

**EASTERN PANHANDLE CONSERVATION DISTRICT  
BOARD OF SUPERVISORS  
MEETING MINUTES  
March 16, 2022  
MINUTES**

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 5:35 p.m. by Nancy Lutz, Chairperson.

The following were in attendance of the meeting:

**District Supervisors:** Floyd Kursey, Robert Cloud, Nancy Lutz, Daniel Lutz, Robert Boarman, James Michael, and Lin Dunham.

**Associated Supervisors:** Kory Harmison

**WVCA/EPCD:** Amy Henry, Jeremy Salyer, Cindy Shreve attended via teleconference. Sherry Duncan and Kristen Bisom attended in person

**WV NRCS-** Tim Canfield

**Agenda Approval-** James Michael moved to approve the agenda. Robert Boarman seconded. Motion carried.

**Daniel Lutz moved to approval of Minutes for 02/16/2022 regular meeting. Robert Boarman seconded. Motion carried.**

**NRCS:** *Tim Canfield-*

COVID 19 Office policy-changing weekly our Ranson Service center 75% both service centers, visitors allowed, masks not required.

Agency return to work policy tentatively scheduled to start by phases senior leadership Feb. 28<sup>th</sup>, Supervisors Apr. 18. Non supervisors May 2<sup>nd</sup>.

ASTC for Field Operations North Area selection made Rafael Mendez worked in Iowa and South Carolina Completed planning visits for 5 new customers across all Counties.

EQIP and AMA ranking completed March 11<sup>th</sup>. 39 total ranked.

Attended field day planning meeting March 2<sup>nd</sup>.

Area Engineer field visits for Sleepy Creek stream bank stabilization and irrigation system in Jefferson County March 8<sup>th</sup>.

Attended budget, plan of work, and LWG planning meeting March 9<sup>th</sup>.

**Practices certified and approved for payment**

1 Water well \$9,296

2,310 ft of fence \$4,467

**WVCA/EPCD:**

*Jeremy Salyer-*Jeremy reviewed his report. Budget passed with no cuts but also no supplement. 7-3-1U agreements need to be renewed. If we want to participate in the Conservation Farm contest, Jeremy needs name by May 31. State fair sign up is open. Bill 264 did pass.

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Lin Dunham gave the report for Don Whetzel-The boring machine broke down. Should have the part today. Need to add repair of trash racks to the April meeting.

*Kristen Bisom-*

### **Elks Run**

- Still working w/ Alana Hartman (DEP) and Jenna Dodson (WV Rivers) to talk with stakeholders and organize a stakeholder meeting
- This group will help move 319 projects along & WV Rivers is also offering a Source Water Protection Community program, similar to Tree City USA where the city completes certain tasks & projects and gets designated a Source Water Protection Community

### **Back Creek**

- Restorations are still undergoing permitting, but our Stream Team from the Watershed division has been working on budgets to get ready for job showings. Still hopeful we will get started by late spring.
- Looks like we may need to hire someone to perform an archaeological survey for both sites to satisfy requirements from the State Historic Preservation Office – be on the lookout for more info on that.
- BCFPB just completed inspections of 2 easements that EPCD helped fund the purchase of through the Back Creek 319 grant program. Halbert and Krebeck/Musselman. Both properties looked fine, & I can share the monitoring reports with anyone that is interested.

### **Sleepy Creek**

- Been busy mostly with the 3 tree plantings, which will be discussed further in the agenda.

### **Watershed Committee**

- It was discussed at the committee meeting that there is a lot of interest in local stream issues, monitoring of streams, how streams get listed for impairment, how they are eligible for funding, etc. We proposed that it would be helpful to have a Watershed Committee meeting after the WGG to address these issues, and we thought it would be good if all supervisors could attend so they can discuss concerns with streams in their own counties and be informed about stream issues going on that they might not be aware of. Alana Hartman (DEP) will be there to help with providing information & answering questions.
  - o Wednesday, June 15 before the regular board meeting 3:00 – 4:30

*Amy Henry*-Attended the Appalachian Grazing Conference-she thought it was a very good meeting and there is a pasture workshop planning meeting tomorrow at 10 am.

*Cindy Shreve*-working on Standard Operating Procedure for 319 grants. Will need board approval in the future.

*Sherry Duncan*-Since the Quarterly meeting and the Envirothon are in our district I will be helping where I can. If WVCA does not cover my meals, I may ask the district to cover that cost at the next meeting.

### **WVACD**

*Heather Duncan*-Climate Smart seminar has extended the deadline to file for funds. March 22 is the NACD fly-in to be held virtually. April 18-19 is the quarterly meeting at Cacapon State Park and the Envirothon is April 21-22.

### **Committee Reports**

Legislative Committee- Bill 264 passed-Danny went over the basic changes

Equipment Committee- Litter and lime spreader have been out. A drill is going out on Friday. Had to put two new tires on the lime spreader. Rentals are slowly picking up.

Watershed Committee-still working on NRCS infrastructure program-working on next steps-Sleepy Creek watershed group is very busy-NRCS came out to look at a stream restoration project on the edge of the Michael farm and Shomaker farm. Kristen asked about a meeting for all supervisors to bring up concerns of streams and water in their area. This will be June 15 from 3-430 break for dinner and board meeting at 7.

Education Committee- we have job ad and description on the agenda to approve and would like to have an Education meeting on April 6 after the Watershed Committee meeting. Danny has been invited to attend a meeting about broadband communications. This could be a huge boost to Ag education.

### **New Business**

**James Michael moved to approve participating in the Big Tree Contest. Robert Boarman seconded. Motion carried. Calls will be directed to the office number.**

**Robert Boarman moved to pass on participating in the BJEMGA Plant sale on May 14. Motion died due to lack of a second. No action.**

**Daniel Lutz moved to approve a \$215 scholarship for the one Envirothon team we have participating. Robert Cloud seconded. Motion carried.**

**Daniel Lutz moved to approve changes to policy manual and Travel Manual. Lin Dunham seconded. Motion carried.**

**James Michael moved to approve application, cooperative agreement, and budget for planting 110 trees for the DeShong planting not to exceed \$4237.92 in Sleepy Creek. Daniel Lutz seconded. Motion carried.**

**Lin Dunham moved to approve application, cooperative agreement, and budget for planting of 50 trees for the Mesner planting not to exceed \$2336.67 in Sleepy Creek. Robert Boarman seconded. Motion carried.**

**Floyd Kursey moved to approve application, cooperative agreement, and budget for planting of 237 trees for the Cacapon State Park planting not to exceed \$8979 in Sleepy Creek. James Michael seconded. Motion carried.**

**Daniel Lutz moved to approve payment for The Downstream Project for Back Creek website maintenance - \$210. Lin Dunham seconded. Motion carried.**

**Daniel Lutz moved to approve ad and job description (with the removal of Chairman in the first line) for Outreach Specialist. Lin Dunham seconded. Motion carried.**

**Lin Dunham moved to approve advertising Outreach Specialist up to \$1200. Daniel Lutz seconded. Motion carried.**

**Daniel Lutz moved to approve \$700 from the CB Education account for meeting room at Cacapon State Park for Watershed Group gathering. Lin Dunham seconded. Motion carried.**

James Michael moved to approve up to \$500 in district funds for morning refreshments for the Watershed Group Gathering. Lin Dunham seconded. Motion carried.

### Ag EP Approval

Daniel Lutz moved to approve the following Lime Payment:

<i>Lime</i>										
	County	First	Last	Farm	Tract	Field	Acres	Tons	Total	Check number
1	Berkeley	Brian	Everhar	317	1084	3	7.58	\$ 15.16	303.20	

Robert Boarman seconded. Motion carried.

Daniel Lutz moved to approve the following Frost Seeding Payments:

	County	First	Last	Farm	Tract	Field	Acres	Total	Check #
1	Jefferson	Terry G	Dunn	71	75	3,4	25	\$ 500.00	
2	Morgan	Kenneth W	Michael	545/3475 fd 2,4 ; 544/3476 fd 1,3,4			25	\$ 500.00	
3	Jefferson	Frances	Morgan	34	31	5	19.16	\$ 383.20	
							69.16	\$ ,383.20	

Robert Boarman seconded. Motion carried.

### Jefferson County Water Quality Improvement Program

Daniel Lutz moved to approve septic pumping for Stanley Dunn (1156 Cranes Lane). Lin Dunham seconded. Motion carried.

### Sleepy Creek (319 funds)

James Michael moved to approve Septic pumping payment for Kevin Rasmussen \$132.50. Daniel Lutz seconded. Motion carried.

### Financial Reports

Daniel Lutz moved to approve financial reports and expenses. James Michael seconded. Motion carried.

Robert Boarman moved to approve LOR NPS 1743 Cbay AG BMP-\$25,000 and LOR NPS 1743 District Support-\$5,000. Lin Dunham seconded. Motion carried.

Daniel Lutz moved to approve FY23 CDO Budget. James Michael seconded. Motion carried.

Approve changing of banks or closing of Account 1270. AS reported that she and Lin met with CNB as an option to Summit. They have proposed a .35% interest rate on our accounts for 12 months. Month 13 is goes to whatever they are paying on their business accounts at that time. Our interest rate at Summit is based on T-bills and has increased from .22% at the last meeting to .28% currently. Daniel Lutz moved to close account 1270 (due to bank error) and reopen at Summit provided they pick up the cost of the checks. Floyd Kursey seconded. Motion carried.

### Supervisor Report

Lin Dunham-Lin encouraged supervisors to attend the Quarterly meeting since it is in their backyard and to attend the farm tours on Monday, April 18.

Floyd Kursey-asked if anyone know what was going on at Dry run pass ridge road. There is an area taped off and a large development going in. Just wondering if they are going to be dumping into Dry Run. Kristen will check into it.

Robert Cloud-busy time of year.

Kory Harmison-looking forward to working with the district. He raised produce and cattle.

Nancy Lutz-asked how many rain barrels we have left. AS reported that Robert Boarman had brought the last five up to the office. To continue our program, we will need to obtain more barrels.

Robert Boarman called to adjourn.

**The meeting adjourned at 7:30 pm.**

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Nancy Lutz  
Chairperson

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Robert Boarman  
Secretary