

**WEST FORK CONSERVATION DISTRICT
BOARD OF SUPERVISORS**

February 8, 2023

MINUTES

With a quorum being present, Chairman Coffindaffer called the February Board of Supervisors meeting to order on Wednesday, February 8, 2023 at 10:00 a.m. at the Mount Clare USDA Service Center, in Mount Clare, WV.

Supervisors Present: Jim Foster Bob Suan
 William McClain Larry Sponaugle
 Randy Plaucher Bill Coffindaffer

Others Present: Candice Stone, WVCA
 Jim Roy, WVCA
 Darian Bender, WVCA
 Jennifer Metheny, WFCD
 Barb Foster, WFCD
 Don Whetzel, WVCA
 Brandon Duckworth, NRCS
 Heather Duncan, WVACD
 Richard Law, NRCS

**(via teleconference)*

Agenda Approval: Plaucher/Foster. Motion carried. Approve today's agenda as presented.

Minutes: Foster/McClain. Motion carried. Approve minutes.

Cooperating Agencies Report:

NRCS: Duckworth provided a paper report. *(See attached).*

FSA: No one present to report.

Forestry: No one present to report.

WVU Extension: No one present to report

WVACD Executive Director: Duncan reminded everyone about the April Quarterly meeting being at the Boy Scout Camp not starting until 10am due to it being Easter weekend.

Financial Report: The WVCA financial reports were not available and will be presented at the next meeting.

Supervisor Per Diem and Travel: Treasurer Plaucher reported on the following Supervisor's Per Diem and Travel expenses for the month of January:

Randy Plaughner	\$506.38	
Jane Cain	\$617.50	
William Coffindaffer	\$583.75	
William McClain	\$116.25	
Larry Sponaugle	\$142.50	
James Foster	\$668.87	
Robert Suan	\$206.86	<i>Totaling \$2,842.11</i>
Total gross spent to date:		\$28,646.26

Foster moved to approve Supervisor's December Per Diem and Travel as presented and pending review from district accountant. Motion seconded by Plaughner. Motion carried.

Unfinished Business:

Ag Enhancement Program: Bender reported reminder about deadlines have been sent. AgEP meeting will take place on March 9th at 9 am.

Polk Creek & Salem Fork: City of Weston doesn't want to mow the dams. This will need to be bid out. Polk Creek 7 has a beaver dam and DNR is doing the trapping which will be done quickly due to potential flooding.

New Business:

FY24 Budget Meeting: talk to Melinda to schedule.

Summer Intern Soil Sampler: See if Jack is available or if position needs to be posted

Century Farm: Foster moved to approve Jim Stout farm. Motion seconded by Plaughner. Motion carried.

Personnel Issue: Plaughner moved to go into executive session per WV state code 6-9A-4a to discuss personnel issues. Motion seconded by McClain. Motion carried. Board went into executive session at 11:17am. Plaughner moved to reconvene the regular meeting at 11:29am. Motion seconded by Foster. Motion carried. Plaughner moved to hire Cheryl Carlin 7 hours a week at \$20.00/hour beginning February 8, 2023 until full time WVCA Employee Dee Altman returns to work. Motion seconded by McClain. Motion carried.

Board Member & Associate Supervisor Reports:

Plaughner- Appalachian Grazing Conference-March 7-9, 2024/Waterfront Hotel Morgantown

WVCA Report:

Salyer provided a paper report (*See attached*).

Public Comments: none.

Conservation Agreements: There are no agreements present today.

Set Date of Next Meeting: The next meeting will be held on March 8th 2023 at the Mount Clare USDA Service Center in Mount Clare, WV at 10 a.m.

Respectfully submitted,


Jane Cain, Secretary


William Coffindaffer, Chairman

Minutes Recorded by Candice Stone,
Administrative Specialist West Virginia Conservation Agency