

Eastern Panhandle Conservation District

BOARD MEETING

March 20th, 2024, 7:00 pm.

MINUTES

The **Eastern Panhandle Conservation District** Board of Supervisors held a Regular Board Meeting on March 20, 2024, commencing at 7:00 pm at Eastern Panhandle District Office and Via Teams. The meeting was called to order by Chairman Pual Fred Johnson.

Supervisors Present: James Michael, Kory Harmison, Robert Cloud, Daniel Lutz, Robert Boarman

WVCA: Devon Kokoska

NRCS: Tim Canfield

WVACD: Jody Sims, Amy Henry

Reading/Approval of the Agenda/Minutes:

March 20, 2024, Agenda; **James Michael moved to approve the agenda as presented; second by Kory Harmison; motion carried.**

February 21, 2024, Regular Meeting Minutes; **Robert Cloud moved to approve the minutes as presented; seconded by Kory Harmison; motion carried.**

February 28, 2024, Special Meeting Minutes; **Danny Lutz moved to approve the minutes as presented; seconded by Robert Cloud; motion carried.**

Treasurer Report: Danny Lutz gave report on finances.

Public Comment: Jamison Smith Jefferson, Kathrine Sowik Jefferson Biology teacher, Tree Huggers and The Fungi's (More information will be added next meeting)

Visitor Comment: Mark Shavone spoke on Farmland Protection Board.

New Business:

Approve Floyd Kursey as Berkeley County Associate Supervisor: **Danny Lutz moved to approve as presented; second by James Michael; motion carried.**

Discuss hosting 2024 EP Watershed Group Gathering: **Robert Boarman moved to approve as presented; second by Robby Cloud; motion carried.**

District Farm Judging/Winner: **Kory Harmison moved to approve as presented; second by Robert Cloud; motion carried.**

Transfer the Cbay Litter funds (\$13,000) to TVCD: **Robert Cloud moved to approve as presented; second by Robert Boarman; motion carried.**

Discuss appointing Billy Bennet to Farmland Protecting Board as a representative for EPDC, following this discussion board was to send a letter to the commissioner about removing Billy Bennet from Farmland Protection as the representative for EPCD. **Danny Lutz moved to approve as presented; second by Robert Cloud; motion carried.**

Education Outreach Specialist pay raise of \$5,000 per year bringing total to \$37,000 per year. Starting April 1st, 2024. **Robert Boarman moved to approve as presented; second by Kory Harmison; motion carried.**

Chose to move past two thank you cards with \$100 for Todd Snook, was not discussed or motioned on.

Start planning the annual Local work group (Jody who took notes said stepped out during this part of the meeting and did not get the motion or approval)

Set meeting with Legislative Delegation to recap Legislative session: Discussed to move April meeting to July (again no notes on motion, discussion, or approval.)

Tree sale reimbursements for incorrect payments or sold-out items (i.e. visa gift cards) **Robert Boarman moved to approve as presented; second by Kory Harmison; motion carried.**

Preorder pocket calendars the amount of \$269.12 **James Michael moved to approve as presented; second by Robert Boarman; motion carried.**

Envirothon funding request for \$250.00 from Education account (no notes on motion, discussion, or approval)

Jefferson County Water Quality Improvement Program:

Approve septic pumping applications – Megan Santini, Mary Sell, Susan & Frank Cole **Danny Lutz moved to approve as presented; second by Kory Harmison; motion carried.**

Approve septic pumping reimbursement – Lizette Temple, Kristen Bisom: **Robert Boarman moved to approve as presented; second by James Michael; motion carried.**

Approve Sleepy Creek septic pumping application- Danny Williams: **Jame Michael moved to approve as presented; second by Robert Cloud; motion carried.**

Education Committee:

Butterfly raising kit \$119.62. **Robert Cloud moved to approve as presented; second by Danny Lutz; motion carried.**

Two wagons for carrying supplies \$149.50 each. **Robert Cloud moved to approve as presented; second by Danny Lutz; motion carried.**

Habitat building with Warm Springs Middle School \$120.00. **Robert Cloud moved to approve as presented; second by Danny Lutz; motion carried.**

AgEP Committee:

Approve next round of eligible applications: **Robert Boarman moved to approve as presented; second by James Michael; motion carried.**

Approve Frost seeding Payments: **Robert Boarman moved to approve as presented; second by James Michael; motion carried.**

Chesapeake Bay Program:

Cancel Ryan West Divisional Fence and Stream fence application due to lack of response to schedule a site visit: **Strike through was moved over and not motion, discussed, or approved.**

Approved Divisional Fence Applications – Warren Mickey, Rebeka, Tyler Butts: **Robert Boarman moved to approve as presented; second by Robert Cloud; motion carried.**

Approve Stream Fence Applications: **Discuss in next meeting.**

Warm Springs:

Robert Boarman moves to finish the contract with Potesta and go with another firm. **Danny Lutz moved to approve as presented; second by James Michael; motion carried.**

Watershed Grants (319 and Chesapeake Bay)

Approve Sleepy Creek septic pumping application: **No notes on motion, discussion, or approval.**

Approve Sleepy Creek septic pumping reimbursement: **No notes on motion, discussion, or approval.**

Approve Sleepy Creek septic repair application – Leon Green: \$13,050 through Liberty Excavating. **Robert Boarman moved to approve as presented; second by James Michael; motion carried.**

Approve \$2,044 payment to Friends of the Shenandoah River for Back Creek monitoring – Ph. 2 Invoice 2: **James Michael moved to approve as presented; second by Robert Cloud; motion carried.**

Approve \$2,044 payment to Friends of the Shenandoah River for Back Creek monitoring – Ph. 2 Invoice 3: **Robert Cloud moved to approve as presented; second by Kory Harmison; motion carried.**

Financial Reports:

Treasurer's report: **No notes on motion, discussion, or approval.**

EPCD Co-Admin Funds Cash Balance Report: **No notes on motion, discussion, or approval.**

Operating Account Activity: **No notes on motion, discussion, or approval.**

WVACD January 2024 Account Quick Report: **No notes on motion, discussion, or approval.**

There being no further business to attend to, Robert Cloud moved to adjourn the meeting; second by James Michael; motion carried. Meeting adjourned.

Signature 