**WEST FORK CONSERVATION DISTRICT**

BOARD OF SUPERVISORS

February 14th, 2024,

UDSA Service Center

Mount Clare, WV

Meeting Minutes

With a quorum being present, Chairman Coffindaffer called the February Board of Supervisors meeting to order on Wednesday,February 14th, 2024, at10:00 a.m. at the UDSA Service Center, Mount Clare, WV.

**Supervisors Present:** **William Coffindaffer** **Jane Cain**

**Jim Foster Randy Plaugher Robert Suan Bill McClain**

**Larry Sponaugle Steve Cronin**

**Others Present: Dee Altman, WVCA**

**Devon Kokoska, WVCA**

**Jennifer Metheny, WFCD**

**Barb Foster, WFCD**

**Chris Toothman, NRCS**

**Kaitlyn Jones, WVCA**

**Jim Roy, WVCA**

**Dan Cooley WVDOF**

**Joel Barnosky, FSA**

**Rodney Dye, WFCD**

**Dinah Hannah, WFCD**

**Cindy Shreve WFCD \***

**Bruce Lloyd WVU Extension \***

**Lacey Seckman, WVU Extension Doddridge County**

**Don Whetzel, WVCA**

**Kevin Britton, WFCD**

**\* Denotes online Status.**

**Pledge of Allegiance –** Led by Jim Foster

**Welcome and Introductions:** Bill Coffindaffer welcomed Lacie Seckman from the WVU Extension Agency of Doddridge County.

**Agenda Approval**. **Plaugher/ Foster Motion carried. Approve today’s agenda as presented.**

**Minutes:** With no additions/ Corrections made, the January 10th,2024 minutes will stand approved as presented **Cain/ Suan. Motion carried. Meeting Minutes Approved.**

**Cooperating Agencies Report:**

**NRCS:** Chris Toothman (See Attached Report)

**FSA:** Joel Barnosky, FSA (See Attached Report)

**Forestry:** Dan Cooley Stated they had a couple of fires last week. Several Logging Jobs going on. He will be attending the Envirothon in April.

**WVU Extension:** Bruce Lloyd reported the Small Farms conference will be held February 21-24 in Charleston. March 7-9, 2024 The Appalachian Grazing Conference in Morgantown. Beef Expo will be held at Jackson’s Mill on March 21st, 2024.WVU Extension has posted some Ag jobs online (Part time).

**WVACD Executive Director:** Heather Duncan (See Attached Report)

**Financial Report:** The WVCA financial reports for January 2024 are present today. **Foster/ McClain. Motion carried. Approve and file financials for audit.**

**Supervisor Per Diem and Travel:** Treasurer Plaugher reported on the following.

Supervisor’s Per Diem and Travel expenses for the month of December 2023

Randy Plaugher $778.16

Jane Cain $651.74

William Coffindaffer $620.08

Bill McClain $0.00

Larry Sponaugle $150.00

James Foster $951.01

Robert Suan $332.76 *Totaling $3,483.75*

***Total gross spent to date: $36,828.91***

**Plaugher moved to approve Supervisor’s December 2023 Per Diem and Travel as presented and pending review from district accountant. Motion seconded by Foster. Motion carried.**

**Approval of Invoices and Payments:** **No Invoices today**

**Ag Enhancement Program:**

Payments:

Kevin Britton Well Dev. $ 5,000.00

**Plaugher / Foster made motion to approve payment. Motion Carried.**

**Cancellations/ Withdraws**- Audrey Burkett cancelled Urban Ag.

**Conservation Agreements**:

Lewis County: Brian & Stella Donaldson, 131.5 Acres.

**Plaugher made a motion to approve. Seconded by Foster. Motion Carried.**

**OM&R Polk Creek & Salem Fork:** Jim Roy asks the board to rescind a previous motion, made at the November 2023 WFCD Board meeting; that granted Little Kanawha District permission to complete O&M work. This is due to Little Kanawha District not having a crew to complete the work.

**Foster made a motion to rescind the work order permission, (WFCD Board would like to receive a letter from Little Kanawha stating why they could not complete the work). seconded by Plaugher. Motion Carried**

Jim Roy is to request said letter.

Jim Roy then asks the board to make a motion to accept on Not to exceed price from TVCD.

**Plaugher /Suan made motion to get a Do Not exceed quote from TVCD. Motion Carried.**

**Dam Inspection Reports:** Jim Roy stated. Polk creek past inspection.

**Old Business:**

None

**New Business:**

**Correspondence:**

**Soil Sampler advertisement for the Summer of 2024.**

**Foster made a motion to start advertising on April 1st. 2024. This person will work from June1, 2024- Middle of August 2024. Seconded by Cain. Motion Carried**

**Beef Expo** Discussion was held, No action Taken.

**Grassland Discussion held:**

**Plaugher made a motion that the WFCD provide pizza and soda for this event. Seconded by Foster. Jennifer to get a head count then order pizza and get soda. Motion Carried**.

**Funding Request**: None Currently

**Letters of Request-** None Currently

**SPRP/EWP Project:**

Foster reported that he had a meeting with Gene Saurborn, and we need to come up with a plan to clean out the streams. Jim Roy stated to use the funding it must meet criteria of; presenting imitate danger to a resident or a structure.

**Board Member & Associate Supervisor Reports:**

Cain reported that she thought it was a good idea to hand out information on cards about WFCD at the state Fair. Along with some trinkets with information on them; this inform the public of what services, sales, etc. WFCD conservation offers. Jane, Belva, Dinah, and Jennifer will work on this together and bring it back to the next board meeting.

Bill Coffindaffer stated the grassland judging will be held on April 12,2024 @ 10:00 AM.

Plaugher stated that his last PET scan was clear!

**WVCA Reports:**

Devon Kokoska: (See Attached Report)

Dee Altman (See Attached Report)

**WFCD Report:** Jennifer stated she would be OOF on 2/22/2024-2/23/2024.

**Public Comment** None

**Adjournment:** 11:32 AM

**Foster made a motion to adjourn, Seconded by Suan. Meeting Adjourned**

**Set Date of Next Meeting:**

**March 13th, 2024, at the Mount Clare Office at 09:00 AM**

**Please note the will be an AGEP Meeting after the board meeting. (11:00/11:30am)**

**Respectfully submitted,**

**Jane Cain, Secretary**

**William Coffindaffer, Chairman**

**Minutes Recorded by Dee Altman,**

**Administrative Specialist West Virginia Conservation Agency/**

**West Fork Conservation District.**