

Monongahela Conservation District
Monthly Meeting Minutes
January 9, 2020

I. Call to order

Chairman Jim McDonald called to order the regular meeting of the **Monongahela Conservation District** at **9:31 a.m.** on, **January 9, 2020**, at the Steve Lebnick Agricultural Center in Morgantown, WV. **Jean Conley** led in the pledge of allegiance.

II. Roll call

Chairman Jim McDonald introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Jim McDonald, Jean Conley, Art Mouser, Mark Myers, and Ed Utterback. Others present were: Amy Cosco (DM), Dustin Adkins (NRCS), Roger Poling (FSA), Rudy Williams (WVDoF), Gene Saurborn (WVCA), and Hayward Helmick (Mon SWA). **Excused:**

III. Approval of December Meeting Minutes

Mouser moved to approve the December 5, 2019 board meeting minutes. Seconded by Myers. Motion carried.

IV. Approval of financial statements

- a) **Credit Card Receipts and Statements-** *Utterback moved to approve the December 2019 credit card statement and receipts. Seconded by Abel. Motion carried.*
- b) **General/CDO financial statements-** *Abel moved to approve the General/CDO financial statements for the months of December of 2019. Seconded by Conley. Motion carried.*
- c) **Co-Administered Funds Financial Statements-** *Conley moved to approve the December 2019 Co-Administered Funds Financial Statements. Seconded by Mouser. Motion carried.*

V. Visitors Comments - none

Cooperating Agencies

WV Division of Forestry- Williams reported Andy Dick retired December 20th. The position was opened in house and will open for outside applicants tomorrow.

Watershed Division-

Upper Buffalo Watershed- TVCD Invoices Site #22- Site #4 CTL- no report

Upper Deckers Watershed- Upper Deckers 1 Rehab Contract and Project- Upper Deckers Creek Site 1-PSD Mailer request- UDC1 SOR

Saurborn reported they are on lift 51 at the dam. They are bringing in a dirt dryer. Mouser reported the brush and tree removal has went very well and they're in the burning phase. Saurborn thanked WV Division of Forestry for all their help.

Myers reported he attended a meeting with Mouser. Cosco provided the email from PSD 1 requesting assistance in sending two mailers in the amount of \$5,000.00. Abel feels it might be in the best interest

Monongahela Conservation District
Monthly Meeting Minutes
January 9, 2020

to have the District lawyer review the situation before committing to anything. Utterback agrees with Abel in wanting to contact Hilary for advice. Abel would like for Myers and Mouser to contact Hilary.

Abel moved to authorize Mark Myers and Art Mouser to contact Hilary Bright to get legal counsel on providing funds for the PSD1 mailings. Seconded by Utterback. Motion carried.

Saurborn reported the state-wide watershed meetings will happen 3-4 times per year. He would like to have two District representatives at the meeting. The meeting will start between 9 and 9:30. The initial discussion will be a review of 2019 O&M work and how to proceed with 2020 O&M work.

Saurborn explained the SOR.

Myers moved to sign the SOR. Seconded by Abel. Motion carried.

EWP and SSRP- no report.

Conservation Technician- AgEP- Workshop/Field Day – no report.

Myers moved to give the Grassland Committee the authority to pay for and make any other decisions necessary between meetings. Seconded by Abel. Motion carried.

WVU Extension

-**Bill Shockey**- report provided.

-**H.R. Scott**- no report.

NRCS- Adkins reported conservation stewardship programs received letters in October. They had 4 sign-ups out of Preston County in the first round.

FSA- report provided.

Solid Waste Authority

Monongalia County SWA- Hayward reported the plant would need 10-15 acres of ground. They think a plant could be built for \$25-\$30 million. Discussion was held. There was some enthusiasm for a location here.

Marion County SWA- McDonald reported they are opening the mills again and they will take cardboard and plastics. Sunrise Sanitation will also take cardboard from them, but the amount paid makes it debatable if it's worth it. 9 Dragons will take everything they have after May 1st.

Preston County SWA- no report.

District Manager Update- Cosco reported the findings with Jean Conley and presented the expenses.

Abel moved to authorize Jean Conley to move forward and go into contracting with Express Employment Professionals. Seconded by Utterback. Motion carried. 3 votes yes and 1 vote no.

Rick asked Amy to also present the Southern-Air Quotes for discussion.

Monongahela Conservation District
Monthly Meeting Minutes
January 9, 2020

Myers moved to authorize the Buildings & Grounds Committee to act between board meetings and decide with on the HVAC quotes. Seconded by Abel. Motion carried.

WVCA Area Director- report provided.

VI. Invoices

Bookwise Business Service December 2019 - \$300.00

Conley moved to approve the invoice for Bookwise Business Service's accounting services in the amount of \$300.00. Seconded by Abel. Motion carried.

VII. Approval of Supervisor Travel and Per Diem Claims

Art Mouser-\$430.55 Jean Conley- \$172.74 Richard Abel- \$
Ed Utterback-\$206.27 Jim McDonald- \$444.96 Mark Myers- \$

Myers moved to pay the above listed travel and per diem claims, with a reminder that all supporting documents are to be attached with the forms. Seconded by Abel. Motion carried.

VIII. New Business

Quote from S&L Electric to repair parking lot lights- Amy provided the quote. Discussion was held. Abel reported that it is not required for the automatic handicap openers.

Mouser moved to authorize Abel to get the best price to fix the parking lot lights. Seconded by Myers. Motion carried.

XVI. Committee Reports:

Finance- no report.

Education- no report.

Legislation/Policy- January 31, 2020 is the legislative breakfast.

Grasslands- Utterback will attend the meeting tomorrow in Flatwoods.

Safety/Buildings and Grounds- previously discussed.

Ag Enhancement- previously discussed. Conley participated in the State AgEP meeting.

XVII. Correspondence- None.

XVIII. Public Comment- None.

XIX. Supervisor Reports

- **Mark Myers**– had a good Christmas and things are going well.

- **Ed Utterback** – has 4 calves in the barn so far. They've also had a couple lambs.

- **Art Mouser** – is feeding cattle in the mud and the fields are a mess. They had 42 people at their house for Christmas day. He spends a good bit of time on the UDC 1 Project.

- **Jim McDonald**– has 7 new calves on the ground.

- **Jean Conley** – no report.

- **Richard Abel** – no report.

Monongahela Conservation District January 9, 2020 Minutes

Monongahela Conservation District
Monthly Meeting Minutes
January 9, 2020

XX. Adjournment

Mouser moved to adjourn the meeting at 12:50 p.m.

The next scheduled meeting is February 6, 2019 at the Steve Lebnick Agricultural Center in Morgantown, WV.

Minutes submitted by: Amy Cosco, ASA3/District Manager

Minutes approved by: _____ Date _____
Jim McDonald, Chairman

DRAFT