

NORTHERN PANHANDLE CONSERVATION DISTRICT
Special Meeting
September 2, 2021
10:00 a.m.

Supervisors Present

Jim Anderson, Hancock County – Vice-Chairman
Chuck Glenn, Hancock County - Treasurer
Britney Hervey-Farris, Brooke County
Steve Paull, Brooke County
Amy Wade, Ohio County - Secretary
Robert Luchetti, Ohio County
David McCardle, Marshall County
Mark Fitzsimmons, Marshall County, Chairman

Others Present

Veronica Gibson, Administrative Specialist, WVCA
Ed Cox, Contract Specialist, WVCA

Chairman Mark Fitzsimmons called the meeting order Thursday, September 2, 2021, at 10:15 am via telephone.

2021-08-19 OMR NPCD WC Debris Removal and Burn

- ❖ The low bid for the contract for the Wheeling Creek debris removal and burn was reviewed by Ed Cox, Contract Specialist, WVCA to ensure all documents were present accurate. The low bid was from Vincent Excavating in the amount of \$70,400.00. **Jim Anderson made a motion to accept the bid from Vincent Excavating in the amount of \$70,400.00 for contract 2021-08-19 OMR NPCD WC Debris Removal and Burn. Seconded by Steve Paull. Motion passed.**
- ❖ **Robert Luchetti made a motion to give Gene Saurborn the ability to schedule the notice to proceed with the contractor and notify the district of the date. Seconded by David McCardle. Motion passed.**

There being no further business, the meeting was adjourned at 11:05 am.

Next meeting – September 9, 10:00 am at the USDA Service Center in the garage.

Mark Fitzsimmons, Chairman

Amy Wade, Secretary

Minutes submitted by Veronica Gibson