

NORTHERN PANHANDLE CONSERVATION DISTRICT  
SPECIAL MEETING  
Teleconference  
**August 1, 2023**  
**1:00 p.m.**

**Supervisors Present**

Jim Anderson, Hancock County, Vice-Chairman  
Chuck Glenn, Hancock County, Treasurer  
Steve Paull, Brooke County  
Robert Luchetti, Jr., Ohio County  
Amy Wade, Ohio County, Secretary  
David McCardle, Marshall County  
Mark Fitzsimmons, Marshall County, Chairman

**Supervisor Absent**

Eric Freeland, Brooke County

**Others Attending**

Veronica Gibson, Administrative Specialist, WVCA  
Don Whetzel, Watershed Manager East, WVCA

Chairman Mark Fitzsimmons called the meeting to order on Tuesday, August 1, 2023, at 1:00 p.m.

**2023-07-05 OMR NPCD Wh Crk Debris Remv & TR Repair Bid**

- A special meeting was held on July 25, 2023, and the bid for contract 2023-07-05 OMR NPCD Wh Crk Debris Remv & TR Repair was presented. Jim Anderson made a motion to approve the bid and Amy Wade seconded the motion. The motion passed. The WVCA has since informed the NPCD that the low bid was more than twice the amount of their estimate and that the bid should not have been approved. Amy Wade rescinded seconding the motion made at the July 25 meeting and Jim Anderson rescinded his motion made at the July 25 meeting to accept the low bid.
- There was a discussion with Don Whetzel regarding the increase of the estimate by the WVCA.
- **Robert Luchetti, Jr. made a motion to hold a new job showing for the Wheeling Creek debris removal and trash rack repairs on August 15 and to open bids on August 25. Seconded by Steve Paull. Motion passed.**

There being no further business, the meeting was adjourned at 1:15 p.m.

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**Mark Fitzsimmons, Chairman**

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**Amy Wade, Secretary**

**Minutes submitted by Veronica Gibson**