

Monongahela Conservation District
Monthly Meeting Minutes
October 1, 2020

I. Call to order

Chairman Rick Abel called to order the regular meeting of the **Monongahela Conservation District** at **9:37 a.m.** on, **October 1, 2020**, at the Steve Lebnick Agricultural Center in Morgantown, WV via teleconference.

II. Roll call

Chairman Rick Abel introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Rick Abel, Jean Conley, Ed Utterback, Mark Myers, Jim McDonald, Chuck Cienawski, and Art Mouser. Others present were: Amy Cosco (WVCA), Sigrid Teets (WVCA), Gene Saurborn (WVCA), Hilary Bright (The Bright Law Firm), H.R. Scott, and Dustin Atkins (NRCS).

III. Approval of September Meeting Minutes

Utterback moved to approve the September 3, 2020 minutes. McDonald Seconded. Motion carried.

IV. Approval of financial statements

- a) Credit Card Receipts and Statements- *Utterback moved to approve the credit card receipts and statement for September 2020. Seconded by Cienawski. Motion carried.*
- b) General/CDO financial statements- *Cienawski moved to table General/CDO financial statements for September 2020 until the November meeting. Seconded by Utterback. Motion carried.*
- c) Co-Administered Funds Financial Statements- *Cienawski moved to table Co-Administered Funds financial statements for September 2020 until the November meeting. Seconded by Utterback. Motion carried.*

V. Visitors Comments - none

Cooperating Agencies

WV Division of Forestry- no report

Watershed Division

Upper Buffalo Watershed- no report.

Upper Deckers Watershed- Upper Deckers 1 Rehab Contract and Project

Cosco reported TVCD is mowing in the Upper Deckers Watershed and once completed will move on to Upper Buffalo.

Bright reported there was a meeting with Triton last week. It's being claimed there were two reports that should have been provided to Triton that were not, it is under review with NRCS and WVCA. They hope to have a reply within a month.

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Saurborn reported he has shared the report with Gannett. They will review the documents as well. Levi reported the boil situation is still being reviewed and examined. Further tests are going to be run.

Cosco provided an invoice from The Bright Law Firm in the amount of \$720.00.

Myers moved to pay the invoice to The Bright Law Firm in the amount of \$720.00. Seconded by Cienawski. Motion carried.

EWP and SSRP- no report.

Conservation Technician- Teets reported the committee met on September 27, 2020. Applications approved were:

Jerry Yost	Lime	30 tons	\$900.00
Randy Hennen	Lime	18 tons	\$540.00
Elizabeth Riffle	Lime	25.8 tons	\$774.00
Josh White	HUAP	2,500 sq ft	\$3,375.00

AgEP Approvals

Sharron Ball HUAP 2,500 sq ft \$3,375.00

Barton Baker Invasives 17 ac \$680.00

Gary Walls Division Fence 700 ft \$1,155.00

Myers moved to approve the above listed AgEP applications. Seconded by McDonald. Motion carried.

AgEP Payments- none

Cooperator Agreements-

Marc Glass- Monongalia

Debra Bland- Marion

Annie Dalton- Monongalia

McDonald moved to approve the above listed Cooperator Agreements. Seconded by Cienawski. Motion carried.

WVU Extension

Scott reported the Winter Dinner Educational Meetings are still in progress. He requested support be placed on the November Agenda. He did assist Mr. King in calibrating the no-till drill. The District might want to consider a smaller seeder for the wildlife plots.

NRCS- Atkins reported today is the beginning of FY21 for the feds. 44 contracts for the District. This is the time of year for people to start signing up for programs.

FSA- no report.

Solid Waste Authority

Monongalia County SWA- Scott reported they've been in communication with the city of Morgantown on the recycling program they've implemented.

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Marion County SWA- McDonald reported their waste pickup driver has quit. One of the banks has let them put two containers out.

Preston County SWA- Utterback reported he attended the meeting.

District Manager Update- Cosco reported she had her yearly audit plus a smaller internal audit request from Ed Cox.

WVCA Area Director- Salyer reported the District should review the policy manual and plan of work.

VI. Invoices

Bookwise Business Service September 2020 - \$300.00

Myers moved to approve the invoice for Bookwise Business Service's accounting services in the amount of \$300.00. Seconded by Cienawski. Motion carried.

VII. Approval of Supervisor Travel and Per Diem Claims

Art Mouser-\$ Chuck Cienawski- \$ Richard Abel- \$

Ed Utterback-\$291.53 Jim McDonald- \$ Mark Myers- \$ Jean Conley-\$

Myers moved to approve Supervisor payments as listed above. Seconded by Cienawski. Motion carried.

VIII. New Business

Landscaping Quotes- Cosco reported 2 more businesses have been called for quotes within the last month. *Utterback moved to accept the quote of . Seconded by Cienawski. Motion carried.*

WVACD Ladies Auxiliary Support

Discussion was held.

Myers moved to support the WVACD Ladies Auxiliary in \$1,000.00. Seconded by Cienawski. Motion carried.

Promotional Order- key chains, pencils, magnets, usb drives, kneeling pads, small pruners, rain gauge, moisture/multi meter, notepad.

Cienawski moved to order calendars in the same amount as last year. Seconded by Utterback. Motion carried.

Myers moved to allow up to \$1,000.00 for Cosco and Conley to pick additional promotional items. Seconded by Utterback. Motion carried.

Storage Lease for NRCS

Abel reported he has reviewed the document and the amount has not changed.

Cienawski moved for Abel to sign the storage lease agreement and for Cosco to send it back. Seconded by Utterback. Motion carried.

Southern Air Quote for hot water tank drain

Utterback reported the quote of \$447.00 from Southern Air was acceptable. Discussion was held.

Utterback moved to approve the quote from Southern Air in the amount of \$447.00. Seconded by Cienawski. Motion carried.

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Chairs in outbuildings

Abel reported there are several chairs in the buildings outside that haven't been used in a few years.
Cienawski moved to declare surplus. Utterback seconded. Motion carried.

Discussion was held on a proxy for the Quarterly Meeting.

XVI. Committee Reports:

Finance- McDonald- no report.

Education- Myers – no report.

Legislation/Policy- Myers – no report.

Grasslands- Ed Utterback- attended the meeting last week.

Safety/Buildings and Grounds-Ed Utterback- previously discussed. Add parking lot repairs to November agenda.

Ag Enhancement- Ed Utterback- previously discussed, meeting October 22, 2020 at 9:30 a.m.

Correspondence- None.

XVII. Public Comment- None.

XVIII. Supervisor Reports

- **Mark Myers**– no report.

- **Ed Utterback** – finished third cutting and his son rolled one of the tractors.

- **Art Mouser** – has been doing some spraying, the garden is down to peppers and tomatoes.

- **Jim McDonald**– had a big slip on his farm and been weaning calves.

- **Chuck Cienawski** – has been working on an additional 5 acres, cleaning off the garden, getting ready to start a high tunnel.

- **Richard Abel** – had Gordon Lawson and another man come out to make hay on the farm and the gardens are getting cleaned out.

- **Jean Conley** – is cleaning up her garden and harvested a few pumpkins. She's waiting on her grandchild to be born.

- **Adjournment**

Mouser moved to adjourn the meeting at 11:47 a.m.

The next scheduled meeting is November 5, 2020 – Steve Lebnick Agricultural Center

Minutes submitted by Amy Cosco, ASA3/District Manager

Minutes approved by: _____

Rick Abel, Chairman

_____ Date