



**WEST VIRGINIA ENVIROTHON COMMITTEE
742 AIRPORT RD
SUTTON, WV 26601**

Wayne McKeever, Chairman
Shirley Hyre, Treasurer
Callie Cronin-Sams, Member at Large

Jane Collins, Vice-Chairwoman
Heather Duncan, Secretary
Chuck Reger, Member at Large

www.wvca.us/envirothon

**WV ENVIROTHON
BID FORM**

Deadline – December 1, 2017

May use additional pages if necessary to answer the following questions

Name of Site: _____

Address of Site: _____

Contact Person: _____

Contact Phone: _____

E-Mail: _____

Potential Dates Available: 1. _____
2. _____
3. _____

Are five (5) potential OUTDOOR testing sites (Soils, Aquatics, Forestry, Wildlife, etc.) located within a 10-minute walk to each other and the main assembly area?
_____ YES _____ NO

Housing available for approximately 350 people?
_____ YES _____ NO

Housing availability (Cabins, Lodge, etc.) & Cost per person:
1. _____
2. _____
3. _____

Meal Cost per person:

Wednesday Lunch	\$ _____
Wednesday Dinner	\$ _____
Thursday Lunch	\$ _____
Thursday Dinner	\$ _____
Friday Breakfast	\$ _____
Hospitality Room (cookies & coffee)	\$ _____
Friday Lunch	\$ _____
Friday Afternoon Reception	\$ _____

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Handicapped access available? _____ **YES** _____ **NO**

Additional fee for meeting rooms for meetings prior to and during event?
_____ **YES** _____ **NO**

Are there any Usage Restrictions? (Tobacco Free, Alcohol Free, Time Limits etc.)
_____ **YES** _____ **NO**

Large Assembly Area available for 300-350 people?
_____ **YES** _____ **NO**

Are there outdoor restroom facilities? _____ **YES** _____ **NO**
If not, may we provide porta-potties at sites? _____ **YES** _____ **NO**

**If there is information about your facility that you would like us to consider,
please use the area below.**

Please remit bid by December 1, 2017 to:

WV Envirothon Committee
ATTN: Heather Duncan
151 Aikens Ctr, Suite 2
Martinsburg, WV 25404

681-247-1303
hishman@epcd.us