



FY25 Agricultural Enhancement Program Urban and Community Ag. Application

Office Use Only:	
Date	
Time	

Applicant Information
Name:
Address:
Telephone:
Email:
Date:
What is your preferred method to receive written notification? Email/Letter
Do you own or lease the land associated with this application? Own/Lease
Are the fields associated with this application part of another financial incentive program for Urban Ag Practices? Yes/No

Farm Information
MONONGAHELA CONSERVATION DISTRICT
Location/County: Monongalia Marion Preston
Farm Name (Optional):
Farm:
Tract:
Field Names/Numbers:
Is the land associated with this application part of an Urban Farming operation? Yes/No
Do you have a financial interest in a farming entity with a Monongahela Conservation District Supervisor or local WVCA Employee? Yes/No
Have you attended a conservation related event or workshop within the past 12 months? Yes/No

Best Management Practice			
BMP	Limits	Cost-Share Rate	Materials Requested
Urban and Community Agriculture	Cost-Shareable materials and kits are limited to those found within the <i>Urban Ag. Guide</i> (see "Practice Specifications" section)	50% <i>purchased kits and materials</i> DNE: <u>\$1,000</u> 75% <i>construction costs</i> DNE: <u>\$3,000</u> – for Greenhouses ONLY	<input type="checkbox"/> Small Greenhouse <input type="checkbox"/> Other <hr style="width: 100%;"/> (please specify)

Definition and Purpose:

The use of small-scale gardening practices that contribute to the sustainability of natural resources and/or create areas to grow crops where cultivating crops is not possible.

Policies for Program:

- Applicant must be a District Cooperator. (*"Conservation Agreement" forms are available upon request*)
- Program is available to landowner and/or farm operator (*lessee*).
- Applicant is ineligible for a practice reimbursement if he/she starts project before District approval.
- No duplication of federal or state cost-share shall be allowed.
- Property must be used for an urban agriculture operation.
- No more than two Ag. Enhancement Program applications will be accepted each year.
- Application approvals will be made based upon availability of funds and a ranking process.

Urban Ag. Approved Practices:

- Bluebird Boxes
- Rain Barrel and Rain Barrel Kit
- Cold Frames and Hot Beds
- Raised Bed Garden
- Composters
- Shade Cloth
- Cover Crops for High Tunnels
- Soil
- Irrigation
- Stakes and Trellises
- Landscape Fabric
- Straw Mulch
- Low Tunnel
- Urban Deer Fence
- Mulching
- Small Greenhouse
- Polywire Fencing

Reimbursement Process:

- A payment will be approved as: 1. Receipts are received; 2. Verification form is signed; 3. District approves the payment.
- All receipts and forms are due to the Monongahela Conservation District Office by **June 02,2025** otherwise payments may be delayed or even denied.
- Requests for deadline extension may be approved on a case-by-case basis.

Application must include the following:

1. Conservation Agreement (*if applicable*)
2. Signed application.
3. Farm map with individual fields and areas identified where the practice is proposed.
4. Lease agreement, Producer Application Form, or USDA-FSA Annual Farm Report (*if applicable*).

By signing this I have read, understand, and agree to the terms and conditions stated in this document.

Applicant Signature: _____ **Date:** _____

Application and supporting documents must be received by May 31, 2024:

Monongahela Conservation District
201 Scott Avenue
Morgantown, WV 26508
Email: mcd@wvca.us