

**EASTERN PANHANDLE CONSERVATION DISTRICT  
BOARD OF SUPERVISORS DRAFT MEETING MINUTES**

**April 19, 2023**

**MINUTES**

The Eastern Panhandle Conservation District's special meeting of the Board of Supervisors was called to order at 7:01pm by Nancy Lutz, Chairperson.

The following were in attendance of the meeting:

**District Supervisors:** Robert Boarman, Fred Johnson, Robert Cloud, Nancy Lutz, Daniel Lutz, Kory Harmison and James Michael

**Associate Supervisors:** David Tabb

**WVCA:** Jeremy Salyer, Don Whetzel, Amy Henry, Cindy Shreeve, Kristen Bisom

**EPCD:** Jody Sims

**NRCS:** Tim Canfield

**Jim Michael moved to approve the agenda. Seconded by Kory Harmison. Motion carried.**

**Robbie Boarman moved to approve minutes from 3/15/23 regular meeting and 3/28/23 special meeting. Seconded by Kory Harmison. Motion carried.**

Whetzel reported that notice has been received from DEP Dam Safety regarding pumping from Warm Springs site #4. He also reported that Morgan County Commission sponsorship will be increased by \$2000.00 along with the mowing agreement being renewed.

Kristen Bisom reported that May 22 will be the bid opening date for Sam Michaels Park.

Tim Canfield report attached. The local workgroup meeting for April 27 has been cancelled due to a schedule conflict. Possible reschedule dates are May 17, and 18.

Jeremy Salyer report attached.

Questions from Jon Bourdon, NRCS WV State Conservationist were given for review.

Jody Sims reported she will be attending Envirothon, water fair at Sam Michaels Park, arbor day school events and May 10 Land Judging.

Robbie Cloud reported that AgEP committee met and the EPCD will be offering Lime, Pollinator plot, Nucs, and Warm season annuals. They will not be offering heavy use area protection. CBay rates and dates will be discussed before the next meeting.

Robbie Boarman presented Jody's review.

Robbie Cloud reported that equipment is being rented out and there are no major repairs.

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Jim Michael also reported on the Morgan County agreement.

Danny Lutz reported that the Jefferson County Commission wished to review the 713U agreement and may have changes to present.

**Robbie Boarman moved to approve a \$200 request for a donation to the WV Watershed Symposium. Seconded by Robbie Cloud. Motion carried.**

**Danny Lutz moved to approve Bob White as the EPCD representative to the Morgan County Farmland Protection Board. Seconded by Robbie Boarman. Motion carried.**

The Board is still working on nominations county famers for district contest.

**Robbie Boarman moved to explore the request from Rob Mario Talk Radio WRNR to interview conservation supervisors utilizing education outreach specialist. Seconded by Jim Michael. Motion carried.**

**Danny Lutz moved to approve payment to Potesta for resetting control points (Elks Run) - \$321.25 (319). Seconded by Kory Harmison. Motion carried.**

**Robbie Boarman moved to approve spending up to \$500 for advertising for Sam Michaels Rain Garden job showing (319). Seconded by Jim Michael. Motion carried.**

**Jim Michael moved to approve the application and cooperative agreement for Driswood Elementary Elks Run tree planting. Kory Harmison seconded. Motion carried.**

**Kory Harmison moved to approve up to \$500 for Driswood Elementary tree planting (319). Seconded by Jim Michael. Motion carried.**

**Robbie Boarman moved to approve the signing letter of support for Sleepy Creek Watershed Association's NFWF grant proposal for stream restoration work. Seconded by Jim Michael. Motion carried.**

**Robbie Boarman moved to approve spending up to \$1,200 for the Watershed Group Gathering on room rental, catering, and miscellaneous expenses at Cacapon Resort State Park. Seconded by Jim Michael. Motion carried.**

**Danny Lutz moved to approve a \$100 payment to Cacapon Resort State Park for deposit on room rental. Seconded by Robbie Boarman. Motion carried.**

**Robbie Boarman moved to support Next Gen. Leadership Initiative lunch and passenger van rental totaling \$700.00. Seconded by Robbie Cloud. Danny Lutz opposed. Motion carried.**

**Robbie Boarman moved to approve newspaper ads for rain barrels. Seconded by Kory Harmison. Motion carried.**

**Robbie Cloud moved to approve equipment needs-cell phone/IPad (new computer will be handled at future meeting). \$82.09 from Verizon. Seconded by Fred Johnson. Motion carried.**

**Robbie Boarman moved to approve up to \$110 for 50 kids crafts at the Master Gardener Plant Sale. Seconded by Fred Johnson. Motion carried.**

**Robbie Cloud moved to approve up to \$120 for flower planting with Epic Head Start. Seconded by Fred Johnson. Motion carried.**

**Danny Lutz moved to approve up to \$300 for Earth Day craft with Morgan County kindergarten. Seconded by Robbie Cloud. Motion carried.**

**Robbie Cloud moved to approve up to \$200 for a pollinator garden in the new Promise Garden. Seconded by Fred Johnson. Motion carried.**

**Robbie Boarman moved to approve attending grant writing training in Charleston-\$200 registration and up to \$500 for hotel and incidentals. Seconded by Fred Johnson. Motion carried.**

**Kory Harmison moved to approve lunch for Land Judging-\$400. Seconded by Robbie Cloud. Motion carried.**

**Robbie Boarman moved to approve shirts for supervisors. Fred Johnson seconded. Motion carried.**

**Jim Michael moved to approve for septic pumping- Thomas Wilson, Ariel Fox, Margaret Greene And to approve septic pumping payments – Karen Hartley \$150, Richard Clawson \$150. Seconded by Kory Harmison. Motion carried.**

**Jim Michael moved to approve Septic pumping payments – Roger Snaman \$150, Thomas Sweickowski \$150 Approve septic repair application – Leon Green \$7000. Seconded by Kory Harmison. Motion carried.**

**Robbie Boarman moved to approve lime applications listed. Kory Harmison seconded. Motion carried.**

Lime Approvals									
	County	First	Last	Farm	Tract	Field	Acres	Tons	Total
1	Jefferson	James T Blue and Sons		1134	360	2	34.60	27.68	\$ 692.00
2	Morgan	Dale Winstead		1	342	1	8.23	4.12	\$ 103.00

**Jim Michael Moved to approve lime payments listed. Fred Johnson seconded. Motion carried.**

<i><b>Lime Payments</b></i>									
	County	First	Last	Farm	Tract	Field	Acres	Tons	Total
1	Jefferson	Paul	Miller	545	832	1,2,3,4,6	62.00	73.05	\$ 1,901.25
2	Jefferson	Browns Farm		"12/45	"9/41	2B, 4A,6,2D	50.00	74.60	\$ 1,501.19
3	Jefferson	Jimmy	Duncan	752	770	1,2	45.74	51.78	\$ 1,294.50
4	Jefferson	Duncan Custom Farmin		"993/1145	"958/1123	2B, 3	44.43	35.54	\$ 888.50
5	Jefferson	Tim	Smith	215/1256	239/1256	1,3	50.00	83.28	\$2,082
6	Morgan	Frank	Mellott	691		Hayfield	7.69	14.82	\$299.95
7	Jefferson	Michael	Duncan Jr	487/997/914	553/962/885	1,2,1	50.00	92.58	\$2,316.25
							309.86	425.65	\$10,283.64

**Danny reported that financial reports and expenses were not available and that they will be reviewed at the next regular meeting.**

**Robbie Boarman moved to approve LOR \$5000 for district support. Seconded by Kory Harmison. Motion carried.**

**Robert Boarman moved to adjourn at 8:47pm**

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Nancy Lutz  
Chairperson

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Kory Harmison  
Secretary