hillary Woofter – WVCA District Manager/ASA 3.

November 16, 2015 Regular TVCD Board Meeting Minutes Summary of Motions

- 1. Gumm moved to approve the November 16, 2015 Board Meeting Agenda as presented; seconded by Shaffer; motion carried.**
- 2. Findley moved to approve the October 14, 2015 Board Meeting Minutes as presented; seconded by Nester; motion carried.**
- 3. Findley moved to accept the fiscal reports as presented and file for audit; seconded by Gumm; motion carried.**
- 4. Findley moved to make the proposed rates effective as of January 1, 2016 and to honor the current pricing as given on existing estimates; seconded by Nester; motion carried.**
- 5. Nester moved to approve the following conservation agreements as presented; seconded by Reeder; motion carried.**
 - i. Gary Shaffer (Barbour, 55 Acres)
 - ii. Chris Hamner (Upshur, 25 Acres)
- 6. Findley moved to offer a spring invasive species program with the leftover funds; seconded by Shaffer; motion carried.**

- 7. Nester moved to pay the following AgEP contracts as presented; seconded by Findley; motion carried.**

Bolyard, Melvin	Barbour	Lime	\$360.00
Bolyard, Milton	Barbour	Lime	\$345.00
Boyce, Mackenzie	Barbour	Lime	\$621.00
Haller, Donald	Barbour	Lime	\$382.54
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