

NORTHERN PANHANDLE CONSERVATION DISTRICT  
SPECIAL MEETING  
**July 25, 2023**  
**10:00 a.m.**

**Supervisors Present**

Jim Anderson, Hancock County, Vice-Chairman  
Chuck Glenn, Hancock County, Treasurer  
Steve Paull, Brooke County  
Eric Freeland, Brooke County  
Robert Luchetti, Jr., Ohio County  
Amy Wade, Ohio County, Secretary  
David McCardle, Marshall County  
Mark Fitzsimmons, Marshall County, Chairman

**Others Attending**

Veronica Gibson, Administrative Specialist, WVCA  
Katie Fitzsimmons, District Conservationist, NRCS

Chairman Mark Fitzsimmons called the meeting to order on Tuesday, July 25, 2023, at 10:00 a.m.

**2023-07-05 OMR NPCD Wh Crk Debris Remv & TR Repair Bid Approval**

- **Jim Anderson made a motion to approve the low bid received for contract 2023-07-05 OMR NPCD Wh Crk Debris Removal & TR Repair as presented. Seconded by Amy Wade. Motion passed.**

**District Supervisor Travel & Per Diem Policy**

- **Robert Luchetti, Jr. made a motion to continue with the current NPCD District Supervisor Travel & Per Diem Policy with the exception of no half days until guidance is received to the contrary. Seconded by David McCardle. Motion passed.**

**AgEP Practice Review/New Practices for FY25**

- Urban Ag
  - **Robert Luchetti, Jr. made a motion to add the following practices to Urban Ag: urban deer fence, shade cloth, stakes & trellises, blue bird boxes, cold frames & hot beds, composters, cover crop for high tunnels, irrigation, landscape fabric, mulching, and polywire fence. Seconded by Chuck Glenn. Motion passed.**
  - **Robert Luchetti, Jr. made a motion to add small scale operations nutrient management to Urban Ag practice in accordance with NRCS specs (lime and fertilizer). Seconded by Eric Freeland. Motion passed.**
  - Urban Ag will be changed to Urban & Community Ag.
- Water System
  - **Jim Anderson made a motion to add reservoir (not to be for household use) to Water System practice with a cost share limit of \$900.00. Seconded by Amy Wade. Motion passed.**
- Forage Seeding & Frost Seeding
  - Hay fields will be eligible. Remove pasture field only.

- Pollination
  - There was a discussion to list pollination as one practice. This will be discussed further at the August board meeting.
- Nutrient Management
  - Remove P & K only. Add nitrogen.

**Robert Luchetti, Jr. made a motion to adjourn. Seconded by Chuck Glenn. Motion passed.**

There being no further business, the meeting was adjourned at 11:45 a.m.

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**Mark Fitzsimmons, Chairman**

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**Amy Wade, Secretary**

**Minutes submitted by Veronica Gibson**