

WEST FORK CONSERVATION DISTRICT
BOARD OF SUPERVISORS
March 11th, 2020

MINUTES

With a quorum being present, Chairman Plaughter called the March Board of Supervisors meeting to order on Wednesday March 11th, 2020 at 9:05 a.m. at the USDA Service Center in Mount Clare, WV. The Pledge of Allegiance followed the call to order.

Supervisors Present: **William Coffindaffer** **Jane Cain**
Randy Plaughter **Bill McClain**
Steve Hannah **Larry Sponaugle**
Jim Foster **Phil Osborne**

Others Present: **Belva Junkins, WFCD**
Cheryl Carlin, WFCD
Jim Roy, WVCA
Doug Cyphers, FSA
Breanna Morgan, TVCD
Dan Elliot, TVCD
Robin Ward, WVCA
Caleb Smith, WVCA

Welcome and Introductions: Breanna Morgan introduced herself as the junior associate supervisor for the TVCD. She also handles a lot of education resources to disperse to local schools.

Dan Elliot reported TVCD purchased a new slope mower, and the price of mowing of the dams is going to come down. They are doing a field day at LKCD on April 25th, 2020. He advises to contact that district for more information on the event. He expressed to the Board that the crew is open to doing field days at local cooperater farms to showcase their new equipment, and what work they are capable of doing at TVCD.

Agenda Approval: With no additions or changes made to the agenda. **Foster/ Cain. Motion carried. Approve today's agenda.**

Minutes: With no additions made, the February 12th, 2020 minutes will stand approved as mailed. **S.Hannah/ McClain. Motion carried. Approve minutes.**

Financial Report: The WVCA financial reports for February are in the Supervisor's books for review. The balance sheet and income statement from John Law CPA for February is present today. John Law CPA General and CDO account financials for

February are present today. **S.Hannah/McClain . Motion carried. Financial reports will be filed for audit.**

Supervisor Per Diem and Travel: Treasurer S. Hannah reported on the following Supervisor's Per Diem and Travel expenses for the month of January:

Randy Plaugher	\$1,063.77
Rebecca (Collins) Cain	\$1,376.67
William Coffindaffer	\$661.87
William McClain	\$226.70
Larry Sponaugle	\$ NA
James Foster	\$1,803.97
Richard Steve Hannah	\$238.20
Philip Osborne	\$115.64 <i>Totaling \$5,486.82</i>
<i>Total gross spent to date: \$27, 327.94</i>	

S. Hannah moved to approve Supervisor's January Per Diem and Travel as presented. Motion seconded by Foster. Motion carried.

Approval of Invoices and Payments: None at this time.

Unfinished Business:

Ag Enhancement Program: Caleb reported on the committee meeting that took place on February 21, 2020. The minutes are provided for the Supervisors in their packets today. AgEP sign-ups will be starting on June 15th, 2020 and running until June 26th, 2020. West Brook Trucking is another source of Lime for this years program.

Foster/McClain. Motion carried. Accept the committee meeting minutes and changes made. Caleb reported he has FY21 AgEP applications ready to go, and there will be a new Admin agreement come out to reflect the new changes.

Fence Kits: Nothing changed since last meeting. Caleb has not gotten the additional fittings yet.

OM&R Salem Fork & Polk Creek:

Water Gap Fence Site #4: The fence has been staked. Jim Roy has met with Mr. Pope and he has agreed to the fence. Jim Roy had a person on site yesterday to look at the fence and give an estimate to install it. Mr. Pope would like to have a contract in place. Jim Roy is going to work on getting a contract.

Watershed Dam Signs: Coffindaffer and Roy went out and installed all signs on the watershed dams, and they look very good.

THRASHER Master Agreement: Roy reported we needed an attorney to review this document ASAP. Cheryl is going to contact Conrad Gall.

Public Dam Meetings: Plaugher reported the Board had one meeting in Salem, WV for the Salem Fork Dams, and one in Camden, WV for the Polk Creek Dams. Had good turn out and good participation at Salem, and they are wanting to set up a meeting for monitors and OES group for training. Participation from Polk Creek

was not as good as Salem. Need to get a hold of more monitors to attend the meeting.

County Commission Sponsor Meetings: Lewis County Commission will meet on 3-17-20 at 10:15a.m. The Harrison County Commission will meet on 3-18-20 at 10:00a.m.

Dam Inspection Reports: nothing new to report.

Slope Mower Purchase Bids: Robin reported on receiving two bids for the slope mower. One bid from EBY's Lawn & Garden for \$30,330.00, and one from Sunset Outdoor Supply for \$29,338.37. **Foster/McClain. Motion carried. Accept bid from Sunset Outdoor Supply and submit a LOR to the Agency for the bided amount.**

Lime Spreader Equipment: The Board cannot get anyone within the District lines to manage and house the spreaders. Operations will continue as they have in the past.

Doddridge County 713U Agreement: Foster gave two agreements to Robin for Plaughter to sign and send off to Brian for signature. The agreement is made between the State, District, and County. **Foster/Coffindaffer. Motion carried. Approve and submit agreements for signature.**

New Business:

Local Work Group Meeting: Duckworth reported on needing to set up a meeting. He wondered how the meeting was held in the past. The local work group will meet on April 30th, 2020 at 6 p.m. at the USDA Service Center in Mount Clare, WV. The District will provide light refreshments.

Samara Exam Teacher: Jeremy reported that monetary awards can be given to the school, but not individual teachers. **Coffindaffer moved to give \$25.00 to each school that participates in the Samara contest. Motion seconded by McClain. Motion carried.**

Harrison County Master Gardener-2020 Spring Garden Clinic: Robin reported on a request from the Harrison County Master Gardeners for the WFCD to host a booth. The cost is \$20.00 for a table and a donated item for raffle. **Sponaugle/Cain. Motion carried. To participate in the Gardener Clinic and send sponsor funds of \$20.00.** Cain, Coffindaffer and Osborne will try to attend the event and support the booth.

Board recess at 10:27a.m.

Board back to session at 10:38 a.m.

Correspondence:

AgEP Committee Meeting Minutes-2/21/20

Envirothon Committee Meeting Minutes

Funding Requests: DEP Junior Conservation Camp- **S.Hannah/ Coffindaffer. Motion carried. To send 2 juniors per county for a total of \$1,400.00 sent to the DEP.**

Letters of Request: None at this time.

SPRP/EWP Project: no updates at this time.

Board Member & Associate Supervisor Reports: Foster reported on seeing news that the Governor wants to try to reintroduce quail back into WV. He has checked into seeing if producers could get government assistance on making quail habitats on their farms.

Belva would like to attend quarterly meetings and have the District reimburse her expenses. **McClain/ Sponaugle. Motion carried. To pay Belva's expenses for attendance to all quarterly meetings.**

NRCS: Duckworth reported Zomarys is going to be taking a DC position in Kansas at the end of the month. She reports that it has been a pleasure to work with this Board, and she has learned a lot from her position in West Virginia. Chris Toothman is the new Soil Conservationist at the Mount Clare office.

FSA: David reported the LIP program payment rate has changed. ELAP program has changed. Farm storage facility loan interest rates are lower than before. Doug reported loan demand has been brisk. FSA is going to be out of real estate money by July. Hemp is a big issue right now, and they have new regulations out for it. NAP program covers hemp. FSA will be represented at the quarterly meeting in April.

WVU Extension: no one present to report.

Forestry: no one present to report.

WVCA Report: Jeremy reported (*See paper report*).

Robin reported that the sponsorship agreements need to be signed by the commission at the upcoming commission meetings.

WFCD Report: Cheryl reported working on education programs. She has the trainers set for the Envirothon training, and she has sent information to the teachers. She plans to start working on the spring newsletter.

Conservation Agreements: None at this time.

Set Date of Next Meeting: The next meeting will be held on April 8th, 2020 at the Mount Clare USDA Service Center in Mount Clare, WV at 9 a.m.

Respectfully submitted,

Jane Collins, Secretary

Randy Plaugher, Chairman

**Minutes Recorded by Robin Ward, West Fork CD
The Board Adjourned at 11:21 a.m.**