

NORTHERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
July 11, 2019
10:00 a.m.

Supervisors Present

Jim Anderson, Hancock County
Charles Pugh, Hancock County
Steve Paull, Brooke County, Vice-Chairman
Britney Hervey-Farris, Brooke County
Cele Duvall, Ohio County
David McCardle, Marshall County, Secretary/Treasurer
Mark Fitzsimmons, Marshall County, Chairman

Supervisor Absent

Robert Luchetti, Ohio County

Others Present

Veronica Gibson, District Manager, WVCA
Jennifer Kile, Conservation Specialist, WVCA
Kevin Paul, NRCS
Brent Lyons, Forester, WV Division of Forestry
Bob Straub, CPA, Hartley & Straub
Cole McCardle, NPCD Soil Tester

Chairman Mark Fitzsimmons called the meeting to order on Thursday, July 11, 2019 at 10:10 a.m. at the USDA Service Center in McMechen, WV.

Pledge of Allegiance – Brent Lyons led the pledge of allegiance.

Minutes

Charles Pugh made a motion to approve the minutes of the June 2019 board meeting as presented. Seconded by David McCardle. Motion passed.

Financial Report

Bob Straub reviewed the financial reports for June. **Jim Anderson made a motion to approve the June financials as presented and file for audit. Seconded by Cele Duvall. Motion passed.**

Reports

- District Crew – Cole McCardle reported the following:
 - Wheeling Creek #7 has been mowed and weed-eated.
 - Upper Grave Creek #5 has been mowed and other Upper Grave Creek sites are currently being worked on.

- Soil Tester – Cole McCardle reported that he has tested 26 locations and 959.33 acres to date.

- Farm Service Agency (FSA)
 - No report.
- WV Division of Forestry (WVDOF)
 - Brent Lyons reviewed a written report that was passed out to each supervisor.
- WV Conservation Agency (WVCA)
 - The monthly written report was given to each supervisor for review.
- Natural Resource Conservation Service (NRCS)
 - Kevin Paul reviewed a monthly report that was passed out to each supervisor.
- Wheeling Creek Watershed Commission (WCWC)
 - David McCardle spoke to Howard Coffield regarding mowing a second time on Wheeling Creek. David was told to contact the Ohio County Commission.
 - The next WCWC meeting is July 18.
- District Manager
 - Veronica Gibson sent registered letters to each cooperator for each past due invoice.
- Visitors
 - None.
- Committee Reports
 - Building Committee – The red building needs to have repairs completed to the outside wall that is leaking. Jim Anderson will have someone look at it.
 - High Tunnel Committee – The injector that pushes fertilizer is broken. A repair kit has been ordered from Yoder’s Produce.
 - O&M Committee – Mark Fitzsimmons and David McCardle meet with an engineer from Potesta and Gene Saurborn regarding Wheeling Creek #7 and Upper Grave #1. Jim Anderson asked if the Harmon Creek dams have been looked at due to concerns of all the rain that has fallen. Someone will ask Gene Saurborn about it at the upcoming WVACD quarterly meeting.

Old Business

- July 2019 WVACD Quarterly Meeting
 - Reviewed plans for meeting.
- WVACD Annual Scholarship Auction
 - Reviewed items received from districts.
- NPCD Resource Dinner
 - September 25 at the USDA Service Center in McMechen. Reviewed plans for attendees.
- NPCD Annual Banquet
 - Tentative date of October 10 to be held in Marshall County. The location has not been determined.

- O&M Memorandum of Understanding
 - The MOU was sent to the district attorney to review before approval by the district board. **Cele Duvall made a motion to table the review of the O&M MOU until the district hears back from their attorney. Seconded by Jim Anderson. Motion passed.**
- NRCS – 2019 Nuffield Scholar Tour
 - July 12. Reviewed tour agenda and plans for lunch at the district office.

New Business

- Potesta Agreement
 - The Potesta agreement was sent to the district attorney to review before approval by the district board. **Cele Duvall made a motion to table the review of the Potesta agreement until the district hears back from their attorney. Seconded by Jim Anderson. Motion passed.**
- Notice of Partial Termination of Space - USDA
 - A notice was received from GSA regarding the termination of rented space at the USDA Service Center. As of October 31, 2019, the space identified as “RC&D and Soil Survey” will not be rented by GSA. **Jim Anderson made a motion to accept the amendment to the current lease. Seconded by David McCardle. Motion passed.**
- Hands on Ag Day Donation
 - **David McCardle made a motion to donate \$2,000 to the 2019 Hands on Ag Day event. Seconded by Jim Anderson. Motion passed.**
- Marshall County Fair
 - David McCardle talked to the Marshall County Fair board regarding the district displaying equipment and an information booth at the fair. David said there is room for a table, but they are not sure yet about a space for equipment.
- Rain Barrell Workshop
 - There was a discussion regarding a rain barrel workshop. Discussion to partner with another agency, possibly SWA. **David McCardle made a motion to table the planning of a rain barrel workshop. Seconded by Charles Pugh. Motion passed.**
- Enviroscape Request – WVU Ohio County Extension
 - Karen Cox, WVU Ohio County Extension Service, requested to use the Enviroscape. **Jim Anderson made a motion to allow the Ohio County WVU Extension Service the use of the Enviroscape. Seconded by Cele Duvall. Motion passed.**
- NPCD Committee Assignments
 - Committee assignments were discussed. Changes – remove Toni Reynolds from all committees and add Harry Aston to the safety committee.
- NPCD Auxiliary Scholarship
 - Two scholarship applications were received. The NPCD auxiliary will review the applications and chose a winner.

- Payroll Direct Deposit
 - **David McCardle made a motion to use direct deposit for employee payroll. Seconded by Jim Anderson. Motion passed.**
- Carroll Greene Nomination
 - **Cele Duvall made a motion to nominate Robert Luchetti for the 2019 Carroll Greene award. Seconded by Steve Paull. Motion passed.**
- WVACD Honorary Member at Large
 - **David McCardle made a motion to nominate Lloyd Earnest for the WVACD Honorary Member at Large. Seconded by Cele Duvall. Motion passed.**
- WVACD Lifetime Honorary Member
 - **Jim Anderson made a motion to nominate Cele Duvall as the WVACD Lifetime Honorary Member. Seconded by David McCardle. Motion passed.**
- New Conservation Agreement
 - Brandie Powell/Marshall County
 - Mary Lou & Kenneth Allen/Marshall County/78 acres
Jim Anderson made a motion to approve Brandie Powell and Mary Lou & Kenneth Allen as new cooperators. Seconded by Steve Paull. Motion passed.

- AgEP

- Applications

- Invasive Species

Name	Amount	Cost Share Estimate	Ranking
Jerry Knight	36.8 acres	\$600.00	85
Joseph M. Crow	46.2	\$600.00	60

- Woodland Exclusion Fence

Name	Amount	Cost Share Estimate	Ranking
Audra Conkle	2,200 ft (High Tensile/Barbed Wire)	\$3,850.00	72
Lawrence Moore	2,200 ft (High Tensile/Barbed Wire)	\$3,850.00	60
Katie Fitzsimmons	2,200 ft (High Tensile/Barbed Wire)	\$3,850.00	50
Dale Mason	1,100 ft (Woven Wire)	\$2,607.00	47

- Pasture Division Fence

Name	Amount	Cost Share Estimate	Ranking
Tina Williamson	2,200 ft (High Tensile/Barbed Wire)	\$3,850.00	115
Carrie Studdard	1,688 ft (Woven Wire)	\$4,000.00	113
James M. Redd	1,688 ft (Woven Wire)	\$4,000.00	111
Betsy Tustin	2,200 ft (High Tensile/Barbed Wire)	\$3,850.00	109 (5/21)
Richard Link	1,688 ft (Woven Wire)	\$4,000.00	109 (5/28)
Marilyn Thomas	1,688 ft (Woven Wire)	\$4,000.00	105
Melissa Gebhardt	1,300 ft (Woven Wire)	\$3,081.00	102.5
Timothy Hays	1,688 ft (Woven Wire)	\$4,000.00	101
Suzan Smith	1,688 ft (Woven Wire)	\$4,000.00	98.5
Vaunie Brown	2,200 ft (High Tensile/Barbed Wire)	\$3,850.00	98

Harold S. Metz	1,500 ft (High Tensile/Barbed Wire)	\$2,625.00	96.5 (5/16)
Kris Molnar	1,500 ft (High Tensile/Barbed Wire)	\$2,625.00	96.5 (5/21)
Steven W. Shook	2,200 ft (High Tensile/Barbed Wire)	\$3,850.00	95.5 (5/29- 8:00a)
Mindy Growe	2,200 ft (High Tensile/Barbed Wire)	\$3,850.00	95.5 (5/29 -4:30p)
Alice Joann Toth	1,500 ft (High Tensile/Barbed Wire)	\$2,625.00	95
Mary Lou Allen	1,688 ft (Woven Wire)	\$4,000.00	90
Mildred Allison	1,300 ft (High Tensile/Barbed Wire)	\$2,275.00	85.5
Zach Sberna	2,200 ft (High Tensile/Barbed Wire)	\$3,850.00	81
Kenneth J. Anderson*	2,200 ft (High Tensile/Barbed Wire)	\$3,850.00	69
Dennis Crow	1,300 ft (Woven Wire)	\$3,081.00	61.5

NPCD Supervisor*

▪ Lime

Name	Amount	Cost Share Estimate	Ranking
Jeffery Allen	41.2 acres/98.13 Tons	\$1,962.60	90.6
Linda Whitaker	45.79 acres/ 129.73 Tons	\$2,594.60	86.66
Williams Briggs	50.0 Acres / 124.39 Tons	\$2,487.80	84.8
Raymond Dobbs	23.70 acres/67.43 Tons	\$1,349.20	79.2 (5/31- 10:45a)
Ronald Dobbs	20.43 acres/50.22 Tons	\$1,004.40	79.2 (5/31 – 10:50a)
John Adam Dobbs	38.81 acres/77.62 tons	\$1,552.40	60
Ronald Mason	21.92 acres/43.84 Tons	\$876.80	55
David Henderson	50 acres/70.02 Tons	\$1,400.40	53

▪ Water System

Name	Amount	Cost Share Estimate	Ranking
Keith Hieronmious	1 system	\$2,263.66	98
Melinda McNinch-Smith	1 system	\$2,273.96	80
Rebecca Ferrell	1 System	\$1,318.66	75
Ronald L. Yoho	1 system	\$2,945.66	65

▪ Heavy Use Protection Area

Name	Amount	Cost Share Estimate	Ranking
Scott Harris	1,500 sq. ft	\$1,980.00	110
Charles Glenn	1,500 sq. ft	\$1,980.00	77

▪ Urban Agriculture

Name	Amount	Cost Share Estimate	Ranking
Eric Freeland	Low Tunnels, Raised Beds, Straw Mulch, Rain Barrels	\$250.00	110

Total AgEP applications - \$112,859.14

David McCardle made a motion to approve all the cooperators listed above except for Jim Anderson, for the AgEP. Seconded by Jim Anderson. Motion passed.

Jim Anderson will be approved by the WVCA.

Correspondence

- David McCardle, Secretary, reviewed the following correspondence: 1) Many thank you cards from sponsored youth of the Jr. Conservation Camp. 2) A thank you from the SWCS for sponsorship.

NEXT MEETING –The next meeting will be held on Thursday, August 8, 2019 at 10:00 a.m. at the USDA Service Center in McMechen.

There being no further business, the meeting was adjourned at 12:30 p.m.

Mark Fitzsimmons, Chairman

David McCardle, Secretary/Treasurer

Minutes submitted by Veronica Gibson