

**WEST FORK CONSERVATION DISTRICT
BOARD OF SUPERVISORS
May 10, 2023**

MINUTES

With a quorum being present, Chairman Coffindaffer called the May Board of Supervisors meeting to order on Wednesday, May 10, 2023, at 9:05 a.m. at the Mount Clare USDA Service Center, in Mount Clare, WV.

Supervisors Present: Jim Foster Bob Suan
 William McClain Larry Sponaugle
 Randy Plaucher Bill Coffindaffer
 Jane Cain Steve Cronin

Others Present: Dee Altman, WVCA
 Jim Roy, WVCA
 Darian Bender, WVCA
 Jennifer Metheny, WFCB
 Barb Foster, WFCB
 Don Whetzel, WVCA
 Brandon Duckworth, NRCS
 Heather Duncan, WVACD
 Richard Law, NRCS
 Cheryl Carlin, WFCB
 Belva Junkins, WFCB Associate
 Rodney Dye, WFCB Associate
 Kevin Britton, WVDA
 Jennifer Metheny, WFCB
 Dinah Hannah, WFCB Associate
 Cindy Shreve, WVCA

**(via teleconference)*

Agenda Approval: Plaucher/Foster. Motion carried. Approve today's agenda as presented.

Minutes: Foster/Cronin. Motion carried. Approved April meeting minutes.

Special Board Meeting Minutes: April 28, 2023 Special Board Meeting. Foster/McClain Motion Carried minutes approved.

Steve Cronin asks the board for an extension date to complete his Watering System, Due to his health issues. Cain made a motion to grant extension until June 9, 2023.

This was seconded by Jim Foster. Motion Carried.

Cooperating Agencies Report:

NRCS: Duckworth provided a paper report. *(See attached).*

FSA: No one present to report.

Forestry: No one present to report.

WVU Extension: No Report

WVACD Executive Director: Duncan provided a paper copy of report (*See Attached*)
Financial Report: The WVCA financial reports reviewed. Foster/ Suan. Motion Carried. Financial approved and file for audit.

Supervisor Per Diem and Travel: Treasurer Plaucher reported on the following. Supervisor's Per Diem and Travel expenses for the month of March 2023.

Randy Plaucher	\$1,684.82	
Jane Cain	\$1,479.36	
William Coffindaffer	\$1,148.46	
Larry Sponaugle	\$556.13	
James Foster	\$1,770.24	
Robert Suan	\$493.76	<i>Totaling \$7,132.77</i>

Total gross spent to date: \$46,202.13

McClain moved to approve Supervisor's March Per Diem and Travel as presented and pending review from district accountant. Motion seconded by Plaucher. Motion carried.

Approval of Invoices/ Payments:

Exponent Telegram (Soil Sampler Ad) \$270.44
Card Services \$1,395.47
Doddridge Independent \$40.00
Gilmer High School \$100.00
Jane Cain \$78.18
Watson Welding \$716.67

Plaucher/ Cain made a motion to pay invoices. Motion Carried.

Bill Coffindaffer called for a five-minute Break @ 10:15 AM

Reconvened at 10:28AM

Unfinished Business:

Ag Enhancement Program: Cindy Shreve gave updates on the AgEP Program. Also, she is hoping to get a Conservation Spec in place soon.

AgEP Payments:

Anne Robinson \$486.50
Linda White \$6,000.00
Kenneth Detamore \$5,000.00
Sponaugle/ McClain Motion Carried.

Polk Creek & Salem Fork: Jim Roy reported all dams are good.

Youth/ Senior Camp: No Motion needed as this is a budgeted item.

Administrative Agreement: Wording Change. Foster /Suan Motion to accept new wording change. Motion Carried.

New Business:

Conservation Farm of the year: Stinger Farm: Plaucher made a motion to accept this farm as the selected one. Seconded by McClain. Motion Carried. Will tour farm later in the year.

Slope Mower Agreement: Jim Roy has signed copy.

New Associate Supervisor: Bill McClain presented Kevin Britton as a potential new Associate Supervisor from Lewis County. Kevin is here today. He stated he will let us know at next month's meeting if he can accept this position.

Correspondence:

Thrasher invitation, Liberty FFA thank you Card, Liberty invitation to Banquet. Was reviewed by all preset.

Letters of Request:

FY24 District Support Allotment Q1 \$37,775.00

FY24 District Support Allotment Q2 \$20,045.00

FY24 District Support Allotment Q3 \$20,044.00

FY24 District Support Allotment Q4 \$14,680.00

Plaughter made a motion to submit LOR's. Seconded by Suan Motion Carried. Motion Carried.

Board Member & Associate Supervisor Reports:

Barb Foster stated that Jim Foster is being inducted into the Agriculture Hall of Fame in West Virginia. There will be a banquet honoring him July 22,2023@5 PM @ Jackson's Mill.

Jim Foster stated one farmer had bard wire stolen from his fence.

Dinah Reported she is happy to be back.

Belva stated everything went well with the Envirothon.

Plaughter reported the Grassland land contest winners: First Place went to Ravenswood; 2nd Place went to Ripley High School. Ripley High School requested to go to Nationals.

Larry Sponaugle stated we need to look at the Service Agreement with Thrasher engineering based on a suggestion from Conrad Gail (Attorney at Law). This will be on the June Agenda.

Dee Reported that she will have to miss the September Board Meeting due to a mandatory meeting. with WVCA. Foster made a motion to move the September board meeting to September 7,2023. Seconded by Cain. Motion Carried. Meeting moved.

WVCA Report:

Salyer provided a paper report (*See attached*).

Public Comments: none.

Conservation Agreements:

John Bob Spiker Lewis County

David Mike Harrison County

Berry Good Farms, LLC (Audrey Burkett) Lewis County

Plaughter /Foster Motion Carried.

Set Date of Next Meeting: The next meeting will be held on June 14th at Vandalia Community Center 6421 Georgetown Road, WV at 9a.m.

Adjournment: @ 11:11 AM

Upcoming Check Processing Dates: May 16th, 31st.

Respectfully submitted,

Jane Cain, Secretary

William Coffindaffer, Chairman

**Minutes Recorded by Dee Altman,
Administrative Specialist West Virginia Conservation Agency**