

NORTHERN PANHANDLE CONSERVATION DISTRICT
Special Meeting
March 22, 2018
10:15 a.m.

SUPERVISORS PRESENT:

James Caldwell, Brooke County, Chairman
Stephen Paull, Brooke County, Vice Chairman
Robert Luchetti, Ohio County
Cele Duvall, Ohio County, Treasurer
Mark Fitzsimmons, Marshall County
David McCardle, Marshall County, Secretary
Ed Huff, Hancock County

SUPERVISORS ABSENT:

Charles Pugh, Hancock County

OTHERS PRESENT:

Jenn Kile, Conservation Specialist, WVCA
Veronica Gibson, District Manager, WVCA
Katie Fitzsimmons, District Conservationist, NRCS
Toni Reynolds, District Coordinator, NPCD
Eric Jack, Farm Family Insurance

Chairman James Caldwell called the meeting to order on Thursday, March 22, 2018 at 10:15 a.m. at the USDA Service Center in McMechen, WV.

Insurance Review:

- ❖ Eric Jack, Farm Family Insurance agent, reviewed the upcoming insurance policy for the buildings and grounds. It was noted that there was an increase in the premium. The policy is due April 2. After a discussion it was decided to get additional quotes for the insurance.

Stantec Professional Services Agreement:

- ❖ The current engineering agreement the district holds is with Stantec. It expires on April 14, 2018. A new agreement from Stantec was presented. This new agreement would be effective from April 14, 2018 to April 14, 2020. After a review of the agreement **Mark Fitzsimmons made a motion to enter into an agreement with Stantec to retain them as the engineer for the district through April 14, 2020. Seconded by Ed Huff. Motion passed.**

Ag Enhancement Program

- ❖ The FY19 AgEP Administration Agreement was presented by Jenn Kile with the changes as agreed upon at the last meeting. It was accepted as presented.

- ❖ Applications – the following applications were submitted for approval.

Water System

| Name | Amount | Cost Share Estimate | Ranking |
|-------------------|----------|---------------------|---------|
| Sharlene Lucey | 1 system | \$2,632.16 | 120 |
| Frank Heller | 1 system | \$2,611.26 | 95 |
| John (Jay) Bierce | 1 system | \$2,036.48 | 90 |

Total \$7,279.90

Mark Fitzsimmons made a motion to approve the applications for Sharlene Lucey and John (Jay) Bierce as presented for the Ag Enhancement Program. Seconded by David McCardle. Motion passed. Frank Heller did not have all the required documents for approval. Frank Heller’s application will be tabled until the next meeting.

Lime

| Name | Amount | Cost Share Estimate | Ranking |
|------------------|-------------|---------------------|---------|
| David Porter | 127.3 tons | \$2,749.68 | 91 |
| Terry Evans | 20.22 tons | \$436.75 | 90 |
| Michael McDonald | 81.72 tons | \$1,765.15 | 70 |
| Robert Miller | 78.79 tons | \$1,701.86 | 64 |
| Richard Otte | 54.20 tons | \$1,170.72 | 60 |
| McCombs Farm | 115.86 tons | \$2,502.58 | 57.8 |

Total \$7,577.06

Cele Duvall made a motion to approve the applications for Michael McDonald, Robert Miller, Richard Otte, and the McCombs Farm as presented for the Ag Enhancement Program. Seconded by Robert Luchetti. Motion passed. David Porter and Terry Evans did not have all the required documents for approval. David Porter’s and Terry Evans’ applications will be tabled until the next meeting.

Invasive Species

| Name | Amount | Cost Share Estimate | Ranking |
|-----------------|------------|---------------------|---------|
| Kristine Molnar | 19.4 acres | \$929.00 | 90 |

Total \$929.00

Kristine Molnar did not have all the required documents for approval. Kristine Molnar’s application will be tabled until the next meeting.

Forage Seeding

| Name | Amount | Cost Share Estimate | Ranking |
|--------------|----------|---------------------|---------|
| David Poling | 15 acres | \$1,125.00 | 43 |

Total \$1,125.00

David Poling did not have all the required documents for approval. David Poling’s application will be tabled until the next meeting.

Exclusion Fence – Woodland

| Name | Amount | Cost Share Estimate | Ranking |
|---------------------|----------|---------------------|---------|
| Shay & Betsy Fanase | 2,200 ft | \$5,214.00 | 50 |

Total \$5,214.00

David McCardle made a motion to approve the application for Shay & Betsy Fanase as presented for the Ag Enhancement Program. Seconded by Mark Fitzsimmons. Motion passed.

Pasture Division Fence

| Name | Amount | Cost Share Estimate | Ranking |
|-------------------|----------|---------------------|---------|
| Tammy Clark | 2,200 ft | \$5,214.00 | 55 |
| Samuel Fankhouser | 2,200 ft | \$5,214.00 | 50 |
| Thomas Stewart | 1,500 ft | \$3,555.00 | 50 |
| Harold Aston | 2,200 ft | \$5,214.00 | 45 |
| Chatham Sinclair | 2,200 ft | \$5,214.00 | 25 |
| Samuel Yoho | 1,000 ft | \$1,750.00 | 25 |

Total \$26,161.00

Mark Fitzsimmons made a motion to approve the applications for Tammy Clark, Samuel Fankhouser, Thomas Stewart, Harold Aston, and Samuel Yoho as presented for the Ag Enhancement Program. Seconded by Robert Luchetti. Motion passed. Chatham Sinclair did not have all the required documents for approval. Chatham Sinclair’s application will be tabled until the next meeting.

FY19 CDO Budget:

- ❖ The expenses to date for FY18 CDO were reviewed. **Robert Luchetti made a motion to set the FY19 CDO budget the same as the previous FY18 CDO budget. Seconded by Mark Fitzsimmons. Motion passed.** The FY19 CDO budget will be submitted to the WVCA.

There being no further business, Chairman James Caldwell adjourned the meeting at 12:30 p.m.

James Caldwell, Chairman

David McCardle, Secretary

Minutes submitted by Veronica Gibson