

WEST FORK CONSERVATION DISTRICT
 87 Ollie Lane Suite 102
 MT. CLARE, WV 26408

The West Fork Conservation District Board of Supervisors met on 5/13/20 and approved the following payments.

Name	Practice	Amount	Payment	Check #
C. Hinterer	NM	20 Ac	\$600.00	#1227
R. Wilmoth	Frost Seeding	16.3 Ac	\$244.50	#1228
R. Wilmoth	Hay Reseeding	4.7 Ac	\$235.00	#1228
W. Suan	NM	13.3 Ac	\$399.00	#1230
E. Bennett	HUA	2,000 Ft2	\$2,500.00	
C. Burnside	Water Development	1 Well D.	\$3,000.00	#1226
R. Wentz	Hay Reseeding	16.19 Ac	\$809.50	
P. Cottrill	Lime	83.88 T	\$1,677.60	
S. McKinney	NM	2 Ac	\$60.00	
W. White	HUA	2,000Ft2	\$2,500.00	#1231
J. Oliverio	Woodland Ex. Fence	2,500 Ft	\$4,000.00	
Patsy Sabatelli	Water Development	Spring	\$1,200.00	#1229
Patsy Sabatelli	PDF	2,164 Ft	\$4,000.00	#1229
	Totaling		\$21,225.60	


 Committee Chair

**WEST FORK CONSERVATION DISTRICT
BOARD OF SUPERVISORS
May 13th, 2020**

MINUTES

With a quorum being present, Chairman Plaughner called the May Board of Supervisors meeting to order on Wednesday May 13th, 2020 at 9:02 a.m. via teleconference from the USDA Service Center in Mount Clare, WV.

Supervisors Present: **William Coffindaffer** **Jane Cain**
 Randy Plaughner **Bill McClain**
 Steve Hannah **Larry Sponaugle**
 Jim Foster **Phil Osborne**

Others Present: **Belva Junkins, WFCB**
 Dinah Hannah, WFCB
 Cheryl Carlin, WFCB
 Jim Roy, WVCA
 Sigrid Teets, WVCA
 Robin Ward, WVCA
 Brandon Duckworth, NRCS
 Jeremy Salyer, WVCA
 Richard Law, NRCS

Welcome and Introductions: none

Agenda Approval: With no additions or changes made to the agenda. **Foster/ Cain.**
Motion carried. Approve today's agenda.

Minutes: With no additions made, the April 8th, 2020 minutes will stand approved as mailed. **Coffindaffer/ Foster. Motion carried. Approve minutes.**

Financial Report: The WVCA financial reports for April are in the Supervisor's books for review. The balance sheet and income statement from John Law CPA for April is present today. John Law CPA General and CDO account financials for April are present today. **Foster/ McClain. Motion carried. Financial reports will be filed for audit.**

Supervisor Per Diem and Travel: Treasurer S. Hannah reported on the following Supervisor's Per Diem and Travel expenses for the month of March:

Randy Plaughner	\$381.05
Jane Cain	\$626.80
William Coffindaffer	\$416.85

William McClain	\$382.35	
Larry Sponaugle	\$739.00	
James Foster	\$463.60	
Richard Steve Hannah	\$231.30	
Philip Osborne	\$ NA	<i>Totaling \$3,241.45</i>
Total gross spent to date:		\$35,265.54

S. Hannah moved to approve Supervisor’s March Per Diem and Travel as presented. Motion seconded by Foster. Motion carried.

Approval of Invoices and Payments: An invoice from Middletown Tractor is here today for the purchase of a Ventrac slope mower for \$27,620.50. **McClain/Foster. Motion carried. Approve and pay invoice.**

Unfinished Business:

Ag Enhancement Program: Robin reported on the following AgEP payments:

C. Hinterer	NM	20 Ac	\$600.00
R. Wilmoth	Frost Seeding	16.3 Ac	\$244.50
R. Wilmoth	Hay Reseeding	4.7 Ac	\$235.00
W. Suan	NM	13.3 Ac	\$399.00
E. Bennett	HUA	2,000 Ft2	\$2,500.00
C. Burnside	Water Development	1 Well D.	\$3,000.00
R. Wentz	Hay Reseeding	16.19 Ac	\$809.50
P. Cottrill	Lime	83.88 T	\$1,677.60
S. McKinney	NM	2 Ac	\$60.00
W. White	HUA	2,000Ft2	\$2,500.00
J. Oliverio	Woodland Ex. Fence	2,500 Ft	\$4,000.00
Patsy Sabatelli	Water Development	Spring	\$1,200.00
Patsy Sabatelli	PDF	2164 Ft	\$4,000.00
	Totaling		\$21,225.60

Foster moved to approve the payments. Motion seconded by McClain. Motion carried.

Sigrid reported the State Conservation Committee met and accepted the recommendations. She projects that WFCD will get \$75,000.00 for FY21 AgEP practices. She talked about two new practices added to the practice list for FY21. WFCD chose not to participate in the two new activities for FY21 but thought we could look at them for FY22. WFCD sign up period is from June 15 – June 26th, 2020. Robin, Cheryl and herself have been working on forms to help limit face to face interaction with the cooperators by asking what information they needed to support signing up and mailing them their applications. Osborne asked if those forms could be made available online. The forms can be placed online along with the applications. Foster felt that there should be an AgEP committee meeting to discuss what to do with the AgEP sign up during

COVID-19. The AgEP committee will meet on May 20th, 2020 at 9 a.m. via conference call from the Mount Clare office.

AgEP Administrative Agreement: Sigrid reported on the agreement that Caleb had adjusted for them and is fairly similar to the agreement from FY20. **Coffindaffer moved to accept the administrative agreement for FY 21. Motion seconded by Sponaugle. Motion carried.**

Fence Kits: Robin is keeping this on the agenda until the kit is completed. Osborne had volunteered at the April meeting to get the remaining supplies for the kit.

OM&R Salem Fork & Polk Creek: Roy reported there is a new active slip on site #6 that is Mr. Halls dam site. It is located near the riser. He is keeping a close watch on the slip with the conditions being so wet. It estimates that it is about 25 feet from the road. Roy questioned if a second agreement was being worked on with the City of Salem to do more O&M work than just mowing the dams. Jeremy would connect with Brian to see if there is another agreement being worked on.

Water Gap Fence Site #4: Roy reported that there has been no new estimate due to COVID-19.

THRASHER Master Agreement: THRASHER has accepted the Board's recommendations for the agreement and an updated copy is in the Supervisors books for review today. **Coffindaffer/ McClain. Motion carried. Accept the Master Agreement.**

THRASHER Site #6 Slip Proposal: Robin reported since the master agreement is approved, they can now work on the Site #6 proposal. Gene has made his recommendations on the document for THRASHER to change to meet WVCA needs. **Foster moved to send the proposal back to THRASHER with Gene's recommendations. Motion seconded by McClain. Motion carried.**

Dam Inspection Reports: Roy reported he is making sure the dams are operating properly. The City of Salem has said they would send a crew to check all risers in Salem Fork Dams. Site #9 has some fallen trees and others have debris that need cleaned up, but at the moment he is not very concerned with them. Coffindafer questioned the report from DEP given to Plaughter and wondered if there was anything for the Board to worry about pertaining to this report. Roy assured at this time there was not.

Slope Mower: The slope mower was delivered by Middletown to Salem on Thursday, May 7th, 2020. There was a training following the delivery. The City is very happy with the mower and is excited to use it.

New Business:

Nominating Committee for Officers and District Directors: Foster moved to retain the same officer slate nominated for FY19 and FY20 to cover FY21 and FY22. **Motion seconded by McClain. Motion carried.**

Robin reported on their policy manual that states “Officers will be elected at the July meeting and seated at the July meeting, following the statewide primary election, for a term of two years.”

Foster moved to rescind his officer motion. Motion seconded by McClain. Motion carried.

The Board would like for the FY19/FY20 officer slate to be elected and seated at the July 10th, 2020 meeting for FY21 and FY22.

Chairman Plaughter appointed Foster and Cain to serve as District Directors to the WVACD for FY21 and FY22. Robin will draft a letter and send to Foster for documentation.

Conservation Farmer: Foster reported on having a farm to participate as a District winner for FY20. The farm is PSP farms in New Milton, WV. They will be eligible to run as a state farm winner in FY21. They will be recognized at our fall banquet.

Correspondence:

Don Wikert Reappointment to Solid Waste Authority- **Foster/ Coffindaffer. Motion carried. To reappoint Mr. Wikert to the solid waste authority.**

Funding Requests: None at this time.

Letters of Request: FY21 Supervisor Support/ District Support Q1-\$37,775.00, Q2-\$20,025.00, Q3-\$20,044.00, Q4-\$14,650.00. **Foster/ McClain. Motion carried.**

Approve and send LORs.

Lewis County Commission O&M FY20- \$5,000.00. **McClain/ Coffindaffer. Motion carried. Approve and send LOR.**

Slope Mower LOR \$27,620.50. **McClain/ Foster. Motion carried. Approve and send LOR.**

SPRP/EWP Project: No new update at this time.

Board Member & Associate Supervisor Reports: Cain reported that the June meeting should be held at the office. She does not have a location to have the meeting since the senior center is closed. She attended the Envirothon meeting and they have 8 students for scholarships. The State Envirothon contest is cancelled for this year. Cain thought it would be a nice idea to take a picture of the equipment we have for rental. She reported from her attendance with the WVACD. They are not sure about working the State fair at this moment. The July quarterly meeting has been moved to Flatwoods, WV. The October meeting is still moving forward as planned. Some new awards they are planning to give are social media, new supervisors, and newly elected supervisors. Envirothon training is in discussion for August 10th, 2020 at the Doddridge County Park.

McClain reported that he would like to have the July meeting at the Vandalia building in Lewis County.

Foster reported on an article in Hay magazine that talked about the importance of potash in the soil, and how deficient most soils are. He asked if Osborne would be willing to write an article for the newsletter.

Sponaugle reported on the Himalayan Blackberry and wondered why Joe Hatton was not on the call today. He is concerned on why the department has not given further insight on the issue. S. Hannah suggested submitting a letter to the Commissioner about the issue.

Robin reported on letters not being that successful in the past concerning this issue, and recommended the Board give a phone call to the Commissioner and directly address their concerns. Foster would get in contact with the Commissioner.

NRCS: Duckworth reported they are still going through the funding cycle. They have new planning and ranking tools. Also, they have new people in the office. Their ranking period has been pushed back to June 1st, 2020. There will be no additional sign-ups for 2020. The NRCS is still operating under closed and locked doors to the public, and a limit on the number of employees in the office at one time. They have had no new advice on when things will change. He reports as soon as he gets new information, he will forward the news. He is wondering if the Board would like to reschedule a local work group meeting. The local work group will meet on June 18th, 2020 at 9 a.m. at the Mount Clare USDA service center.

FSA: no one present to report.

WVU Extension: no one present to report.

Forestry: no one present to report.

WVCA Report: Sigrid had nothing more to report.

Jeremy provided a paper report (*See attached*).

Robin reported on asking Jeremy what her role was as far as the Agency was concerned with equipment rentals. From what she understood she was only to handle bookwork, and the equipment rentals are a duty of the Board and district employee. She apologized for reporting on the spreaders in April as it should have been reserved for Cheryl to report. Moving forward, she would have no ties with the equipment rentals other than bookwork. She encouraged the Board to handle the management and processing of the equipment along with guidance from their district employee.

Foster questioned Robin's responsibilities and wanted to see written documentation of what was required of her. Robin deferred Foster's requests back to Jeremy for response. Jeremy responded he does not have written documentation, but he would work on getting

that for Foster. He also reported at this time it stands that equipment rentals are the duty of the District.

Robin reported on the news that her family will be expanding, and they are expecting a baby boy in October 2020.

WFCD Report: Cheryl reported that she would wait until after the AgEP meeting to send out the newsletter so she will know how sign-ups are going to be handled. She has been busy with water supply sales and the Gilmer and Doddridge spreaders have been rented frequently. Two District spreaders are going out Friday.

Public Comments: No comments reported.

Conservation Agreements: There are two agreements present today:

Steve Cronin, Lewis County, 350 ac

Barnet Straley Jr., Harrison County, 53 ac

McClain/Foster. Motion carried. Approve conservation agreements.

Osborne thanked the Board for their cards and support in the loss of his wife. He reported there will be a celebration of life on July 4th, 2020 at the Lumberport Baptist Church from 2pm-4pm.

Set Date of Next Meeting: The next meeting will be held on June 10th, 2020 at the Mount Clare USDA Service Center at 9 a.m.

Respectfully submitted,

Jane Cain, Secretary

Randy Plaughter, Chairman

Minutes Recorded by Robin Ward, West Fork CD

The Board Adjourned at 10:58 a.m.

**Harrison County Solid Waste Authority
PO Box 1396
Clarksburg, West Virginia 26302-1396
373 Wonder Bar Road
Phone (304) 326-0086 Fax (304) 326-0084**

Board Members

Michael Grunau, Chairman

Don Wikert, Vice-Chairman

Orpha Swiger, Member

Gary Kincade, Member

Elaine Lucente, Member

Richard Barnett, Executive Director

April 23, 2020

West Fork Conservation District

Robin Ward, District Manager

87 Ollie Lane, STE 102

Mt. Clare, WV 26408

Dear Ms. Ward:

As per the attached letter from the West Virginia Solid Waste Management Board, regarding the term of the appointee to the Harrison County Solid Waste Authority, please accept this letter as an official request to re-appoint Donald Wikert to the Harrison County Solid Waste Authority.

Don was originally appointed to the Board in 1999 and has served the Harrison County Solid Waste Authority faithfully since that time. His willingness to work cooperatively, attention to detail and his knowledge and dedication to the details presented to the Solid Waste Authority has made Harrison County one of the best in the state of West Virginia.

It is for the above reason(s) that, on behalf of the other Harrison County Solid Waste Authority Board Members, that we would recommend and request that Mr. Donald Wikert be reappointed to another term on the Harrison County Solid Waste Authority.

Respectfully Submitted,



Richard Barnett, Executive Director
Harrison County Solid Waste Authority

Website - www.harrisoncountysolidwaste.com
rbarnett@clarks.twcbc.com



May 2020 WVCA Report

COVID 19

The governor has deemed it safer for West Virginians to remain at home until it's deemed safe to lift all precautions he has put in place. WVCA employees will continue to operate under telecommute status for the foreseeable future.

Request to Conservation Districts

The WVCA is encouraging Conservation Districts to review and update your District Plan of Work. Plans are due to Guthrie by June 15.

Conservation Farm Tour

The state farm contest has been cancelled for 2020. Districts are encouraged to name a farmer to be recognized at the October awards banquet. These farms will be eligible to run in the statewide contest for 2021.

2020 WVACD Quarterly Meeting Dates/Locations

Discussion has been held on whether to hold the July quarterly meeting and question of location, whether to go ahead as planned in EPCD since that is a hot spot for the virus. One suggestion was Flatwoods as a safer location. Meeting will depend on virus restrictions at that time.

Please check with your representatives for updates.

AGEP

- **May/June/July 2020**– CDs to finalize upcoming FY program, update AgEP agreement addendum, take action to approve LORs
- **June 15, 2020**– Deadline for CDs submit final practice list to WVCA (CDs can submit final list any time after SCC approval of practice list)

State Fair of WV Volunteer Sign Ups

The schedule for state fair volunteers is now available under WVCA admin. If you would like to schedule a time to work at the state fair, please contact your district manager.

O&M Sponsor letters

Please review your agreements and be sure that they are current. It is the responsibility of CDs to accomplish this this year.