

A G E N D A

POTOMAC VALLEY CONSERVATION DISTRICT

Board Meeting

December 12, 2023 @ 7:30 pm

Farm Credit Building, Moorefield, WV

Prayer / Pledge of Allegiance

Call to Order

Welcome & Introductions

M **Minutes** of November 14, 2023 – Board Meeting

Financial Reports

M General & CDO Fund Reports – District Bookkeeper – November
M WVCA Co Administered Funds Report – November
M Invoice for Bookkeeping Services – November
D / M FY23 Audit Report

Other Business

Approval of Invoices & Payments

D / M Invoice – Suttle & Stalnaker - \$5,900

Correspondence

Watersheds

D / M Emergency Action Plans
D / M New Creek Site #12 Bridge
D / M Patterson Creek Site #49
D / M Patterson Creek Site #41
D / M Lost River Site #4
D / M Blockage at Welton Park / Gap Bridge
D / M Rehabilitation Projects:
D / M New Creek Site #1 – Watershed Agreement / MOU
D / M New Creek Site #17
D / M North / South Mill Creek Sites #3 and #4

Unfinished Business

Committee Reports

New Business

D / M District / Employee Policy Review
D / M WVACD Questions – District Strengths, Weaknesses, Resources
D / M Constant Contact

Administrative Specialist Report

D / M Supervisor Travel / Per Diem Report
D / M Work Schedule

Board Member Reports

D / M Youth Supervisor Program

PVCD District Report

D / M Rental Equipment / Repairs

D / M O&M Work

Ag Enhancement / Chesapeake Bay Programs:

D / M **Reminder:** Frost Seeding and Summer Annual Seeding Sign-up Dec 1, 2023 – Jan 12, 2024

D / M **Cover Crop Payments:** *Kenneth Harper, Michael Teets, James Wyatt Teets, Justin Michael Teets, Rodney Branson, Randy Branson, William Brooke, Richard Woodworth, Timothy Wilkins, James Martin, Matt Teets, William Martin, Andy Mathias, Dennis Funk*

D / M **Lime Payments:** *Shawn Martin, Charles Funkhouser, Roger Kitzmiller, Heidi Hartman, Joseph Milleson, Rodney Funkhouser, Denny Hott*

D / M **Hay / Pasture Reseeding Payments:** *Isaiah Smith*

D / M **Exigency Program – Water Tank Payments:** *Viola Riggleman*

D / M **Litter Transfer Payments:** *Michelle Ritchie, Kenneth Ritchie Jr, Joshua Ritchie*

*** District Supervisor*

Mudlick Run Project:

Conservation Agreements:

Farm Plans / Conservation Plans

CREP contracts / payments:

Agency Reports:

Public Comment:

Upcoming Activities / Dates: *January Meeting (Teleconference) 1/9/24 @ 7 pm*

Next Board Meeting: Tuesday, January 9, 2024 @ 7:00 (Teleconference)

*D – Discussion

*M – Motion