

NORTHERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
September 7, 2017
10:00 a.m.

SUPERVISORS PRESENT:

Charles Pugh, Hancock County
Ed Huff, Hancock County
James Caldwell, Brooke County, Chairman
Steve Paull, Brooke County, Vice-Chairman
Robert Luchetti, Ohio County
Cele Duvall, Ohio County, Treasurer
David McCardle, Marshall County, Secretary
Mark Fitzsimmons, Marshall County

ASSOCIATE SUPERVISORS PRESENT:

Betty Schafer, Marshall County
Gary Dean, Marshall County

OTHERS PRESENT:

Veronica Gibson, District Manager, WVCA
Jenn Kile, Conservation Specialist, WVCA
Kim Fisher, Area Director, WVCA
Katie Fitzsimmons, District Conservationist, NRCS
Ed Hanson, Soil Technician, NRCS
Toni Reynolds, District Coordinator, NPCD

Chairman James Caldwell called the meeting to order on Thursday, September 7, 2017 at 10:00 a.m. at the USDA Service Center in McMechen, WV.

Minutes:

Charles Pugh made a motion to approve the minutes of the August 2017 Board meeting as presented. Seconded by Cele Duvall. Motion passed.

Financial Report:

Cele Duvall reviewed the financials for August 2017 for the NPCD funds. They will be filed for audit. Due to the early date of the meeting the co-administered funds were not available at the time of the meeting.

OLD BUSINESS

Equipment:

- The new spreader and a new truck were both ordered following the August meeting. Both should arrive in 4-6 weeks.

USDA Building Complex:

- Addition to Equipment Building – There have been no bids received for the addition to the equipment building other than the bid received in the spring from Morton buildings which was too high. It was decided to have the NPCD work crew construct the addition. James Caldwell will get a bid for lumber from Weirton Lumber and Mark Fitzsimmons will get a bid from 84 Lumber.
- Paving/Concrete Bids – One bid from Wilson Blacktop was received for paving the back lot of the building. A bid from Troy-Mill Concrete and Pattison Concrete was received for concrete for the back lot of the building. **Robert Luchetti made a motion to have Troy-Mill Concrete lay concrete and reseal the back lot for a price of \$21,000. Seconded by Mark Fitzsimmons. Motion passed.** The stone that is in the back lot of the building will be removed and placed in front of the equipment building.

Education:

- Mark Fitzsimmons said a date needs to be set for the Envirothon training to be held in October.

Watershed:

- Charles Pugh reported that there was an informational meeting held for the Wheeling Creek Watershed Commission on September 6. The meeting was for a discussion regarding Utica.
- James Caldwell reported that he met with a member from the town of Bethany regarding a stream blockage at a bridge. Ed Martin will look at it next week.

NEW BUSINESS

NPCD Banquet Date and Location:

- The NPCD annual banquet will be held on Thursday, October 19 at 6:00 pm at the Harder Dining Room at the Mountainside Conference Center in Bethany, WV. **Cele Duvall made a motion to serve an 1840's style buffet for dinner. Seconded by Ed Huff. Mark Fitzsimmons and David McCardle opposed. Motion passed. David McCardle made a motion to serve a domestic cheese display and a fruit platter for appetizers. Seconded by Mark Fitzsimmons. Motion passed.**

FY17 Audit Bids:

- Three bids were received for the FY17 audit. **David McCardle made a motion to accept the low bid from Lowe & Associates in the amount of \$3,450. Seconded by Cele Duvall. Motion passed.**

Ohio County Country Fair:

- The schedule for supervisors for the Ohio County Country Fair is as follows:
Saturday, October 6 – Stephen Paull and David McCardle; Sunday, October 7 – Robert Luchetti and James Caldwell.

Forage Sampler:

- **Cele Duvall made a motion to purchase a 4” forage sampler for \$230 from Star Quality Samplers as presented. Seconded by David McCardle. Motion passed.**

2017 WVCAC Awards Luncheon:

- The 2017 WVCAC Awards Luncheon will be held on October 17 at 1:00 pm in Flatwoods. Registration is due to Veronica Gibson no later than September 25.

FFA Fall Leadership Conference:

- Nicole Shipman, John Marshall High School, requested support for registration for her students to the FFA Fall Leadership Conference. Registration is \$60. **Mark Fitzsimmons made a motion to provide the cost of registration for the John Marshall FFA students for the conference up to a total of \$360. Seconded by Ed Huff. Motion passed.**

Farm Science Review:

- Nicole Shipman, John Marshall High School, requested chaperones for her students that are attending the Farm Science Review. None of the supervisors have decided yet if they will be attending the Farm Science Review.

Listening Session:

- A Listening Session will be held by Timothy VanReenan, WVACD Chairman, and Brian Farkas, WVCA Executive Director, at the McMechen Service Center on Thursday, November 2 at 1:00 pm.

New Conservation Agreement:

- Timothy Hays/Ohio County/102 acres
Cele Duvall made a motion to accept the names listed above as new cooperators. Seconded by Ed Huff. Motion passed.

Ag Enhancement Program:

- Payments

Name	Practice	Cost-Share
Suzan Smith	Water System	\$1,793.41
Frederick Hazlett	Lime	\$975.67

Mark Fitzsimmons made a motion to approve payment for the completed practices listed above. Seconded by Ed Huff. Motion passed.

- Modifications
 - John Bierce approved for 50 feet of pipeline for his water system. It should have been listed as 150 feet of pipeline. Cost share payment approved for \$1,827.48 at the August board meeting. Cost share should be \$2,036.48. **Cele Duvall made a motion to accept the modification for John Bierce as presented. Seconded by Ed Huff. Motion passed.**

- At the August Board meeting Wayne Shook was approved for two practices in error. He was listed under exclusion fence and pasture division fence. He has one application for exclusion fence. **Cele Duvall made a motion to accept the modification for Wayne Shook as presented. Seconded by David McCardle. Motion passed.**

CORRESPONDENCE

Secretary David McCardle read the following correspondence: 1) A thank you from Simpson United Methodist Church for the food donations from our gardens. 2) The September Market Bulletin. 3) A notice from WV DEP for a pending application from Tunnel Ridge LLC. 4) An invitation from GVCD for their annual banquet. 5) An invitation from ECD for their annual banquet.

REPORTS

WVCA

Kim Fisher, Area Director

- The monthly report was reviewed and distributed to each supervisor.
- All supervisors are welcome to attend the annual meeting on October 16 in Flatwoods.

NRCS

Katie Fitzsimmons, Area Conservationist

- Reviewed field office report.
- NRCS fiscal year ends September 30.
- Five high tunnel contracts have been approved. Brooke County – one, Ohio County – three and Hancock County – one.
- Hands on Ag Day is September 14 and 15. Katie requested to have the NPCD work crew help with the set up and any other work needed.

NPCD

Supervisors

Stephen Paull – He felt the State Farm judging went well.

NEXT MEETING –The next meeting will be held on Thursday, October 12, 2017 at 10:00 a.m. at the USDA Service Center in McMechen.

There being no further business, Chairman James Caldwell adjourned the meeting at 11:15 a.m.

James Caldwell, Chairman

David McCardle, Secretary

Minutes submitted by Veronica Gibson
