

WEST FORK CONSERVATION DISTRICT
BOARD OF SUPERVISORS
September 9th, 2020

MINUTES

With a quorum being present, Chairman Plaugher called the September Board of Supervisors meeting to order on Wednesday September 9th, 2020 at 9:02 a.m. at the USDA Service Center in Mount Clare, WV.

Supervisors Present: **William Coffindaffer** **Jane Cain**
 Randy Plaugher **Bill McClain**
 Steve Hannah **Larry Sponaugle**
 Jim Foster **Phil Osborne**

Others Present: **Dinah Hannah, WFCD**
 Cheryl Carlin, WFCD
 Jim Roy, WVCA
 Sigrid Teets, WVCA
 Robin Ward, WVCA
 Jeremy Salyer, WVCA
 Brandon Duckworth, NRCS

Welcome and Introductions: none

Agenda Approval: With no additions or changes made to the agenda. **Foster/Coffindaffer. Motion carried. Approve today's agenda.**

Minutes: With no additions made, the August 12th, 2020 minutes will stand approved as mailed. **McClain/ Foster. Motion carried. Approve minutes.**

Financial Report: The WVCA financial reports for August are in the Supervisor's books for review. The balance sheet and income statement from John Law CPA for August is present today. John Law CPA General and CDO account financials for August are present today. Quickbooks report for August is also available. **S. Hannah/ Foster. Motion carried. Financial reports will be filed for audit.**

Supervisor Per Diem and Travel: Treasurer S. Hannah reported on the following Supervisor's Per Diem and Travel expenses for the month of June:

Randy Plaugher	\$458.63
Jane Cain	\$487.50
William Coffindaffer	\$223.82
William McClain	\$80.00

Larry Sponaugle	\$278.38	
James Foster	\$1,249.62	
Richard Steve Hannah	\$222.67	
Philip Osborne	\$ NA	<i>Totaling \$3,000.62</i>
Total gross spent to date:		\$3,000.62

S. Hannah moved to approve Supervisor’s July per Diem and Travel as presented. Motion seconded by Foster. Motion carried.

Approval of Invoices and Payments: Robin reported on having the invoices submitted from TVCD for payment totaling \$21,700.00. Robin commented that the itemized work orders match the invoice. The Board would like to see man hours and equipment hours added into their invoices. **Foster/ McClain. Motion carried. Approve and pay invoices presented today.**

Unfinished Business:

Ag Enhancement Program: Sigrid reported on being completed with the ranking for FY21 and has the approval list present today.

Foster reported on the following FY21 AgEP approvals:

C. Allman	Lime	62.78 T	\$1,255.60
B. Bailey	Lime	18.23 T	\$364.60
D. Ball	Lime	92.505 T	\$1,850.10
R. Brownfield	Lime	95.97 T	\$1,919.40
M. Burke	Lime	120.32 T	\$2,406.40
C. Burnside	Lime	15.7 T	\$314.00
S. Claypoole	Lime	47.4 T	\$948.00
F. Dixon. Law	Lime	89.6 T	\$1,792.00
K. Lay	Lime	43.28 T	\$865.60
D. Moore	Lime	9 T	\$180.00
J. Oliverio	Lime	37.72 T	\$754.40
V. Posey	Lime	131 T	\$2,620.00
F. Ross	Lime	70 T	\$1,400.00
C. Saas	Lime	26.76 T	\$535.20
M. Shiflet	Lime	132.5 T	\$2,650.00
P. Sabatelli	Lime	19.61 T	\$392.20
G. Short	Lime	14.79 T	\$295.80
B.T. Stout	Lime	86.12 T	\$1,722.40
T. Stroupe	Lime	29.58 T	\$591.60
V. Woodford	Lime	150 T	\$3,000.00
K. Wriston	Lime	48.1 T	\$962.00
B. Bailey	NM	7.19 ac	\$215.70
D. Ball	NM	17.28 ac	\$518.40
C. Burnside	NM	14.11 ac	\$423.30
T. Hawkins	NM	20 ac	\$600.00
C. Hinterer	NM	20 ac	\$600.00

R. Rice	NM	5.2 ac	\$156.00	
W. White	NM	20 ac	\$600.00	
J. Garton	HUA	2000 sq. ft.	\$2500.00	
T. Hawkins	HUA	2000 sq. ft.	\$2500.00	
C. Hinterer	HUA	2000 sq. ft.	\$2500.00	
S. McKinney	HUA	2000 sq. ft.	\$2500.00	
I.Pritt	HUA	2000 sq. ft.	\$2500.00	
M. Shiflet	HUA	2000 sq. ft.	\$2500.00	
G. Short	HUA	2000 sq. ft.	\$2500.00	
B. T. Stout	HUA	2000 sq. ft.	\$2500.00	
R. Suan	HUA	2000 sq. ft.	\$2500.00	
W. Suan	HUA	2000 sq. ft.	\$2500.00	
S. McKinney	PDF	380 Ft.	\$608.00	
A.Skidmore	PDF	2100 Ft.	\$3,360.00	
T. Stroupe	PDF	2000 Ft.	\$3,200.00	
R. Wilmoth	PDF	150 Ft.	\$240.00	
P. Winkie	Water Ex. Fence	900 Ft.	\$1,440.00	
R. Wilmoth	Water Ex. Fence	490 Ft.	\$784.00	
S. T. Bond	Water System 1 P&T		\$1,500.00	
D. Moore	Water System 1 SD		\$1,700.00	
C. Oliverio	Water System 1 W.Drill/WD		\$5,000.00	
I.Pritt	Water System 1 P&T		\$1,500.00	
A.Skidmore	Water System 1 W. Drill/WD		\$5,000.00	
W. White	Water System 1 W. Drill/WD		\$5,000.00	
R. Rice	Frost Seeding	50 ac	\$750.00	
R. Suan	Frost Seeding	25 ac	\$375.00	
J. Garton	Hay Reseeding	8.00 ac	\$400.00	Totaling \$85,789.70

Sponaugle/ McClain. Motion carried to approve the FY21 AgEP practices as presented.

Sigrid reported on the FY21 practices approved by the WVCA for the following Board members:

J. Foster	Lime	16.94 T	\$338.80	
J. Foster	Lime	32.48 T	\$649.60	
J. Cain	Water System 1 SD		\$1,700.00	
J. Cain	Water System 1 SD		\$1,700.00	Totaling \$4,388.40

Jeremy reported that an approval letter is coming from the WVCA for these practices.

Osborne reported Ed Rayburn from WVU extension has intentions of changing the lime requirements to following calcium equivalent rather than tons per acre.

OM&R Salem Fork & Polk Creek: Roy reported he has put a schedule together for fall dam inspections. Salem inspections will be on October 6th, 2020 at 9 a.m., and will meet at the service station. Polk Creek inspections will be on October 15th, 2020 at 9 a.m., and

will meet at the fire house. Roy reported the City of Salem will try to mow the Salem Fork dams before the fall inspection.

Dannie Gum- PMT Mowing Polk Creek Site #4: Robin reported Gum has submitted a letter requesting payment for mowing his portion of the dam. **Foster/ McClain. Motion carried. To pay \$400.00 to Dannie Gum for mowing the dam.**

Water Gap Fence Site #4: Roy reported he has been in contact with Donaldson, but work has not started yet.

Dam Inspection Reports: Roy reported the dams look good.

New Business:

November Board Meeting Date: The November Board meeting will be on November 12th, 2020 at 10 a.m. at the Mount Clare USDA Service Center.

Audit Contract Renewal: Robin reported on it being time to renew the audit contract for FY22, FY23, and FY24. **Foster/ Coffindaffer. Motion carried. To extend the current contract for \$3,200.00 annually for the next 3 years of FY22, FY23 and FY24.**

Honorary Member Nomination: The Board nominated Tim Butler.

Correspondence:

AgEP Committee Meeting Minutes 8-17-2020

Environthon Committee Meeting Minutes 8-10-2020

Funding Requests: None present today.

Letters of Request: One LOR for the FY21 AgEP supplemental for \$10,000.00 is present today for approval. **Coffindaffer/ Foster. Motion carried. To approve and submit an LOR for \$10,000.00.**

SPRP/EWP Project: No new update at this time.

Board Member & Associate Supervisor Reports: Osborne reported on having a grass fed beef symposium at his farm recently, and it was successful.

NRCS: Duckworth reported things are going well for them in the office. They have been busy with contract obligations. They have all contracts for West Fork. They are looking to have Zomary's opened position filled by the start of the new fiscal year in October. They could possibly have a summer trainee next summer and that employee will be positioned in Weston. Currently there are no changes to the current Covid 19 regulations for the office.

FSA: No one present to report.

WVU Extension: no one present to report.

Forestry: no one present to report.

WVCA Report: Jeremy provided a paper report (*See attached*).

Robin reported on the FY20 audit being under way. Everything seems to be going well. There was a hiccup with the changing of mileage rates during the year, and the travel forms are confusing. The auditor will have more to report at a later date.

WFCD Report: Cheryl reported on the equipment in the office. The weed wiper has been fixed and returned. The number 2 lime spreader is in Bob Suan's possession. It had the divider in the back removed and needed to be reordered and replaced. There is a bill from Stoltzfus and Bob Suan that will need to be paid.

Public Comments: No comments reported.

Conservation Agreements: No agreements present today.

Set Date of Next Meeting: The next meeting will be held on October 14, 2020 at the USDA Service Center in Mount Clare, WV at 9 a.m.

Respectfully submitted,

Jane Cain, Secretary

Randy Plaughter, Chairman

**Minutes Recorded by Robin Ward, District Manager for the West Fork CD
The Board Adjourned at 11:03 a.m.**