



**WEST FORK CONSERVATION DISTRICT  
BOARD OF SUPERVISORS**

September 8th, 2021

**MINUTES**

With a quorum being present, Chairman Plaughter called the September Board of Supervisors meeting to order on Wednesday, September 8th, 2021 at 9:06 a.m. at the USDA Service Center in Mount Clare, WV

**Supervisors Present:** William Coffindaffer      Jane Cain  
Steve Cronin      Bill McClain  
Larry Sponaugle      Jim Foster  
Phil Osborne      Randy Plaughter

**Others Present:** Robin Ward, WVCA  
Sigrid Teets, WVCA  
Cheryl Carlin, WFCD  
Jeremy Salyer, WVCA  
Jim Roy, WVCA  
Brandon Duckworth, NRCS  
Dinah Hannah, WFCD  
Belva Junkins, WFCD

**Welcome and Introductions:** None present today.

**Agenda Approval:** With no corrections added to the agenda. Foster/ Coffindaffer.  
**Motion carried. Approve today's agenda.**

**Minutes:** With no additions made, the August 11<sup>th</sup>, 2021 minutes will stand approved as mailed. Cain/ Coffindaffer. **Motion carried. Approve minutes.**

**Cooperating Agencies Report:**

**WVU Extension:** No one present to report.

**NRCS:** Duckworth reported the grassland tour was a success at the Wilmoth farm. They are working on getting the end of the FY stuff finished. The federal office protocol has tightened down. They are working at 25% occupancy and no visitors are to be permitted into the building.

**Financial Report:** The WVCA financial reports are not present today. The balance sheet and income statement from John Law CPA is not present today. John Law CPA General

and CDO account financials are not present today. **The September financials will be present at the October meeting.**

**Supervisor Per Diem and Travel:** Treasurer Coffindaffer reported on the following Supervisor's Per Diem and Travel expenses for the month of July:

Randy Plaugher	\$629.72	
Jane Cain	\$1,233.50	
William Coffindaffer	\$466.72	
William McClain	\$NA	
Larry Sponaugle	\$537.84	
James Foster	\$1,544.42	
Philip Osborne	\$NA	<i>Totaling \$4,408.20</i>
<b>Total gross spent to date:</b>		<b>\$4,408.20</b>

**B. Coffindaffer moved to approve Supervisor's July Per Diem and Travel as presented. Motion seconded by Sponaugle. Motion carried.**

**Approval of Invoices and Payments:** Ward reported an invoice from THRASHER for \$7,000.00 is present today for work done on the slip on Polk Creek site #6. **Foster/ McClain. Motion carried. Approve and send the invoice upon WVCA verification.**

**Unfinished Business:**

**Ag Enhancement Program:** Teets reported on the minutes from the committee meeting that was held on 8-30-21. There was a list of approvals totaling \$59,114.00. *(see attached list)*. There is a payment list present today;

R. Suan, NM, 20 acres, \$600.00

R. Suan, HUA, 2000 Ft<sup>2</sup>, \$1,643.14 *totaling \$2,243.14*

**Sponaugle/ McClain. Motion carried. Approved payments as presented.**

Teets reported on having extra seed in the office that will go to waste if someone didn't do anything with them. The thought was to bag up seeds and hand them out to producers as they needed them. **Sponaugle/ Coffindaffer. Motion carried. To give away surplus seeds to cooperators.**

**OM&R Polk Creek & Salem Fork:** Roy reported Salem Fork dam 11, 11a, and 13 have been mowed. Site #9 needs to be mowed. A heavy crane has gone across the dam on Polk Creek site #13. Roy has checked with dam safety and they had no problem with the crane.

**Water Gap Fence- Polk Creek Site #4:** Construction has started on the fence by Donaldson.

**Carla Pratt- Polk Creek #13:** The Pratt's have requested access across the dam to do timber work on Polk Creek site #13. He reports that the request has been submitted to Martin, and Sauborn as well as dam safety. Their request will need to go through them before anything can be done. Ward would hear from them on what to do next.

**Dam Inspection Reports:** The fall inspection dates have been tentatively scheduled for October 6<sup>th</sup>, 2021 at 9 a.m. for Salem Fork and October 20<sup>th</sup>, 2021 at 9 a.m. for Polk Creek. These dates would work for the Board.

**Fall Banquet/ Grassland Farmer:** Discussion was made on the fall banquet and whether the banquet should be held or not due to COVID. **Coffindaffer moved to cancel the fall banquet. Motion seconded by McClain. Motion carried.** A time would be scheduled to meet with the century farm and grassland farm recipient to hand out their signs and awards.

**Board recessed at 9:57 a.m.**

**Board back to session at 10:09 a.m.**

**New Business:**

**WV Code 19-21a:** Foster reported on the proposed changes that are being made to the code by Bob Buchannan and Brian Farkas. He spoke on the printout he had Ward prepare for everyone to review from the last Board meeting. There is going to be a meeting in Flatwoods on 9-16-21 to discuss the changes. **Coffindaffer/McClain. Motion carried to send Sponaugle and Foster to the meeting on 9-16-21 to represent WFCD Board.**

**Correspondence:**

Minutes Envirothon Meeting 8-4-21

**Funding Request-** There is one request present today for sponsorship opportunity for the WVU Extension Women in Ag conference. The Board took no action due to uncertainty of COVID.

**Letters of Request-** None present today.

**SPRP/EWP Project:** No new report.

**Board Member & Associate Supervisor Reports:**

Cain reported they are not doing the auction because the banquet has been canceled for the WVACD. However, the districts are allowed to make a grant to the association for use in the auction. **Cain moved to send a grant of \$500.00 to the association. Motion seconded by McClain. Motion carried.**

Foster reported the WVACD has formed a foundation to support conservation education. They have been accepted as a 501c3. In the future there will be 1 director per district to be a part of the Board for the foundation.

**WVCA Report:**

Salyer provided a paper report *(See attached)*

Ward reported the month of August has been quiet. She has removed S. Hannah off of the signature card at the bank. She is in the office on Wednesday afternoons and all day on Fridays. Check processing is on September 15<sup>th</sup> and 30<sup>th</sup> this month. Teets had nothing more to report.

**WFCD Report:** Carlin reported on the weed wiper being used for demos, and the equipment rentals for the last month. She has been busy with office work and assisting Robin and Sigrid.

**Public Comments:** none.

**Conservation Agreements:** One agreement is present today:  
Dennis Sites, Doddridge County, 116 acres  
**Foster/ McClain. Motion carried. Approve conservation agreement.**

**Set Date of Next Meeting:** The next meeting will be held on October 13<sup>th</sup>, 2021 at Phil Osborne's farm in Lumberport, WV at 9 a.m.

**Meeting adjourned at 11:19 a.m.**

**Respectfully submitted,**

  
**Jane Cain, Secretary**

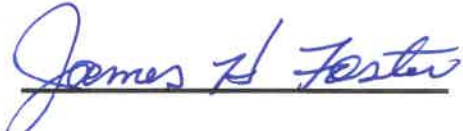
  
**Randy Plaucher, Chairman**

**Minutes Recorded by Robin Ward, Administrative Specialist for the West Virginia Conservation Agency/ West Fork Conservation District.**

WEST FORK CONSERVATION DISTRICT  
 87 Ollie Lane Suite 102  
 MT. CLARE, WV 26408


The West Fork Conservation District Board of Supervisors met on 9/8/2021 and approved the following payment(s).

Name	Practice	Amount	Payment	Check #
R. Suan	NM	20 Ac	\$600.00	
R. Suan	HUA	2000 Ft2	\$1,643.14	
		<b>TOTAL</b>	<b>\$2,243.14</b>	

  
 Committee Chair

**West Fork Conservation District  
FY-22 AgEP Approval List #4  
August 30, 2021**

<i>Last Name</i>	<i>First Name</i>	<i>Practice</i>	<i>\$ Amount</i>	<i>Units</i>
Noss	David	Pasture Division Fence	\$ 3,200.00	2000 ft.
Smith	David	Pasture Division Fence	\$ 4,000.00	2500 ft.
Burke	Marge	Pasture Division Fence	\$ 1,920.00	1200 ft.
Tomes	Mike	Pasture Division Fence	\$ 4,000.00	2500 ft.
Bennett	E. Scott	Pasture Division Fence	\$ 1,920.00	1200 ft.
Lowther	Brian	Pasture Division Fence	\$ 2,560.00	1,600 ft.
Lowther	Brian	Water Exclusion Fence	\$ 1,280.00	800 ft.
Reed	Twila	Wood Exclusion Fence	\$ 1,600.00	1000 ft.
Stroupe	Traci	Watering System	\$ 1,500.00	Pipeline/Trough
Ward	Quill	Watering System	\$ 1,700.00	Spring Dev.
Woodford	Vada	Watering System	\$ 1,500.00	Pipeline/Trough
Law	Richard	Watering System	\$ 2,000.00	Well Drilling
Law	Richard	Watering System	\$ 2,000.00	Well Drilling
Shackleford	Joseph	Watering System	\$ 1,500.00	Pipeline/Trough
Smith	David	Watering System	\$ 1,500.00	Pipeline/Trough
Spry	Lloyd	Watering System	\$ 2,000.00	Well Dev.
Stroupe	Traci	Watering System	\$ 1,500.00	Pipeline/Trough
Ward Land and Cattle		Watering System	\$ 1,700.00	Spring Dev.
Hitt	Rick	Watering System	\$ 1,700.00	Spring Dev.
Shackleford	Joseph	Watering System	\$ 1,700.00	Spring Dev.
Francis	Robert	Watering System	\$ 1,700.00	Spring Dev.
Maxwell	Ike	Watering System	\$ 1,700.00	Spring Dev.
Mason	Shelly	Watering System	\$ 1,500.00	Pipeline/Trough
Werner	Richard	Watering System	\$ 5,000.00	Well/Well Dev.
Francis	Robert	Watering System	\$ 1,500.00	Pipeline/Trough
Hitt	Rick	Watering System	\$ 1,700.00	Spring Dev.
Hartshorn	Aimee	Watering System	\$ 1,700.00	Spring Dev.
Sabatelli	Patsy	Watering System	\$ 1,700.00	Spring Dev.
Burke	Marge	Hay Re-Seeding	\$ 129.00	2.58 acres
Cantis	Daniel	Hay Re-Seeding	\$ 955.00	19.10 acres
Gifford	James	Frost Seeding	\$ 750.00	50.00 acres
		TOTAL	\$ 59,114.00	

  
Committee Chairman