**WEST FORK CONSERVATION DISTRICT**

BOARD OF SUPERVISORS

 March 13th, 2024,

UDSA Service Center

Mount Clare, WV

 Meeting Minutes

With a quorum being present, Chairman Coffindaffer called the March Board of Supervisors meeting to order on Wednesday,March 13th, 2024, at 09:00 a.m. at the UDSA Service Center, Mount Clare, WV.

**Supervisors Present:** **William Coffindaffer** **Jane Cain**

 **Jim Foster Randy Plaugher Robert Suan Bill McClain**

**Larry Sponaugle Steve Cronin**

**Others Present: Dee Altman, WVCA**

**Jennifer Metheny, WFCD**

**Kaitlyn Jones, WVCA**

**Jim Roy, WVCA**

**Rodney Dye, WFCD**

**Cindy Shreve WVCA**

**Bruce Lloyd WVU Extension \***

**Heather Duncan WVCD\***

**Ben Heavner, WVCA**

**Richard Law, NRCS**

**Jared Nestor, NRCS \*Denotes online Status.**

**Pledge of Allegiance –** Led by Jim Foster

**Welcome and Introductions:** No One

**Agenda Approval**. **Plaugher/ Foster Motion carried. Approve today’s agenda as presented.**

**Minutes:** With no additions/ Corrections made, the February 14th,2024 minutes will stand approved as presented **Steve Cronin/ Jane. Motion carried. Meeting Minutes Approved.**

**Cooperating Agencies Report:**

**NRCS:** Jared reported NRCS has received 24 new contracts for practices., working on those. **Local Work Group Meeting is to be held here at the WFCD Office on April 4,2024 @ 6:00 PM**

**FSA:** No Report

**Forestry:** No Report

**WVU Extension:** Bruce Lloyd reported on April 1st there will be a dinner at the Buckhannon Stock Yard starting at 5:30 PM.

**WVACD Executive Director:** Heather Duncan (See Attached Report)

**Financial Report:** The WVCA financial reports for February 2024 are present today. **Foster/ Cronin. Motion carried. Approve and file financials for audit.**

**Supervisor Per Diem and Travel:** Treasurer Plaugher reported on the following.

Supervisor’s Per Diem and Travel expenses for the month of January 2024

Randy Plaugher $1,084.33

Jane Cain $945.49

William Coffindaffer $481.99

Bill McClain $187.99

Larry Sponaugle $395.00

James Foster $1,224.36

Robert Suan $333.50 *Totaling $4,652.66*

***Total gross spent to date: $41,481.57***

**Plaugher moved to approve Supervisor’s January 2024 Per Diem and Travel as presented and pending review from district accountant. Motion seconded by Foster. Motion carried.**

**Approval of Invoices and Payments:** **No Invoices today**

**Ag Enhancement Program:**

Payments:

Bob Suan Hay reseeding. $ 1,120.00

**Plaugher / Foster made motion to approve payment. Motion Carried. Bob Suan abstained from voting.**

Katilyn stated the next cooperators inline for approval are the following:

Chris Olivero HUAP in the amount of $ 2,500.00

**Plaugher /Foster, Motion Carried with a deadline of May 24,2024**.

Larry Chapman Invasive Species for $500.00 May 24,2024 deadline

Roger Wilmoth Invasive Species for $500.00 May 24,2024 deadline.

**Larry/ Foster Motion Carried.**

**Cancellations/ Withdraws**-None Currently

**Conservation Agreements**:

Hudson Snyder, Harrison County 1.3 Acres

Richard Fragmin, Harrison County 1.0 Acres

**Foster made a motion to approve. Seconded by Plaugher. Motion Carried.**

**OM&R Polk Creek & Salem Fork:** Jim Roy reported he received a letter from LKCD, stating they did not have a crew to complete work on Salem Fork Dam. Roy also stated he received a Do Not Exceed quote from TVCD crew of $ 5,100.00.

**Plaugher made a motion to accept this price to complete the said work. Seconded by Suan, Motion Carried.**

**Dam Inspection Reports:** Jim Roy stated. On March 19th,2024, there will be a dam inspection by NRCS.

**Old Business:**

None

**New Business:**

Komax Copier (New Copier) Payment $132.28 for 36 Months)

**Plaugher /McClain Motion approved.**

**Local Work Group Meeting Will Be Held April 4,2024 @ Mount Clare Office 6PM.**

Pasture Walk Will be discussed next month.

Simpson Elementary Water Event Presentation Bill Coffindaffer will attend and make presentation on May 17th,2024.

Conservation Farmer Will be discussed next Month.

713U Agreement Jim Foster to get this signed.

Review Handbook Discuss next month.

**Correspondence:** None Currently

**Funding Request**:

Six Grade Field Day Cedar Creek $ 430.00

**Foster/ Cain motion approved.**

Doddridge Elementary School $ 8,000.00 (Greenhouse) Tabled until next month.

WVU Soil Team Judging in Idaho (Last Year WFCD Donated $300.00)

**Cain/ Foster Motion Carried.**

**Letters of Request-** None Currently

**SPRP/EWP Project:** No new information

**Board Member & Associate Supervisor Reports:**

Bill Coffindaffer stated the Grassland may be cancelled, due to a lack of teams enrolled.

Plaugher reported the Appalachian Grazing Conference went well.

Foster added we need to reach more people and bring them into the conference**.**

**WVCA Reports:**

Devon Kokoska: (See Attached Report)

Dee Altman Nothing new to report.

**WFCD Report:**

**Public Comment** None

**Adjournment:** 10:22 AM

**Foster made a motion to adjourn, Seconded by Suan. Meeting Adjourned**

**Set Date of Next Meeting:**

**April 10th, 2024, at the Mount Clare Office at 09:00 AM**

**Respectfully submitted,**

**Jane Cain, Secretary**

**William Coffindaffer, Chairman**

**Minutes Recorded by Dee Altman,**

**Administrative Specialist West Virginia Conservation Agency/**

**West Fork Conservation District.**