

**ELK CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
DRAFT Meeting Minutes of April 27, 2021**

Supervisors Present:

Donald Burroughs
Larry Greynolds
Shirley Hyre
Clark Mollohan
Mike Smalley
Ken Stowers

Supervisors Absent:

Maria Moles

Others Present: Suzie Steele, WVCA/ECD Administrative Specialist; Kirk Burroughs, ECD Equip./OM&R Manager; Linda Brown, ECD Associate Supervisor/Braxton County; Allison Given, ECD Program Support Specialist

Via Call In: Russell Young, WVCA/ECD Conservation Specialist; Kim Fisher, WVCA District Operations Manager West; Johnny King, WVDOF; Judith Lyons, WVCD Watershed South Manager; Laura Davis, NRCS

CALL TO ORDER

Chairman **Mollohan** called the meeting to order at 10:07 a.m.

Pledge of Allegiance was led by **Ms. Hyre**.

AGENDA: **Ms. Hyre moved to approve the agenda; Mr. Greynolds seconded; motion passed.**

MINUTES FOR MARCH 23, 2021: **Ms. Hyre moved to approve (copy attached); Mr. Greynolds seconded; motion passed.**

TREASURER'S REPORT/MARCH 2021 FINANCIAL STATEMENTS: Ms. Hyre reported that all accounts are in good order. **Ms. Hyre moved to approve the financials and file for audit; Mr. Greynolds seconded; motion passed.** Ms. Hyre reported on the balance in the supervisor support account.

PAYMENT OF BILLS: **Mr. Greynolds moved to approve the payment of bills (list provided at meeting and attached); Ms. Hyre seconded; motion passed.**

REPORTS

DISTRICT EQUIPMENT/OM&R MANAGER: **Kirk Burroughs** reported that the repairs have been completed on the lime spreaders and they have been rented several times.

ADMINISTRATIVE SPECIALIST: **Ms. Given** reviewed Mrs. Steele's written report. (copy attached)

ECD PROGRAM SUPPORT SPECIALIST: **Ms. Given** reviewed her written report. (copy attached)

WVCA CONSERVATION SPECIALIST: **Mr. Young** reviewed his written report (copy attached) He also reported on the State AgEP meeting and FY22 Program. The ECD Urban Ag Program deadline is June 15. The deadline to apply for the Pilot Pasture Weed Management Program has been extended to May 31. The FY22 ECD AgEP forms will be updated to begin signups next week.

WVCA DISTRICT OPERATIONS MANAGER WEST: **Mrs. Fisher** reviewed her written report. (copy attached)

WVCA PERSONNEL: **Ms. Lyons** reviewed her written report. (copy attached) She will meet with Kirk Burroughs concerning the work to be done in Burnsville on a blockage and any additional OM&R work. Permitting on the Burnsville job, if needed, will be handled by her staff. There need to be 713 agreements completed with Braxton & Webster County Commissions. It was asked for Ms. Hyre to attend the Braxton Commission meeting.

SWA: No report

NRCS Personnel Report: No report

FSA Personnel: No report

WVU Personnel: No report

Forestry Division: **Mr. King** reported that he has been busy with fire season. Timber prices are starting to rebound. He has been assisting logging operations. This summer he should get back to assisting landowners.

DEP: No report

CD SUPERVISORS:

Mr. Burroughs reported on the farm tours associated with the WVACD Quarterly Meeting. The WV State Fair will be resuming this year. **Ms. Hyre** reported that WFCD hosted the evening meal at the WVACD Quarterly Meeting. She also reported that the State Conservation Farm Contest was approved. She stated that she is available to work the State Fair. She asked the board to consider item donations to the WVACD Scholarship Auction. WVACD Area Meetings are to resume in July. She asked for the ECD to consider hosting one of these meetings. This will be added to next month's agenda. Ag Day at the Capital will be held February 22, 2022. Conservation Day at the Capital is February 20, 2022. She asked about district paying to sending representation to NACD Northeast Meeting in New Hampshire on October 31 – November 2 and

CD SUPERVISORS (cont.):

to the Grasslands Meeting in Myrtle Beach. She reported on the WVACD possibly hiring its own Executive Director. **Mr. Greynolds** reported that the WVACD Executive Director position would act as a liaison between the WVACD and NRCS to assist with prioritizing district needs and programs. He also reported the Mr. Farkas approved the hiring of Mike Brown to review code and assist with making code current. **Mrs. Brown** reported that FSA payments came in last month. **Mr. Smalley** discussed the use and costs of sprayed and pelletized lime.

COMMITTEE ACTIONS:

AG ENHANCEMENT: None

BUILDING: None

COMMUNICATION: **Ms. Hyre** asked that the reports from the communications committee meetings be emailed or mailed to all supervisors.

EDUCATION: **Ms. Hyre** reported that the Envirothon only had 10 teams this year. They hope to not have to do the contest virtually ever again.

Mrs. Steele joined meeting at 11:20 am.

EQUIPMENT: None

FINANCE: None

FORESTRY: None

GRASSLANDS: None

LEGISLATIVE: None

PERSONNEL: **Ms. Hyre** reported there will be a meeting later this afternoon.

PROJECT: **Mr. Young** discussed the pasture weed management program and asked supervisors to contact individuals that might be interested in making application.

WATER QUALITY: None

OLD BUSINESS

- None

NEW BUSINESS & CORRESPONDENCE

- **Resignation of Clay County Supervisor, Maria Moles** – **Mr. Greynolds** moved to accept **Mrs. Moles** resignation (copy attached); **Mr. Stowers** seconded; motion passed. The opening will be advertised as per policy.
- **Conservation Farms** – **Ms. Hyre** moved to continue district participation in the State Conservation Farm Contest; **Mr. Greynolds** seconded; motion passed. **Ms. Hyre** moved to delegate authority to the ECD Executive Committee to approve county supervisors' recommendations for county farms with recommendations having a deadline of May 10; **Mr. Burroughs** seconded; motion passed.
- **FY20 Audit** – **Mrs. Steele** reviewed the draft audit report from Lowe and Associates. **Mr. Greynolds** moved to accept the report (copy attached); **Mr. Stowers** seconded; motion passed.
- **FY22 AgEP Admin Agreement** – **Mrs. Steele** and **Mr. Young** reviewed agreement with the board. **Mr. Smalley** moved to approve the agreement (copy attached) as discussed; **Mr. Greynolds** seconded; motion passed.
- **Stream Blockage at Burnsville, Braxton County** – **Kirk Burroughs** will be meeting with **Judith Lyons** at the blockage site to evaluate. **Mr. Smalley** moved to delegate authority to the Executive Committee to decide on a course of action for this blockage based upon information received from **Ms. Lyons**; **Mr. Greynolds** seconded; motion passed. This item will be placed on next meeting's agenda.

COOPERATOR AGREEMENTS

Elizabeth Dowdy – Nicholas County

Sarah Rexroad – Braxton County

Tim Tosten – Braxton County

Mr. Greynolds moves to approve the agreements; **Mr. Stowers** seconded; motion passed.

URBAN AgEP APPLICATIONS

Elizabeth Dowdy – Nicholas County - \$200.00

Sarah Rexroad – Braxton County - \$200.00

Tim Tosten – Braxton County - \$200.00

Ms. Hyre moved to approve the applications; **Mr. Greynolds** seconded; motion passed.

AgEP PAYMENTS

John Underwood – Nicholas County – Fertilizer - \$1,133.66
Lawrence Bailes – Nicholas County – Fertilizer - \$1,253.40
Chuck Smith – Braxton County – Fertilizer – \$1,443.70
Dean Hanshaw – Nicholas County – Fertilizer – \$679.60
Brad Dennison – Braxton County – Fertilizer – \$893.11
Mike Nuckles – Braxton County – Fertilizer – \$1,151.56
Sherry Payette – Nicholas County – Fertilizer – \$1,160.26
Nolan Reeder – Braxton County – Fertilizer – \$1,180.50
James Jenkins – Braxton County – Fertilizer – \$1,299.53
Steve Miller – Braxton County- Fertilizer – \$1,244.66
Carl Johnson – Nicholas County – Fertilizer – \$1,360.39
Stanley O'Dell – Nicholas County – Fertilizer – \$1,512.93
Roger McCumbers – Braxton County – Fertilizer – \$1,000.06
Randy Tucker – Nicholas County – Fertilizer – \$2,000.00
Eugene Rapp – Nicholas County – Fertilizer – \$672.00
Joe Bell – Nicholas County – Fertilizer - \$2,000.00

Mr. Greynolds moved to approve the payments; Mr. Stowers seconded; motion passed.

DATES TO REMEMBER: (OFFICE CLOSED/ECD MEETING)

May 5 Envirothon Meeting – 10 AM
May 11 ECD Executive Committee Meeting – 10 AM
May 25 ECD Board Meeting – 10 AM
May 31 ECD Office CLOSED – Memorial Day
Jun 2 Envirothon Meeting – 10 AM
Jun 8 ECD Executive Committee Meeting – 10 AM
Jun 21 ECD Office CLOSED – WV Day Observed
Jun 22 ECD Board Meeting – 10 AM
Jul 5 ECD Office CLOSED – Independence Day Holiday
Jul 13 ECD Executive Committee Meeting – 10 AM
Jul 13 WVSCC Meeting
Jul 19-20 WVACD Quarterly Meeting @ CCD
Jul 27 ECD Board Meeting – 10 AM
Aug 12-21 WV State Fair
Oct 18-19 WVACD Quarterly Meeting @ Flatwoods Days Inn

Being no further business to attend to Chairman Mollohan declared the meeting adjourned at 12:20 pm.