

NORTHERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
August 10, 2017
10:00 a.m.

SUPERVISORS PRESENT:

Charles Pugh, Hancock County
Ed Huff, Hancock County
James Caldwell, Brooke County, Chairman
Steve Paull, Brooke County, Vice-Chairman
Robert Luchetti, Ohio County
Cele Duvall, Ohio County, Treasurer
David McCardle, Marshall County, Secretary
Mark Fitzsimmons, Marshall County

ASSOCIATE SUPERVISORS PRESENT:

Betty Schafer, Marshall County
Ruth Milliken, Marshall County
Gary Dean, Marshall County

OTHERS PRESENT:

Veronica Gibson, District Manager, WVCA
Jenn Kile, Conservation Specialist, WVCA
Katie Fitzsimmons, District Conservationist, NRCS
Ed Hanson, Soil Technician, NRCS
Toni Reynolds, District Coordinator, NPCD
David Shipman, Agriculture Program Assistant Marshall County, WVU Extension
Donald Poage, Cameron High School VoAg Teacher

Chairman James Caldwell called the meeting to order on Thursday, August 10, 2017 at 10:00 a.m. at the USDA Service Center in McMechen, WV.

Minutes:

Charles Pugh made a motion to approve the minutes of the July 2017 Board meeting as presented. Seconded by Ed Huff. Motion passed.

Financial Report:

Cele Duvall reviewed the financials for July 2017. They will be filed for audit.

OLD BUSINESS

Equipment:

- Bids for a new spreader were presented. **Mark Fitzsimmons made a motion to accept a bid from King & Sons for a new spreader in the amount of \$11,867.20. Seconded by David McCardle. Motion passed.**

USDA Building Complex:

- Addition to Equipment Building – Robert Luchetti reported that he should receive a bid within the next two days.
- Paving/Concrete Bids – No new bids were received. Robert Luchetti said that the contractor he spoke of previously is not licensed in WV. **Mark Fitzsimmons made a motion to table until the next meeting. Seconded by David McCardle. Motion passed.** Gary Dean said he will see if he can get a bid for concrete.

Education:

- Mark Fitzsimmons reported the following:
 - Hands on Ag Day is September 14 & 15. Setup is September 13.
 - There was a discussion regarding a fall Envirothon training. A date was not set. Donald Poage from Cameron High School said he is very interest in having a team for the Envirothon and would appreciate any support from the district.

Watershed:

- The EWP contract for flood relief in Marshall County was reviewed. J&R Excavating was awarded the contract.
- An email was received from Brian Farkas requesting the transfer of funds from NPCD OM&R state supplemental funds to the NPCD EWP account to cover costs for debris cleanup related to the July 28-29 declared emergency from flooding. The amount of money needed to be transferred will be decided after a contract for debris removal has been awarded, and an agreement with the dams' owner, the Wheeling Creek Watershed Commission. The WVCA has anticipated at least \$90,000.00 from the OM&R state supplemental account will be necessary. **Robert Luchetti made a motion to transfer whatever funds are needed from the NPCD OM&R state supplemental account to the EWP account for debris removal from the Wheeling Creek watershed dams. Any funds reimbursed from FEMA should be returned to the NPCD OM&R state supplemental account. Seconded by Charles Pugh. Motion passed.**
- Katie Fitzsimmons reported that there is a potential site near the McMechen/Benwood Public Library that may qualify for mediation through NRCS.

NEW BUSINESS

State Farm Judging:

- State farm judging will be held at Family Roots Farm in Brooke County on Tuesday, August 29. The district has not received a time for the judging. **Mark Fitzsimmons made a motion to reimburse Family Roots Farm for the cost of lunch expenses up to \$350.00. Seconded by David McCardle. Motion passed.** Lunch will be served at the farm.

McMechen Flood Relief:

- An itemized report was received from the McMechen Volunteer Fire Department listing items they lost as a result of the flooding that occurred in late July. **Robert Luchetti mad a motion to wait to see if they get additional money donated to them before the district decides to donate. Seconded by Mark Fitzsimmons. Motion passed.**

NPCD Banquet and Location:

- The annual banquet will be held at the Mountainside Conference Center in Bethany in late October. Dates need to be confirmed with Family Roots Farm.

NPCD Purchase of Truck:

- **Robert Luchetti made a motion to purchase a new Dodge truck from Steven's Auto in Charleston. The cost is \$26,691.00. Seconded by Ed Huff. Motion passed.** A letter of intent and purchase order will need to be sent to the dealer.

FY18 WVACD Dues:

- **Cele Duvall made a motion to pay \$4,000.00 to WVACD for FY18 dues. Seconded by Mark Fitzsimmons. Motion passed.**

Letter of Request:

- \$10,000.00 – FY18 Harmon Creek OM&R – City of Weirton
 - \$15,000.00 – FY18 Wheeling Creek OM&R – City of Wheeling
 - \$65,000.00 – FY18 AgEP Allocation
- Mark Fitzsimmons made a motion to approve the letters of request listed above. Seconded by Ed Huff. Motion passed.**

Project Plans for Focused Conservation Approach:

- Katie Fitzsimmons presented her project plans for the NRCS Focused Conservation Approach for FY18. She presented high tunnels and pollinators for Marshall County. **Robert Luchetti made a motion accept the projects plans as presented. Seconded by David McCardle. Motion passed.**

New Conservation Agreements:

- Donald Braden/Ohio County/135 acres
- Larry R Richey/Marshall County/84 acres

David McCardle made a motion to accept the names listed above as new cooperators. Seconded by Mark Fitzsimmons. Motion passed.

Ag Enhancement Program:

- Applications
 - Invasive Species

Name	Amount	Cost Share Estimate	Ranking
Scott Harris	10 acres	\$575.20	75

Total \$575.20

Exclusion Fence - Woodland

Name	Amount	Cost Share Estimate	Ranking
Merle Chaplin	2,200 ft	\$3,850.00	77
Franklin Heller	2,200 ft	\$3,850.00	45
Jeffery Cumpston	2,200 ft	\$3,850.00	37

Total \$11,550.00

Nutrient Management

Name	Amount	Cost Share Estimate	Ranking
Jeffrey Och	27.64 acres	\$818.42	109

Total \$818.42

Exclusion Fence - Water Protection

Name	Amount	Cost Share Estimate	Ranking
Henry Zeidler	2,200 ft	\$3,850.00	100
John L. Miller	2,200 ft	\$3,850.00	88
Wayne Shook	2,200 ft	\$3,850.00	65

Total \$11,550.00

Pasture Division Fence

Name	Amount	Cost Share Estimate	Ranking
James Lilley	2,200 ft	\$3,850.00	128
Gary Scott	2,200 ft	\$3,850.00	121
Grant Carter	2,200 ft	\$3,850.00	119
Robert Clark	2,200 ft	\$5,214.00	118.5
Richard Link	2,200 ft	\$5,214.00	112.5
Mark Fitzsimmons *	2,200 ft	\$3,850.00	110
Donald Braden	2,200 ft	\$3,850.00	109.5
Betsy Tustin	2,200 ft	\$5,214.00	109
Ronald Yoho	2,200 ft	\$3,850.00	105
Alice Joann Toth	2,200 ft	\$5,214.00	98
Edward Link	2,200 ft	\$5,214.00	92
Harold Sam Metz	2,200 ft	\$3,850.00	91.5

Keith Wear	1,200 ft	\$2,100.00	90.5 (6/5/17)
Tracy Gilbert	2,200 ft	\$3,850.00	90.5 (7/5/17)
Michael Rine	2,200 ft	\$5,214.00	87
John (Jody) Prather	1,000 ft	\$2,370.00	80
Joseph M. Crow	2,200 ft	\$3,850.00	69.5
Wayne Shook	2,200 ft	\$3,850.00	65
Frederick W. Dague	2,200 ft	\$3,850.00	62

Total \$78,104.00

Lime

Name	Amount	Cost Share Estimate	Ranking
Norma Murphy	51.57 tons	\$1,113.91	100 (6/12/17)
Lisa Hrutkey	17.49 tons	\$377.78	100 (6/29/17)
James Eugene Morgan	15.31 tons	\$330.70	82.2
Paul Seidewitz	76.85 tons	\$1,659.96	81.4
Samuel Yoho	29.83 tons	\$644.33	73.4
Jeffery Allen	60.45 tons	\$1,305.72	70.8
Lloyd Earnest	99.69 tons	\$2,153.30	64.8
Fred Hazlett	46.27 tons	\$999.43	61.6
Robert Luchetti *	44.80 tons	\$967.68	59.8
Michael Merinar	101.67 tons	\$2,196.07	56.6

Total \$11,748.88

Heavy-Use Protection Area

Name	Amount	Cost Share Estimate	Ranking
Charles Glenn	1,500 ft	\$1,980.00	108
C. Keith Hieronimus	1,500 ft	\$1,980.00	91
Ronald Keith Mason	1,500 ft	\$1,980.00	88

Total \$5,940.00

Water System

Name	Amount	Cost Share Estimate	Ranking
John Bonar	1 system	\$2,486.64	120
McCombs Farm	1 system	\$2,436.48	100 (6/7/17)
John Jay Bierce	1 system	\$1,827.48	100 (7/7/17)
Frederick Bane	1 system	\$2,311.08	95 (6/6/17)
Larry Randy Richey	1 system	\$2,373.78	95 (06/26/17)
Kenneth L. Merinar	1 system	\$2,593.23	95 (6/29/17)
Shelly Reinbeau	1 system	\$1,532.16	90
Suzan Smith	1 system	\$1,793.41	80
Scott Highfield	1 system	\$3,345.30	75 (6/12/17)
John W. Miller	1 system	\$2,658.02	75 (6/15/17)
Amanda White Toland	1 system	\$2,436.48	75 (7/5/17)
Raymond White	1 system	\$2,561.88	70 (7/9/17)
William E. Rogers	1 system	\$2,558.98	70 (7/14/17)
Gary Dean	1 system	\$1,431.98	70 (7/27/17)
Richard Deever	1 system	\$2,509.63	65 (6/14/17)
Robert Randolph	1 system	\$2,603.68	65 (6/21/17)

Total \$35,086.43

Total Applications \$155,372.93

*Supervisor

Mark Fitzsimmons made a motion to approve the applications listed above for the AgEP. Seconded by David McCardle. Motion passed.

Approval letters have not been received for supervisors Mark Fitzsimmons and Robert Luchetti.

- Jenn Kile gave an updated funding report.

CORRESPONDENCE

Secretary David McCardle read the following correspondence: 1) A thank you from the Watershed Celebration committee for the district donation. 2) A request from WVACD for ideas for locations for 2018 quarterly meeting. 3) Several postcards from Jr. Conservation Campers to thank district for camp scholarships. 4) The July Market Bulletin. 5) A thank you from Cheyanne Reinbeau for NPCD scholarship.

REPORTS

WVCA

- The monthly report was distributed to each supervisor.

NRCS

Katie Fitzsimmons, Area Conservationist

- Reviewed field office report.
- A field day will be held in Preston County on August. NRCS would like to borrow the district's pop up tents. **Mark Fitzsimmons made a motion to allow NRCS to borrow the districts pop up tents. Seconded by David McCardle. Motion passed.**

WV Division of Forestry

- A monthly report was distributed to each supervisor.

WVU Extension

David Shipman, Agriculture Program Assistant Marshall County

- Thanked the board for allowing the work crew to help with the high tunnel. It is almost complete.

NPCD

Toni Reynolds, District Coordinator

- More signs are needed for the service center property for people to clean up after their pets. **Robert Luchetti made a motion to spend up to \$20.00 to purchase pet clean up signs. Seconded by Cele Duvall. Motion passed.**

Supervisors

Mark Fitzsimmons

- Congressional tour will be held up at Upper Decker’s Creek.
- Ag Day in Charleston will be held February 7, 2018.
- Listening sessions will be upcoming in the districts.
- NRCS will promote the community garden grant again but this time each district will have to submit a proposal to receive funds.
- NRCS will partner with districts for a shared employee.
- PVCD had teams that placed 1st, 2nd, 6th, and 16th at the WV Envirothon.

David McCardle

- Greene County, PA conservation district has a GRACE Program that is very similar to the AgEP.
- Attended the pasture walk at the Bill Childer’s farm. One of the things learned was to ask for a label with the purchase of lime.

NEXT MEETING –The next meeting will be held on **Thursday, September 7, 2017** at 10:00 a.m. at the USDA Service Center in McMechen.

There being no further business, Chairman James Caldwell adjourned the meeting at 11:25 a.m.

James Caldwell, Chairman

David McCardle, Secretary

Minutes submitted by Veronica Gibson