

NORTHERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
June 14, 2018
10:00 a.m.

SUPERVISORS PRESENT:

Ed Huff, Hancock County
Charles Pugh, Hancock County
James Caldwell, Brooke County, Chairman
Steve Paull, Brooke County, Vice-Chairman
Robert Luchetti, Ohio County
Cele Duvall, Ohio County, Treasurer
David McCardle, Marshall County, Secretary
Mark Fitzsimmons, Marshall County

ASSOCIATE SUPERVISOR PRESENT:

Betty Schafer, Marshall County
Gary Dean, Marshall County

OTHERS PRESENT:

Veronica Gibson, District Manager, WVCA
Jennifer Kile, Conservation Specialist, WVCA
Kim Fisher, Area Director, WVCA
Ed Martin, Watershed Program Manager, WVCA - Video
Katie Fitzsimmons, District Conservationist, NRCS
Toni Reynolds, District Coordinator, NPCD
Ed Hanson, NRCS
Britney Hervey-Farris, Brooke County
Jim Anderson, Hancock County
Karen Cox, County and Program Coordinator, WVU Extension, Ohio County
Jared Ehni, Pathways Employee/NRCS
J.L. Tennant, CED, FSA

Chairman James Caldwell called the meeting to order on Thursday, June 14, 2018 at 10:00 a.m. at the USDA Service Center in McMechen, WV.

James Caldwell introduced Jared Ehni.

Minutes:

Charles Pugh made a motion to approve the minutes of the May 2018 Board meeting as presented. Seconded by Robert Luchetti. Motion passed.

Financial Report:

Cele Duvall was unable to review the financials before the meeting. The April and May financials will be tabled until the July board meeting.

OLD BUSINESS

Equipment:

- A flyer was received for a boom mower for a Ventrac mower. It was passed around. There has been previous discussion regarding the purchase of a new Ventrac mower.

USDA Building Complex:

- Garage Doors – two quotes were received for garage doors for the addition to the equipment building. After discussion it was decided that Robert Luchetti will do more research on the quotes that were received.
- Seal Back Lot – the contractor was contacted regarding the payment that the district made to have the lot resealed. The contractor has not returned the call. Toni Reynolds will call the contractor again.
- Landscaping – a decision has not been made regarding what to do with the landscaping around the building. Karen Cox will get a list of salt tolerant plants.

Education:

- Mark Fitzsimmons reported the following – the photos are due to WVACD by July 1 by mail, the posters and the district of the year entry are due at the July quarterly WVACD meeting.
- Blue Stream Farms – support for Blue Streams Farms project was tabled at the May board meeting. **Robert Luchetti made a motion to wait for one year to see how the Blue Streams Farms progresses and then consider support. Seconded by Mark Fitzsimmons. Motion passed.**

Watershed:

- Ed martin reported the following:
- Wheeling Creek Debris Contract – **Ed Huff made a motion to allow the WVCA to solicit for bids for debris removal of all sites of the Wheeling Creek dams. Seconded by Robert Luchetti. Motion passed.** Mark Fitzsimmons questioned that now that the NPCD has four crew members – what will they do all summer? Mowing and weed eating will not take all summer. Ed Martin will schedule a job showing for the last week of June.
- SPRP Site – Cross Creek – Brooke County – The site is eligible for SPRP funds. A large tree is down. It needs to dry out before it can be worked on. Ed Martin would like for a supervisor to look at it with him to see if they agree it is eligible. Estimate is less than \$2,500. Ed is working EWP in the Eastern Panhandle. It would have to be looked at the last week of June. Steve Paull will look at it with Ed Martin.
- Boom Update – NRCS provided their last issues to CEC. There are five issues that need resolved. Robert Luchetti is a member of the Wheeling Creek Watershed Commission (WCWC). Robert stated that at the July WCWC meeting he is going to propose that the WCWC abandon the boom project if the contractor will buy the boom back. Robert feels that this project has gone on too long.
- Steve Paull asked if someone can come up to Brooke County to look at a stream that continues to flood in Brooke County. After discussion Steve was told to have DOH look at it. Steve will contact Karen Stickley regarding a permit.
- Mark Fitzsimmons asked Ed about a stream bank erosion problem on Little Grave Creek in Glen Dale. Mark was contacted by Mr. Parsons about it. Ed said that the WVCA does not have a program right now to assist on landowner stream bank erosion. After July 1 there will be a

cost share program available to landowners to assist with stream bank erosion. Mr. Parsons will need to call Karen Sticklely.

NEW BUSINESS

Election of NPCD Officers:

- Mark Fitzsimmons made a motion to go into executive session at 10:40 a.m. The executive session ended at 11:25 a.m. Following the executive session **David McCardle made a motion for the district to advertise for bids for a financial audit. Seconded by Ed Huff. Motion passed.**
- As nominating committee chairman, Robert Luchetti nominated Mark Fitzsimmons as Chairman, Stephen Paull as Vice-Chairman, and David McCardle as Secretary/Treasurer for a one year term to begin July 1, 2018. **Robert Luchetti made a motion to elect the officers as stated and to close nominations. Seconded by Cele Duvall. Motion passed.**

Update Local Fair Displays:

- A new display will be purchased as approved at a previous board meeting. There was a discussion to attend fairs in all four counties.

Ohio County Country Fair:

- **Cele Duvall made a motion to participate in the Ohio County Country Fair in October. Seconded by Mark Fitzsimmons. Motion passed.** Karen Cox is working on getting the WV Soil Trailer to the fair. She would like to get to schools the week before. Amiee Figgatt will be with trailer. More details will be provided closer to the fair date.

Plastic Mulch Layer:

- **Mark Fitzsimmons made a motion to place a survey in the next district newsletter asking cooperators if they would be interested in renting a plastic mulch layer. Seconded by David McCardle. Motion passed.**

2018 WV Women in Agriculture Conference:

- The 2018 WV Women in Agriculture Conference will be held at Oglebay Park in Wheeling in November 2018. **Mark Fitzsimmons made a motion to provide two conference scholarships at \$115 each. Seconded by Ed Huff. Motion passed. Cele Duvall made a motion to participate in the conference by having a display at a cost of \$275. Seconded by David McCardle. Motion passed.** It was not decided who would attend the conference with the display.

Photo Judging:

- Tabled until June 25 special meeting.

NPCD FY19 Plan of Work:

- **David McCardle made a motion to approve the FY19 NPCD Plan of Work as presented. Seconded by Mark Fitzsimmons. Motion passed.**

WVACD Honorary Member:

- Tabled until the July board meeting.

WVACD Member at Large:

- Tabled until the July board meeting.

Carroll Greene Award:

- **David McCardle made a motion to nominate Mark Fitzsimmons for the Carroll Greene Award. Seconded by Cele Duvall. Motion passed.**

WVACD Directors:

- **Robert Luchetti made a motion for the WVACD Directors for FY19 be Mark Fitzsimmons and David McCardle. Seconded by Ed Huff. Motion passed.**

RC&D Appointments:

- RC&D appointments are for three years. Appointments beginning July 1, 2018 and ending June 30, 2021 are as follows:
 - Hancock County- Jim Anderson
 - Brooke County – Stephen Paull
 - Ohio County – Robert Luchetti
 - Marshall County – Mark Fitzsimmons

Solid Waste Authority Appointments:

- SWA appointments are for four years. Appointments beginning July 1, 2018 and ending June 30, 2020 are as follows:
 - Hancock County – Charles Pugh
 - Brooke County – Stephen Paull
 - Ohio County – Robert Luchetti
 - Marshall County – David McCardle

SWCS Membership Renewal:

- **Mark Fitzsimmons made a motion to renew the SWCS membership. Seconded by David McCardle. Motion passed.** The cost of the membership is \$115.

City of McMechen Riverfest:

- A letter was received from the City of McMechen requesting support for their annual riverfest.

Local Work Group Meeting/Focused Conservation Approach:

- Katie Fitzsimmons presented current initiatives to reaffirm support. **Mark Fitzsimmons made a motion to add a question to the ranking for a high tunnel – Will locally grown produce be donated? and to reaffirm support of the locally grown food initiative and the soil health-forage quality improvement. Seconded by Ed Huff. Motion passed.**

Conservation Agreements:

- Richard Jones/Hancock County/83 acres
- Grow Ohio Valley/Ohio County
- Walter J. Maas/Marshall County/18 acres
- Clifford White/Marshall County/12 acres
- Michael Riggle/Marshall County/320 acres
- David & Michelle Brooks/Marshall County/7 acres

- Rodney E. & Rhonda Jackson/Marshall County/36 acres
- Terry Wilson/Marshall County/7 acres
- Robert Wilson/Marshall County/85 acres

David McCardle made a motion to the conservation agreements listed above as new cooperators. Seconded by Mark Fitzsimmons. Motion passed.

Ag Enhancement Program:

- Payment

Name	Practice	Amount	Cost Share
Edward Link	Fence	2,200 ft	\$5,214.00
Michael McDonald	Lime	98.42 tons	\$1,728.32
McCombs Farm	Lime	99.93 tons	\$2,083.54
Frederick Dague	Fence	2,200 ft	\$3,850.00
Kristine Molnar	Invasive Species	20 acres/10 gal	\$774.30
Suzan Smith	Invasive Species	75 acres/8 gal	\$492.00
Lane Rine	Fence	2,200 ft	\$3,850.00
Michael Rine	Fence	2,200 ft	\$5,214.00
Wayne Shook	Fence	575 ft	\$1,006.25
Gary Strobe	Water System	1 system	\$1,314.16
C. Keith Hieronimus	Heavy Use Protection	272 sq. ft	\$359.04
Harold S. Metz	Fence	2,200 ft	\$3,850.00
Ronald Mason	Heavy Use Protection	1,500 sq. ft	\$1,980.00
Richard Link	Fence	2,200 ft	\$5,214.00
Gary Scott	Fence	2,200 ft	\$3,850.00
Ronald Yoho	Fence	2,200 ft	\$3,850.00
Mark Ruckman	Fence	2,200 ft	\$3,850.00
Samuel Fankhouser	Fence	1,617 ft	\$3,832.29
Grant Carter	Fence	1,826 ft	\$3,195.50

Total \$55,507.40

David McCardle made a motion to approve the completed practices listed above for payment. Seconded by Mark Fitzsimmons. Motion passed.

- Cancellations

Name	Practice	Cost Share Approved	Reason
Chuck Glenn	Heavy Use Protection	\$1,980.00	Per Landowner Request
Katie Fitzsimmons	Heavy Use Protection	\$1,980.00	Per Landowner Request
Robert Clark	Fence	\$5,214.00	Per Landowner Request
Mark Fitzsimmons	Fence	\$3,850.00	Per Landowner Request
Shelly Reinbeau	Water System	\$1,532.16	Per Landowner Request
Harold Aston	Fence	\$5,214.00	Per Landowner Request
Diana Haynes	Fence	\$3,850.00	Uncompleted Practice
Robert Miller	Lime	\$1,701.86	Did Not Return Signed Contract
Tom Stewart	Fence	\$3,555.00	Did Not Return Signed Contract
Frank Heller	Water System	\$2,611.26	Uncompleted Practice
Charles Reinacher	Lime	\$756.00	Uncompleted Practice
Scott Highfield	Water System	\$3,345.30	Uncompleted Practice
Lewis Hopkins	Fence	\$3,850.00	Uncompleted Practice
Pattie Hoskins	Urban Agriculture	\$250.00	Uncompleted Practice
Kevin Kimmons	Water System	\$2,169.46	Uncompleted Practice

Kenneth Merinar	Water System	\$2,593.23	Uncompleted Practice
Michael Merinar	Lime	\$2,196.07	Uncompleted Practice
Richard Otte	Lime	\$1,041.12	Uncompleted Practice
Trudy Snyder	Fence	\$5,214.00	Uncompleted Practice
Lisa White	Fence	\$5,214.00	Uncompleted Practice
Stacey Evans	Fence	\$5,214.00	Did Not Return Signed Contract
Debra Cumpston	Water System	\$2,579.91	Per Landowner Request

Total \$65,911.37

David McCardle made a motion to cancel the practices listed above for the reason listed. Seconded by Cele Duvall. Motion passed.

- Pasture Poultry – does qualify as livestock for AgEP but each district can decide if they want to include it in their program. Jennifer Kile asked the board if they would like to include pasture poultry in their fence program. It would have to be woven wire fence. **David McCardle made a motion to include pasture poultry as livestock in the AgEP for the fence program using woven wire fence only. Seconded by Mark Fitzsimmons. Motion passed.**
- Jennifer asked if the board would like to include fence around raised beds in the urban ag practice? No
- Jennifer said she would not be able to have applications for the first round of FY19 ready by the July 5 board meeting due to upcoming trainings. **David McCardle made a motion to change the July board meeting to July 19 at 1:00 pm. Seconded by Cele Duvall. Motion passed.**
- **David McCardle made a motion for the second round of AgEP be scheduled as follows: applications accepted June 18 through July 20, ranking will be completed July 20 through August 3, and applications will be presented for approval at the August 9 board meeting. Seconded by Mark Fitzsimmons. Motion passed.**
- Jennifer asked if a map, deed and registration through FSA for the urban ag practice is required. FSA does not feel that there is a benefit to it. **Mark Fitzsimmons made a motion to use a google earth map for the urban ag practice and that a deed and registration through FSA is not required. Seconded by David McCardle. Motion passed.**

Correspondence

Secretary David McCardle reviewed the following correspondence: 1) Two thank letters from recipients of Jr. Conservation Camp awards. 2) WV DEP permit application revision. 3) Thank you letter from WVU Soils team. 4) Eastern Panhandle CD newsletter. 5) Marshall County WVU Extension newsletter.

Reports

WVCA, Kim Fisher, Area Director

- Monthly report was given to each supervisor.
- Reviewed the dates for the new supervisor training.
- The District Manager position has been posted for Capitol CD.
- State Fair sign up is available. Contact Veronica to sign up.

FSA, J.L. Tennant, CED

- County committee nominations in Hancock county going out June 15.
- Reviewed available programs.

NRCS, Katie Fitzsimmons, District Conservationist

- Reviewed written field office report.
- In UOCD on Mondays and Wednesdays until further notice to cover the District Conservationist position.

WVU Extension, Karen Cox, County and Program Coordinator, Ohio County

- Poultry processing training upcoming in July. More information will be available soon.

NPCD

- Regards to Ed Huff and James Caldwell.

NEXT MEETING –The next meeting will be held on Thursday, July 19, 2018 at 1:00 p.m. at the USDA Service Center in McMechen.

There being no further business, Chairman James Caldwell adjourned the meeting at 12:35 p.m.

James Caldwell, Chairman

David McCardle – Secretary

Minutes submitted by Veronica Gibson