

**NORTHERN PANHANDLE CONSERVATION DISTRICT  
Special Meeting**

**January 14, 2019  
10:00 a.m.**

**Supervisors Present**

Jim Anderson, Hancock County  
Steve Paull, Brooke County, Vice-Chairman  
Cele Duvall, Ohio County  
David McCardle, Marshall County, Secretary/Treasurer  
Mark Fitzsimmons, Marshall County, Chairman

**Supervisors Absent**

Charles Pugh, Hancock County  
Britney Hervey-Farris, Brooke County  
Robert Luchetti, Ohio County

**OTHERS PRESENT:**

Jenn Kile, Conservation Specialist, WVCA  
Veronica Gibson, District Manager, WVCA  
Katie Fitzsimmons, District Conservationist, NRCS  
David Shipman, Soil Conservationist, NPCD/NRCS

Chairman Mark Fitzsimmons called the meeting to order on Monday, January 14, 2019 at 10:00 a.m. at the USDA Service Center in McMechen, WV.

**Education Programs:**

- ❖ Samara
  - For 2019 the NPCD Auxiliary will award each participating school as follows:
    - Student awards
      - 1<sup>st</sup> place, \$30 and a ribbon
      - 2<sup>nd</sup> place, \$20 and a ribbon
      - 3<sup>rd</sup> place, \$10 and a ribbon
    - Teacher award
      - Each participating teacher will receive \$25
    - School award
      - First place for public schools and first place for private schools will each receive a plaque
    - All test scores are due to NPCD no later than April 19. All awards will be submitted to each school in time for their year-end awards program.
- ❖ Poster Contest
  - For 2019 the NPCD Auxiliary will award each participating school as follows:
    - Student awards
      - 1<sup>st</sup> place, \$30 and a ribbon
      - 2<sup>nd</sup> place, \$20 and a ribbon

- Teacher award
    - Each participating teacher will receive \$25
  - All posters are due to NPCD no later than April 5. Posters will be judged at the April NPCD board meeting. All awards will be submitted to each school in time for their year-end awards program.
- ❖ Photo Contest
  - For 2019 the NPCD Auxiliary will award each winning photo as follows:
    - Youth – 1<sup>st</sup> place \$75  
2<sup>nd</sup> place, \$50  
3<sup>rd</sup> place, \$25
    - Adult – 1<sup>st</sup> place, \$75  
2<sup>nd</sup> place, \$50  
3<sup>rd</sup> place, \$25
    - All photos are due to NPCD no later than June 7. Photos will be judged at the June NPCD board meeting. Awards will be given to each winner at the NPCD fall banquet.
- ❖ NPCD Auxiliary Scholarship
  - All requirements for the NPCD Auxiliary scholarship will remain the same apart from the due date. All applications are due to the NPCD office by 4:00 pm on July 1.
- ❖ Tree Sale
  - Orders for the 2019 NPCD Auxiliary tree sale are due March 1. Pick up is March 21 and 22 at the USDA Service Center. Help is needed for distribution. More information will follow.
  - All profits from the tree sale go toward education programs funded by the NPCD Auxiliary.
- ❖ WV Envirothon
  - The NPCD will hold an Envirothon training in late March. A possible location is Betty Schafer's farm. Mark Fitzsimmons will contact Betty.
- ❖ High Tunnel
  - The original plastic layer on the high tunnel will be replaced and a second plastic layer will be installed. A double plastic layer will extend the growing season.
  - A slider door will be installed on the north end of the high tunnel. This will replace the roll up entry that is currently there.
  - Local elementary schools will be contacted to plant in the high tunnel and the raised beds in the spring as they have done in the past.
- ❖ Dinner Meetings
  - A tentative date for a spring dinner meeting is April 11. The topic will be livestock and calving issues. Katie Fitzsimmons will contact Dr. Minch to be a guest speaker. A possible location is Valley Grove Community Center.
  - Plans for a fall high tunnel education dinner are underway. The topic will be winter growing in high tunnels. David Shipman will contact Lewis Jett to be a guest speaker.
  - David McCardle suggested other education topics of quality assurance and EPD's.

**AgEP:**

- ❖ Extension of sign up
  - **David McCardle made a motion to extend the current sign up deadline date to February 1. Seconded by Jim Anderson. Motion passed.**
- ❖ Exceptions for requirements due to government shutdown
  - **David McCardle made a motion that due to the government shutdown, if required documentation of deed, application, assessor map, etc. are submitted it will be accepted without a FSA map and farm and tract number. Seconded by Steve Paull. Motion passed.**
- ❖ Review practices for current round
  - **Jim Anderson made a motion to add invasive species and pasture reseeding to the current list of practices available for this current round. Seconded by Cele Duvall. Motion passed.**

**Conservation Agreement:**

- ❖ Mark Maple/Hancock County  
**David McCardle made a motion to approve Mark Maple as a new cooperator. Seconded by Steve Paull. Motion passed.**

**July 2019 WVACD Quarterly Meeting:**

- ❖ The July 2019 WVACD quarterly meeting will be held at the Event Center at the Highlands. Hotel accommodations have been taken care of. One presenter still needs to be contacted for the tour and the OVTA needs to be contacted regarding possible transportation for participants of the tour.

There being no further business, Chairman Mark Fitzsimmons adjourned the meeting at 12:05 p.m.

-----  
**Mark Fitzsimmons, Chairman**

-----  
**Stephen Paull, Vice-Chairman**

**Minutes submitted by Veronica Gibson**