

NORTHERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
June 10, 2021
10:00 a.m.

Supervisors Present

Jim Anderson, Hancock County – Vice-Chairman
Chuck Glenn, Hancock County
Britney Hervey-Farris, Brooke County
Steve Paull, Brooke County
Amy Wade, Ohio County
David McCardle, Marshall County, Secretary/Treasurer
Mark Fitzsimmons, Marshall County, Chairman

Supervisors Absent

Robert Luchetti, Ohio County

Others Present

Veronica Gibson, Administrative Specialist, WVCA
Jenn Kile, Conservation Specialist, WVCA
Katie Fitzsimmons, District Conservationist, NRCS
David Shipman, Soil Technician, NRCS
Kevin Paul, NRCS
Logan Marino, Soil Conservationist, NPCD/NRCS
Ben Wade, Soil Tester, NPCD
Brent Lyons, Forester, WV DOF
Bob Straub, CPA, Hartley & Straub

Chairman Mark Fitzsimmons called the meeting to order on Thursday, June 10, 2021, at 10:10 a.m. at the USDA Service Center garage in McMechen, WV.

Pledge of Allegiance – The pledge of allegiance was recited.

Minutes

David McCardle made a motion to amend the May 2021 board meeting minutes to reflect that Ben Wade was on the only applicant that correctly completed an application for the soil tester position and to approve the minutes of the May 27, 2021, special meeting as presented. Seconded by Steve Paull. Motion passed.

Financial Report

- Bob Straub reviewed the financials for April and May 2021. **Jim Anderson made a motion to approve the April and May 2021 financials as presented and file for audit. Seconded by Amy Wade. Motion passed.**

Reports

- District Crew – No report
- Farm Service Agency (FSA) – No report

- WV Division of Forestry (WVDOF)
 - Brent Lyons reviewed a written report for 04/06/2021 to 06/08/2021. Clements Nursery has permanently closed.
 - Amy Wade asked Brent to contact Susan Smith, Ohio County farmer, regarding a forestry plan.
- WV Conservation Agency (WVCA)
 - A copy of the monthly report was reviewed by the board members.
- Natural Resource Conservation Service (NRCS)
 - Katie Fitzsimmons reviewed a written report. Katie asked if the board would like to hold a field day or cattleman's day this fall. A decision was not made.
 - Logan Marino reviewed a written report.
- Wheeling Creek Watershed Commission (WCWC) – No report
- Administrative Specialist – No report
- Soil Tester
 - Ben Wade reviewed a written report.
- Visitors - None
- Committee Reports
 - Education Committee
 - Katie Fitzsimmons reported the following:
 - Hands on Ag Day will be held on September 16 and 17 at the Marshall County Fairgrounds. Set up will be September 15. Katie has not heard back from Aimee Figgatt regarding the use of the soil trailer. There was a discussion regarding changes to some stations.
 - High Tunnel Committee
 - Britney Hervey-Farris reported the following:
 - The timer for the water has been installed and plantings were done by Ben Wade and Logan Marino.
 - Amy Wade reported the following:
 - Yoder's does not want to install the automatic rollers for the high tunnel. The cost for the automatic rollers is about \$1,400 and the netting is \$184. Britney Hervey-Farris said the sides of the high tunnel should be left open until fall. Opening and closing the sides could create a risk for mold.
 - Building Committee
 - Jim Anderson reported the following:
 - The scheduling for the installation for the rest of the building lights to be changed to LED has not been done.
 - Legislative Committee
 - Amy Wade reported the following:
 - Wayne McKeever said a small group is working on revising the state code to be presented at the WVACD quarterly meeting.

- Equipment Committee – No report

Old Business

- Wheeling Creek #3 – Updates
 - Mark Fitzsimmons reported that himself, Gene Saurborn and the NPCD attorney spoke to LM&R Excavating regarding the acceptance of the repair job. They have accepted the job. The NPCD attorney will send a notice to proceed to them. The NPCD attorney is compiling all expenses the NPCD has incurred for the job showing.
- FY22 Ohio County Commission Agreement
 - The agreement was sent to the NPCD attorney for review.

New Business

- FY22 District Plan of Work
 - **David McCardle made a motion to accept the FY22 district plan of work as presented. Seconded by Steve Paull. Motion passed.**
- Election of NPCD Officers – Committee Appointment
 - Mark Fitzsimmons appointed Chuck Glenn, Britney Hervey-Farris, and David McCardle as the members of the election committee. Their nominations will be presented at the June 24 special meeting.
- WVACD Directors
 - **Amy Wade made a motion to nominate Mark Fitzsimmons and Jim Anderson as the WVACD directors for the NPCD. Seconded by Chuck Glenn. Motion passed.**
- Photo Judging
 - The district photo judging was completed. The photos will be sent to the WVACD.
- Wheeling Creek EAPs – Statement of Review
 - **Chuck Glenn made a motion to table the review of the Wheeling Creek emergency action plans until the June 24 special meeting. Seconded by David McCardle. Motion passed.**
- Ohio County Country Fair
 - The new requirements were discussed for the Ohio County Country Fair. The NPCD will participate. Two tables will be requested.
- AgEP
 - Payments

Name	Practice	Amount	Cost Share
Samuel Yoho	PD Fence	660 Feet	\$1,564.20
Carrie Shipman	Water System	1 system	\$1,991.81
Edward Zatta	PD Fence	1096 Feet	\$1,918.00
Tammy Clark	PD Fence	1100 Feet	\$2,600.00
David Francis	Lime	20.04 Tons	\$375.75
Seeing Hands Association	Urban Agriculture		\$250.00

Mark Ruckman	Lime	42.90 tons	\$809.77
Robert Miller Jr.	PD Fence	1533 Feet	\$2,600.00
Charles Reinacher	PD Fence	1499 Feet	\$2,600.00
Mary Woods	Water System	1 System	\$2,600.00

Jim Anderson approved payments for completed AgEP practices for S. Yoho, C. Shipman, E. Zatta, T. Clark, D. Francis, Seeing Hand Association, M. Ruckman, R. Miller, C. Reinacher, and M. Woods. Seconded by David McCardle. Motion passed.

Correspondence

- David McCardle, Secretary/Treasurer, reviewed the following correspondence – 1) A thank you card from Susan Smith, Ohio County farmer.

NEXT MEETING –The next meeting will be held on Thursday, June 24, 2021, at 10:00 a.m. at the USDA Service Center in McMechen in the garage.

The next board meeting will be held on Thursday, July 8, 2021, at 10:00am at the USDA Service Center in McMechen in the garage.

There being no further business, the meeting was adjourned at 12:00 p.m.

Mark Fitzsimmons, Chairman

David McCardle, Secretary/Treasurer

Minutes submitted by Veronica Gibson