**May 23, 2023**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** in person: Charles Lipscomb, Chairman; Jeremy Grant, Vice-Chairman, Don Stephens, Treasurer; Joe Casto, Mary King

**Others Attending:**  Hallie Roach, AS; Anthony Winters, CS; Jackie Byars, DC; Heather Duncan, WVACD; Dennis Brumfield, CPA

**Others Attending via phone:** Jacob Lavender, WVCA

**Supervisor Absence:** Jim Withrow

Call to Order:

Chairman Lipscomb called the meeting to order at 9:02 a.m. at the district office in Point Pleasant WV.

Adopt Agenda / Approve Minutes

**Casto moved to adopt the agenda as presented, second by Grant. Motion Passed.**

**On a Casto/Grant motion the April minutes were approved as presented. Motion Passed.**

Financial Reports

**General Fund and CDO Funds** for April 2023 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** **On a** **Stephens/Grant** **motion the Financial Reports were accepted and will be filed for audit with the April transactions approved. Motion Passed.**

**Stephens/Grant moved to approve Visa receipts $435.00 for payment once we receive the statement to avoid late charges. Motion Passed.**

**Co-Administered Fund Report:** Supervisors were provided with a draft copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed.

The board accepted the draft report to be filed for audit.

**Treasurer’s Report:** Don Stephens provided a report for supervisors to review. **On a Casto/Grant motion payroll was approved for $3,968.26 as presented. Motion Passed.**

Partnership Reports

WVCA Written Report - Kim Fisher, Area Director

Kim Fisher provided a written report to the board members.

Jackie Byars, DC, NRCS

Jackie Byars provided a written report to the board members. She also went over updates going on in the office.

Heather Duncan, WVACD Executive Director

Heather Duncan reviewed and provided a written report to the board members.

Mike McMunigal, WVCA Conservation Service Manager, South

Mike McMunigal provided a written report to the board members.

Correspondence

Eastern Panhandle CD Newsletter, West Fork CD Newsletter

Programs

O&M Watershed Dams

Jacob Lavender, Watershed Manager went over the Southern CD mowing and spraying bids.

**Stephens/Casto approved the work order for spraying with the completion date of June 6, 2023. Motion Passed**

**Stephens/Casto approved the workorders for the current year for mowing all dams by July 14, 2023. Motion Passed.**

Hallie Roach updated the board on Mill Creek Funding Agreement’s. **Stephens/Casto approved the signed agreements from Jackson County Commission and the City of Ripley. Motion Passed.**

WV Watershed Network is on the FY23 Line Budget and a check will be made for $100.00.

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)

Anthony Winters gave an update on AgEP.

Exclusion Fence

Tamara Fuller - $2,070.00

Lime

H&H Cattle Inc - $2,100.00

H&H Farms LLC - $2,100.00

Joe Hoffman - $2,100.00

Ray Livingston - $840.00

Mike Wyant - $1,197.00

Pasture Division Fence

James Elswick - $1,260.00

Ed Carson - $2017.68

Pollinator

Russell Hern - $100.00

Water System

Timothy Witt - $4,000.00

James Elswick - $2,740.00

**Casto/King moved to approve the listed AgEP payments. Motion Passed.**

AgEP Cancellations

Lori Lorenz(Water System and Exclusion Fence)

Neil Eads(Water System)

Nathan Selbe(Pollinator)

Darrin Moore(Lime)

Shawn Gaylor(Lime)

Nancy Hull(Division Fence and Water System)

Crystal Williams(Water System)

Roger Hayes (Division Fence)

David Wood (Frost Seeding)

Kyle McCausland (Frost Seeding)

Bernard Foster (Cover Crop)

Mike Wolpert (Cover Crop)

**Casto/King moved to approve the listed AgEP Cancellations. Motion Passed.**

**Casto/Stephens moved to extend the FY23 AgEP Deadline to June 12, 2023. Motion Passed.**

**King/Casto moved to approve the mailers for Cherry Fork. Motion Passed.**

1. Cherry Fork Septic Mailers - $795.60
2. Cherry Fork Every Door Direct Mailer - $375.92

OLD BUSINESS

An update on the new Lime Spreader was given by Lipscomb.

Chairman Lipscomb also updated the board on the District Credit card and the Peoples Savings Account.

**Casto/Grant moved to accept Jessica Finley Farm as the District Conservation Farm. Motion Passed.**

New Business

**Stephens/Casto moved to approve the following LOR’s for the FY24 year. Motion Passed**

LOR FY2024 – District Support

LOR ID# 13996- $33,082.00

LOR ID# 13997- $16,692.00

LOR ID# 13998- $16.691.00

LOR ID# 13999- $12,668.00

**Stephens/King approved SR Conservation Camp for $690.00. Motion Passed.**

**Stephens/King moved to approve $500.00 for the WVACD Education Fund. Motion Passed.**

**Stephens/King moved to donate Ravenswood FFA $500.00 for the Grassland Contest in Missouri on June 6, 2023. Motion Passed.**

**Stephens/Casto moved to order 10 Topographical maps at $8.00 each for Cheshire. Motion Passed.**

Pasture walk sticks were postponed.

The board decided to review the 5 yr. Long Range Plan at home and let Hallie Roach know before the June board meeting.

**Casto/Stephens moved to approve Jim Withrow resignation upon his signature. Motion Passed**.

Supervisor Reports

Don Stephens reported on the 2024 Envirothon Contest being held at Cedar Lakes.

The meeting was adjourned at 12:42 P.M.

Minutes recorded by: Approved by:

Hallie Roach

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James Withrow, Secretary