

**ELK CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
DRAFT Meeting Minutes of June 22, 2021**

Supervisors Present:

Donald Burroughs
Larry Greynolds
Shirley Hyre
Clark Mollohan
Mike Smalley
Ken Stowers

Supervisors Absent:

Others Present: Suzie Steele, WVCA/ECD Administrative Specialist; Kirk Burroughs, ECD Equip./OM&R Manager; Linda Brown, ECD Associate Supervisor/Braxton County; Allison Given, ECD Program Support Specialist; Andy Sentz, NRCS DC; Kaitlyn Murphy, NRCS Soil Con.

Via Call in: Russell Young, WVCA/ECD Conservation Specialist; Kim Fisher, WVCA District Operations Manager West; Johnny King, WVDOP

CALL TO ORDER

Chairman **Mollohan** called the meeting to order at 10:00 a.m.

Pledge of Allegiance was led by **Ms. Hyre**.

AGENDA: **Mr. Greynolds** moved to approve the agenda; **Mr. Stowers** seconded; motion passed.

MINUTES FOR MAY 25, 2021: **Ms. Hyre** moved to approve (copy attached); **Mr. Stowers** seconded; motion passed.

TREASURER'S REPORT/MAY 2021 FINANCIAL STATEMENTS: **Ms. Hyre** reported that all accounts are in good order. **Ms. Hyre** moved to approve the financials and file for audit; **Mr. Stowers** seconded; motion passed. **Ms. Hyre** reported on the balance in the supervisor support account.

PAYMENT OF BILLS: **Ms. Hyre** moved to approve the payment of bills (list provided at meeting and attached); **Mr. Stowers** seconded; motion passed.

REPORTS

DISTRICT EQUIPMENT/OM&R MANAGER: **Kirk Burroughs** reported that he will begin mowing on the dams soon.

ADMINISTRATIVE SPECIALIST: **Mrs. Steele** reviewed her report. (Copy attached)

ECD PROGRAM SUPPORT SPECIALIST: **Ms. Given** reviewed her work log from last meeting to current. She also presented the information on renewal of the NACD technical assistance grant and the application for the USDA Community Compost and Food Waste Reduction Pilot Program Grant.

WVCA CONSERVATION SPECIALIST: **Mr. Young** reported on FY21 AgEP verifications and communication with cooperators for FY22 AgEP. He reported they are interviewing for his position in the CCD. The ECD AgEP database is up to date and in good order. He will be off work the rest of the month but will be available through email and messaging.

WVCA DISTRICT OPERATIONS MANAGER WEST: **Mrs. Fisher** reviewed her written report. (Copy attached) WVCA employees are still on work from home order which will continue until at least September. She also informed supervisors that with the switch to Team's meetings any call in will be charged long distance. Any call in should be done with a cell phone if supervisors do not have an unlimited long-distance plan.

WVCA PERSONNEL: No report

SWA: **Ms. Hyre (BCSWA)** reported that they are seeking a new board member. All is running well, and she has been working on grant writing and reports. **Mr. Stowers (NCSWA)** reported that they had a special meeting Friday a week ago to discuss mediation settlement over the construction of the transfer station. They accepted the settlement this Monday.

NRCS Personnel Report: Mr. Sentz introduced Kaitlyn Murphy, NRCS Soil Conservationist based out of the Summersville office. She has been assisting at the Gassaway office also. Their locations are now open with all employees back in the office. Doors are still locked but public is admitted. He thanked the board for meeting with the new State Conservationist earlier in the month. They have been working on EQIP contracts and making sure funding is obligated. Cost share agreements are down, and most are for wildlife habitats. They are hoping to increase forestry contracts. They are doing field visits as needed. He reminded the board that the NRCS fiscal year ends September 30.

FSA Personnel: No report

WVU Personnel: No report

Forestry Division: Mr. King reported that he has been doing logging inspections and assisting landowners. Forestry contracts, forestry AgEP, and stewardship plans were discussed.

DEP: No report

CD SUPERVISORS:

Ms. Hyre reported that the Appalachian Grazing Conference will be held in Morgantown in March 2022. The planning committee is meeting monthly. The NRCS has provided an additional \$20,000 to both the Envirothon and the AGC. Envirothon committee will be meeting at Cacapon State Park on August 4. She reminded everyone of the Central Area Meeting to be held July 9 at 10 am at the ECD/WVACD conference room. **Mr. Burroughs** reported that almost all the district's items have been moved from Mr. Robinson's building into the district building. **Mr. Greynolds** asked about the storage of historical items in a central location.

COMMITTEE ACTIONS:

AG ENHANCEMENT: None

BUILDING: **Mrs. Steele** asked for a meeting to be held soon. She will look at the calendar and suggest a date.

COMMUNICATION: **Ms. Hyre** reported that **Ms. Given** has been attending these. Notes will be distributed to the board.

EDUCATION: None

EQUIPMENT: **Mr. Smalley** asked about the district possibly purchasing a fertilizer spreader. A meeting will be called.

FINANCE: None

FORESTRY: None

GRASSLANDS: Next meeting should be held in July. This may be rescheduled.

LEGISLATIVE: None

PERSONNEL: **Ms. Given** asked for a copy of her review to be placed in her file. She needs to submit it as a requirement on one of the grants.

PROJECT: **Mr. Young** discussed the erosion/compact soils project at the Braxton County Soccer Field and the Pasture Weed Management Pilot Program. He also reported that the Sutton Dam Project is very thankful to the district for their donation of seedlings, and they would like additional trees should the district get any.

WATER QUALITY: **Mr. Smalley** asked about the purchasing of a rain and wind gauge for the district office. This will be placed on next month's agenda.

OLD BUSINESS

- **Stream Blockage at Burnsville, Braxton County** - No additional information presented
- **ECD Annual Picnic** - Menu was discussed. The district will provide ham and chicken.

NEW BUSINESS & CORRESPONDENCE

- **Grant Application** - Based on the information presented by **Ms. Given**, **Mr. Smalley** moved to approve the MOA for the NACD technical assistance grant and the application for the USDA Community Compost and Food Waste Reduction Pilot Program Grant; **Mr. Greynolds** seconded; motion passed.

NEW BUSINESS & CORRESPONDENCE (cont.)

- **Photo Contest** – Ms. Given presented the photos submitted by Kaitlyn Hanshaw. The overall winning photo was chosen via consensus.

AgEP PAYMENTS

JoAnn Hughes – Nicholas County – Fertilizer - \$211.05
Lawrence Shaver – Braxton County – Fertilizer - \$60.00
Donald Hamrick – Nicholas County – Fence - \$1,000.00
Lawrence Bailes – Nicholas County – Fence - \$1,000.00
Tim Tosten – Braxton County – Urban Ag - \$47.19

Mr. Greynolds moved to approve the payments; Mr. Stowers seconded; motion passed.

DEP

JASF Energy, LLC – Renewal 2, Permit U201209 – Union District, Clay County

No Comments

DATES TO REMEMBER: (OFFICE CLOSED/ECD MEETING)

Jul 5	ECD Office CLOSED – Independence Day Holiday
Jul 9	WVACD Central Area Meeting
Jul 9	WVACD Grazing Lands Committee Meeting (?)
Jul 13	ECD Executive Committee Meeting – 10 AM
Jul 13	WVSCC Meeting
Jul 19-20	WVACD Quarterly Meeting @ CCD
Jul 27	ECD Board Meeting – 10 AM & Picnic – 12 PM
Aug 4	NRCS Meeting at ECD Conference Room
Aug 10	ECD Executive Committee Meeting – 10 AM
Aug 12-21	WV State Fair
Aug 24	ECD Board Meeting – 10 AM
Sep 1	Envirothon Meeting – 10 AM
Sep 6	ECD Office CLOSED – Labor Day
Sep 14	ECD Executive Committee Meeting – 10 AM
Sep 28	ECD Board Meeting – 10 AM
Oct 6	Envirothon Meeting – 10 AM
Oct 11	ECD Office CLOSED – Columbus Day
Oct 12	ECD Executive Committee Meeting – 10 AM
Oct 12	WVSCC Meeting
Oct 18-19	WVACD Quarterly Meeting @ Flatwoods Days Inn
Oct 26	ECD Board Meeting – 10 AM
Nov 3	Envirothon Meeting – 10 AM
Nov 11	ECD Office CLOSED – Veterans' Day
Nov 16	ECD Board Meeting – 10 AM
Nov 25-26	ECD Office CLOSED – Thanksgiving Holiday
Dec 1	Envirothon Meeting – 10 AM
Dec 14	ECD Board Meeting – 10 AM & Christmas Luncheon – 12 PM
Dec 24	ECD Office CLOSED – Christmas Holiday
Dec 31	ECD Office CLOSED – New Year's Holiday

Being no further business to attend to and on motion by Mr. Burroughs, seconded by Mr. Greynolds, Chairman Mollohan declared the meeting adjourned at 11:46 am.