

**WEST FORK CONSERVATION DISTRICT
BOARD OF SUPERVISORS**

January 13, 2021

MINUTES

With a quorum being present, Chairman Plaugher called the January meeting of the Board of Supervisors to order on Wednesday, January 13, 2021 at 10:04 a.m. at the USDA Service Center in Mount Clare, WV.

Supervisors Present: William Coffindaffer Jane Cain
Randy Plaugher Bill McClain
Steve Hannah Larry Sponaugle
Jim Foster Phil Osborne

Others Present: Cheryl Carlin, WFCD
Sigrid Teets, WVCA
Jeremy Salyer, WVCA
Brandon Duckworth, NRCS
Amy Cosco, WVCA
Bruce Loyd, WVU Extension

Welcome and Introductions: None

Agenda Approval: With no additions or changes made to the agenda. Foster moved to approve the agenda. Seconded by McClain. Motion carried.

Minutes: The December 9, 2020 minutes were approved as presented. Foster/McClain. Motion carried.

Financial Report: The WVCA financial reports for November and December are present today. The balance sheet and income statement from John Law CPA for December are present today. Foster moved to approve financial statements and reports. Seconded by Coffindaffer. Motion carried. Financial reports will be filed for audit.

Supervisor Per Diem and Travel: Treasurer S. Hannah reported on the following Supervisor's Per Diem and Travel expenses for the month of November:

Randy Plaugher	\$478.20
Jane Cain	\$588.00
William Coffindaffer	\$342.92
William McClain	\$146.70
Larry Sponaugle	\$468.26

James Foster	\$617.95	
Richard Steve Hannah	\$238.20	
Philip Osborne	\$0	<i>Totaling \$2,880.23</i>
	Total gross spent to date:	\$15,333.55

S. Hannah moved to approve Supervisor’s November per Diem and Travel as presented. Motion seconded by Foster. Motion carried.

Approval of Invoices and Payments: None

Unfinished Business:

Ag Enhancement Program: *Attached monthly report from Teets.*

Foster reported on the following FY21 AgEP payments:

B. Ted Stout	HUAP	4,515 sq. ft.	\$2,500.00	
C. Saas	Lime	26.1 T	\$522.00	
J. Garton	HUAP	625 sq. ft.	\$781.25	
R. Wilmoth	WE Fence	490 ft.	\$784.00	
R. Wilmoth	PD Fence	150 ft.	\$240.00	Totaling \$4,827.25
				<i>YTD Total \$18,283.02</i>

Foster/McClain. Motion carried to approve the payments as presented.

FY 22 AgEP Comments – Teets reported that the final FY 22 AgEP proposal hasn’t been finalized. January 31st is the last day for Districts to report any kind of recommendations for next year’s AgEP program. This can be discussed at Friday’s AgEP Committee meeting. Teets also will send the Board the seed proposal that Caleb started, so that it can be discussed, along with next year’s AgEP program.

OM&R Salem Fork & Polk Creek:

Cane asked about job showings for OM&R work. Discussion was held.

Dam Inspection Reports: No report.

Salem Fork #15 EAP Statement of Review – Foster moved to approve the Statement of Review. Motion seconded by McClain. Motion carried.

Water Gap Fence Site #4: No report.

County Commission Funding Request: Salyer reported the Watershed office is working on the information for the Districts to provide to the County Commissions. Cosco is going to get with Carlin on Friday and try to get the numbers to Martin.

Carlin presented a report for hours worked for Salem Fork dam mowing from Ronnie Davis with the City of Salem (*attached*).

New Business:

Pasture Weed Management Pilot Program

Teets reported that a teleconference will be scheduled to discuss the use of State surplus money offered to 5 Districts, to be used for a weed eradication program. West Fork was one of the 5 Districts chosen.

Plan of Work

Cain motioned to adopt the amended plan of work. Motion seconded by Foster. Motion carried.

Chestnut Trees

Wes-Mon-Ty has voted to provide funding for the planting of chestnut trees. The funding consists of \$1700 per District. They would cost share \$20/tree. This would allow for 40 cooperators to get 2 trees per each. They will provide a news release telling the public how to get the trees. **Osborne motioned to purchase 100 trees from Wes-Mon-Ty and for the WFCD to absorb the cost of the 20 extra trees. Motion seconded by Coffindaffer. Motion carried.**

Correspondence: None

Funding Requests: None.

Letters of Request: None.

SPRP/EWP Project: No report.

Board Member & Associate Supervisor Reports:

Jim Foster reported on a massive property for sale listed in the Western Livestock Journal. He was amazed at the size and price of \$19,500,000.

Dinah reported that Bernadette Law had a mini stroke but is home recovering.

NRCS: Duckworth reported that NRCS are working on CSP renewal contracts. They are also working on action items and follow ups from quality assurance review. He is looking forward to opening the offices back up.

FSA: No report.

WVU Extension:

Loyd reported that they have a ban on activities from January-March, so there will be no dinner meetings. A webinar series is scheduled in their place every Thursday from January-March starting at 7:00 p.m. Participants will need to register to get the link to attend.

The research done on annual grasses was done by monitoring several sites throughout the state. It went well, but the results were not conclusive. They are going to repeat this test to see if they could get more definitive results.

Forestry: No report.

WVCA Report: Salyer provided a report. *(Please see attached report.)*

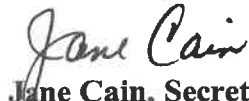
WFCD Report: No report

Public Comments: None.

Conservation Agreements: None

Set Date of Next Meeting: The next meeting will be held on February 10, 2021 at the USDA Service Center in Mount Clare, WV at 10:00 AM

Respectfully submitted,



Jane Cain, Secretary



Randy Plaughter, Chairman

**Minutes Recorded by Amy Cosco, Administrative Services Monongahela CD and Cheryl Carlin, Office Administrator WFCD
The Board Adjourned at 11:25 p.m.**

WEST FORK CONSERVATION DISTRICT
 87 Ollie Lane Suite 102
 MT. CLARE, WV 26408

The West Fork Conservation District Board of Supervisors met on 1/13/2021 and approved the following payments.

Name	Practice	Amount	\$Encumbered	Check #
B. Ted Stout	HUAP	4,515 sq ft	\$2,500.00	
C. Saas	Lime	26.1 T	\$522.00	
J. Garton	HUAP	625 sq ft	\$781.25	
R. Wilmoth	WE Fence	590 ft	\$784.00	
R. Wilmoth	PD Fence	150 ft	\$240.00	
		Totaling	\$4,827.25	

James H Fortin

Committee Chair



January 2021 WVCA Report

WVCA Operations

The WVCA employees will continue to telecommute until the governor removes his “safer at home” order. It’s anticipated this will last into 2021.

The WVCA is encouraging its employees and supervisors to follow COVID protocols and wear masks and practice social distancing. The WVCA also encourages the use of telecommunication as much as possible.

WV State Conservation Committee

The SCC/WVCA is still waiting on the Attorney General’s office to provide its opinion regarding conservation projects that involve water quality.

The SCC/WVCA will inform the districts when the opinion is issued and potential courses of action.

West Virginia 2021 Legislative Calendar

February 10, 2021 - First day of session

March 1, 2021- Legislative Rule-Making Review bills due

March 16, 2021 - Last day to introduce bills in the House

March 22, 2021 - Last day to introduce bills in the Senate

March 28, 2021 - Bills due out of committees

March 31, 2021 - Last day to consider bill on third reading in house of origin

April 10, 2021 - Last day of session

2021 Dates for the WVACD Quarterly Meetings

January 19 & 20 Flatwoods - Cancelled

April 19 & 20

July 19 & 20 CCD

October 18 & 19 Flatwoods

AgEP:

- **February 2021**- Comments reviewed and forms revised
- **March 2021**- State AgEP committee meeting to finalize upcoming FY AgEP
- **April 2021**- Presentation of upcoming FY AgEP to SCC
- **May/June/July 2021**– CDs to finalize upcoming FY program, update AgEP agreement addendum, take action to approve LORs

Request to Conservation Districts

The WVCA is encouraging Conservation Districts to review and update their District Policy Manuals. Districts are also encouraged to review their CD Employee Manual (if you have one) and CD Plan of Work.

The district personnel plan is due to SCC in March, so please add to your February agenda for review and approval.

Agreed Procedures Engagement (Audit) Conservation Districts are asked to begin the Agreed Procedures Engagement (APE) audit if you haven’t already. Please check your current agreement to make sure it is valid.