

NORTHERN PANHANDLE CONSERVATION DISTRICT  
SPECIAL MEETING  
VIA TELECONFERENCE  
**June 14, 2023**  
**9:00 a.m.**

**Supervisors Present**

Jim Anderson, Hancock County, Vice-Chairman – via teleconference  
 Chuck Glenn, Hancock County, Treasurer – via teleconference  
 Steve Paull, Brooke County – via teleconference  
 Robert Luchetti, Jr., Ohio County - via teleconference  
 David McCardle, Marshall County – via teleconference  
 Mark Fitzsimmons, Marshall County, Chairman

**Supervisors Absent**

Amy Wade, Ohio County, Secretary  
 Eric Freeland, Brooke County

**Others Present**

Veronica Gibson, Administrative Specialist, WVCA  
 Jenn Kile, Conservation Specialist, WVCA

Chairman Mark Fitzsimmons called the meeting to order on Wednesday, June 14, 2023, at 9:00 a.m. via teleconference.

- ✚ AgEP
- Payments

Name	Practice	Amount	Cost Share
Eric Blend	Pollination	Planting	\$128.04
Frances Braden	Water System	1 system	\$2,000.00
Anthony Geho	PD Fence	789 Feet	\$1,380.75
Clement Frohnapfel	Invasive Species	36 acres	\$600.00
Robert Miller	PD Fence	1109 Feet	\$2,000.00
John Bierce	PD Fence	381 Feet	\$902.97
		Total:	\$7,011.76

**Jim Anderson made a motion to approve the completed AgEP practices as presented for E. Blend, F. Braden, A. Geho, C. Frohnapfel, R. Miller, and J. Bierce. Seconded by David McCardle. Motion passed.**

- Cancellations

Name	Practice	Cost Share
Robert Shulter	Exclusion Fence	\$2,000.00
Larry Richey	Water System	\$2,000.00
	• Total	\$4,000.00

**David McCardle made a motion to cancel the uncompleted AgEP contracts for R. Shutler and L. Richey. Seconded by Jim Anderson. Motion passed.**

Jenn Kile reviewed the AgEP balance carry over to FY24. The amount is \$6,447.92.

- 🚧 Long Range Plan
- The long range plan was reviewed.
- Concerns
  - Hancock County Farm Bureau is not listed as a partner.
  - Clarification of map of watersheds on the last page.

**Robert Luchetti, Jr. made a motion to approve the long range plan. Seconded by Steve Paull. Motion passed.**

There was a discussion regarding the CD Supervisor Travel and Per Diem Policy that was presented by the WVCA. A special meeting was set for Tuesday, June 27 at 1:00 pm to discuss concerns to present before the July 5 deadline.

There being no further business, the meeting was adjourned at 9:45 a.m.

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**Mark Fitzsimmons, Chairman**

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**Amy Wade, Secretary**

**Minutes submitted by Veronica Gibson**