

Eastern Panhandle Conservation District

BOARD MEETING

June 18th, 2024, 7:00 pm.

AGENDA

Call to Order

Pledge of Allegiance/Prayer

Welcome & Introductions

M Agenda Approval

M Approval of Minutes Updated for 4/17/2024 Regular Meeting

M Approval of Minutes for 5/15/2024 Regular Meeting

Report of Cooperating Agencies

WVCA/EPCD

WVDEP

WVDA

WVDOF

NRCS

FSA

WVACD

WV Farmland Protection

Committee Meeting Reports

Education/Awards

Robert Boarman – Chair

Legislative

James Michael – Chair

Budget & Finance

Daniel Lutz – Chair

Forestry/Tree Sale

Robert Boarman – Chair

Ag – Enhancement

Robert Cloud – Chair

Watershed

James Michael – Chair

Equipment

Robert Cloud – Chair

Public Comment:

Visitor Comment:

Berkeley County Solid Waste Authority Introduction

New Business

D/M USPS Permit renew \$320.00

D/M Renewal of Nursery/Nursery Dealer Licenses, price break down on application

D/M Annual Plan of Work due to the State June 30th, 2024

D/M New Officer Nominations/Elections/associate supervisors

D Discuss office is closed (Errands like Banking)

D/M Threshold of money for approval, how much can be spent before needing approval

D/M Sponsor Women in Ag Conference hosted by WVU Extension Service

D Checking account house keeping

D/M Farm tour

D/M Jefferson County Associate Supervisor position – David Tabb

D/M Devil's Due Distillery Invoice - \$1,797.90

D Address the practice of record keeping on a district level

D/M Reimburse Mike Kerchival for travel for farm tour

- D Discuss year to date financial report
- D/M WVACD 2025 Fiscal Year Dues \$5,000.00
- D Education Outreach Specialist Contract Review
- D/M Refund Nancy \$3 for key being made for Jack (intern) since Supervisors credit card was Declined
- D/M Annual Largest Tree Contest

Jefferson County Water Quality Improvement Program

D/M Approve septic pumping application – Kara Flora, George Eriksen, Donald Evans, James Dougherty, James Dzuris, Kim Lowery, Robert Smith, Jessica Loggia, Steve Hardsock, Patrick Laughner, Tara Buffett, Ronald Wunder, Christopher Sheffler, David Wilson, Terry Schau, William Poe, Thomas Ellison, Paul Bobik, Ruth Campbell

D/M Approve septic pumping reimbursement \$150.00 – Cynthia Brennan, Joan Overly, Charles Woodward, Albert Vestino

LOR:

Quarterly Allotments - Approved LOR and minutes should be sent by email only to amay@wvca.us prior to June 30.

LOR Purpose:	LOR Amount:	LOR Date	LOR ID	Submission Deadline
FY25 Q1 District Support Allotment	\$35,428.00	7/1/2024	15133	June 30, 2024
FY25 Q2 District Support Allotment	\$18,369.00	10/1/2024	15134	June 30, 2024
FY25 Q3 District Support Allotment	\$18,368.00	1/1/2025	15135	June 30, 2024
FY25 Q4 District Support Allotment	\$13,674.00	4/1/2025	15136	June 30, 2024

Education – Jody Sims

D/M

Agriculture Enhancement Program

D/M To Approve the following Lime Payments

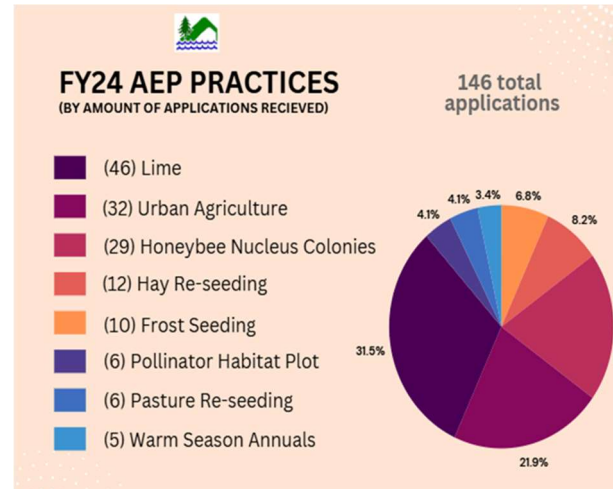
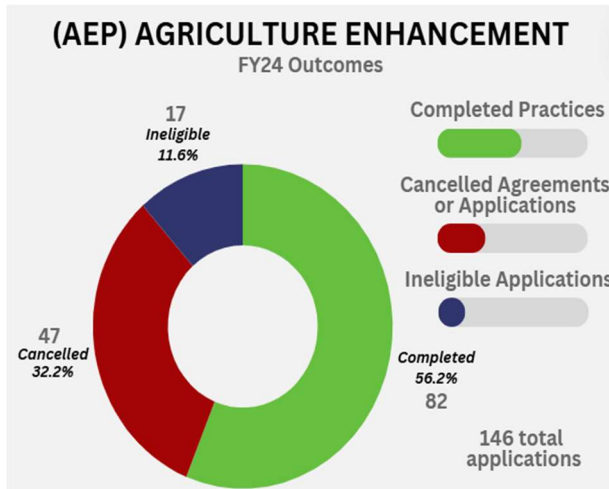
AEP Lime Payment approvals								
County	First name	Last Name	Farm	Tract	Field	Acres	Tons completed	Final Cost Share
Berkeley	Jeremy	Glassford		276	2017	2,3,4,7	50.00	75 \$ 1,801.65
Berkeley	Jeremy	Perkins		1555	5492	1	20.00	34.28 \$ 857.00
Morgan	Juddie T.	Hill		268	179	12,13	34.00	39.19 \$ 666.23
Morgan	Scott K.	Swain		461	3366	1	15.07	15.07 \$ 376.75
Jefferson		Oakwood Farm		851	299	1b	50.00	110 \$ 1,952.50
Jefferson	T. Todd	Hough		275	308	1	25.00	32.5 \$ 576.88
Jefferson	Clarence E	Hough		916	887	1	25.00	17.5 \$ 310.63
Berkeley	Ryan Joseph	West		1056	4981	1,2,3,4,5	47.05	70.58 \$ 1,199.86
Berkeley	Elizabeth	Andrews	GRAPES			A/B	11.00	20.73 \$ 518.25
Berkeley	Sarah L	Beard		1050	4972	b/c	22.00	44 \$ 1,100.00
Berkeley	Charles T	Burkhart II		719	5548	2, 4	50.00	71.3 \$ 1,782.50
Berkeley	Courtney	Burkhart	719/605		5548/50	8,9/2	28.70	27.4 \$ 685.00
							557.55	\$ 11,827.25

D/M To Approve the following Pollinator Payments

Pollination: Honeybee Nucleus Colonies AEP Payment Approvals					
County	First name	Last Name	Farm Name	Maximum	Final
Berkeley	Kathryn	Rowley	Sweet Willow Apiary, LLC	\$ 200.00	\$ 200.00
Berkeley	Robert	Snook	N/A	\$ 200.00	\$ 200.00
Berkeley	Kathleen	Miller	Heritage Homestead	\$ 200.00	\$ 200.00
Berkeley	Susan	Coleman	The Coleman Homestead	\$ 200.00	\$ 150.00
Berkeley	Bonnie	Szantyr	Zee's Bees	\$ 200.00	\$ 200.00
Jefferson	Dennis	Rodkey	N/A	\$ 200.00	\$ 150.00
Jefferson	Thomas	Clark	Rock Spring Retreat	\$ 200.00	\$ 150.00
Berkeley	Margaret	Dunagin	N/A	\$ 200.00	\$ 200.00
Jefferson	Peggy	Thornton	Spring Grove Apiary	\$ 200.00	\$ 200.00
Jefferson	Chris	Levy	N/A	\$ 200.00	\$ 150.00
Berkeley	Andrea	Aberegg	N/A	\$ 200.00	\$ 200.00
Berkeley	James	Rhodes	Rhodes Bees, LLC	\$ 200.00	\$ 200.00
Jefferson	Sandy	Kovach	N/A	\$ 200.00	\$ 200.00
Jefferson		Harmony Hill Farms	Harmony Hill Farm	\$ 200.00	\$ 200.00
Berkeley	Thelma	Keener	N/A	\$ 200.00	\$ 200.00
Berkeley	Stacey	Roseman Wittenberg	SR Lavendar Ridge Farms	\$ 200.00	\$ 200.00
Morgan	Jennifer	O'Connell	N/A	\$ 200.00	\$ 200.00
Berkeley	Jim	Dollinger	Dollinger Farm	\$ 200.00	\$ 200.00
					\$3,400.00

D/M To Approve the following Urban Ag Payments

Urban & Community Agriculture AEP Payment Approvals					
County	First name	Last Name	Farm Name	Maximum	Final
Berkeley	Kathryn	Rowley	Willow Bourn Farms	\$ 500.00	\$ 314.77
Berkeley	Sarah	Beard	N/A	\$ 500.00	\$ 164.48
Morgan	Mary	Elko	Sassy Bee Farm	\$ 500.00	\$ 500.00
Berkeley	Robert	Snook	N/A	\$ 500.00	\$ 465.88
Berkeley	Shayne	Weister	Glory Ridge Farm and Apiary	\$ 500.00	\$ 500.00
Jefferson	Eric	Johnson	Southwood Farm Forge	\$ 500.00	\$ 500.00
Berkeley	Kathleen	Miller	Heritage Homestead	\$ 500.00	\$ 258.28
Berkeley	Bonnie	Szantyr	Zee's Bees	\$ 500.00	\$ 160.93
Jefferson	Dennis	Rodkey	N/A	\$ 500.00	\$ 314.01
Jefferson	Terry	Thornton	Spring Grove Farm	\$ 500.00	\$ 500.00
Jefferson	Christopher M.	Levy	N/A	\$ 500.00	\$ 500.00
Berkeley	Vickie	Iriearry	N/A	\$ 500.00	\$ 500.00
Jefferson	Tracy & Marketa	Dove	N/A	\$ 500.00	\$ 161.56
Jefferson		Harmony Hill Farms	Harmony Hill Farm	\$ 500.00	\$ 94.99
Morgan	Jennifer	O'Connell	N/A	\$ 500.00	\$ 473.75
Jefferson	Joseph	Stevens	Ponder Rosa Double S	\$ 500.00	\$ 431.18
					\$5,839.83



Chesapeake Bay Program

D/M

Warm Springs

D/M

Watershed Grants (319 and Chesapeake Bay)

D/M Approve Friends of the Shenandoah River invoice for Back Creek monitoring - \$2,044.00

D/M Approve Printing Impressions invoice for Elks Run septic postcard printing - \$863.10

D/M Approve reimbursing EPCD for postage for Elks Run septic postcard mailing - \$211.48

D/M Approve Morgan Messenger invoice for Sleepy Creek septic postcard printing (upon receipt of invoice) - \$545.00

D/M Approve reimbursing EPCD credit card for Clear Ridge Nursery trees for Sleepy Creek tree planting - \$2,126.85

D/M Approve Tree Pro invoice for tubes & stakes for Sleepy Creek tree planting - \$332.00

Sleepy Creek NPS

D/M Approve Septic Pumping Applications for William & Deborah Stackhouse, Michael Kercheval, Brittany Mayo, and Jesus Padilla.

D/M Approve Septic Pumping Application for Tammy Lowe (contingent on receipt of application).

D/M Approve Septic Pumping Payments for Arlie & Kathy Yost, John Michael, and Thomas & Elizabeth Hines. (\$150 each).

D/M Approve Septic Repair Application for Robert Boyle (lowest contractor estimate is \$18,500).

Reports & New Business

Kristen Bisom

Amy Henry

Erin Krieger

Financial Reports

D/M Treasurer's Report

D/M EPCD Co-Admin Funds Cash Balance Report

D/M Operating Account Activity

Supervisor Reports

D-discussion	M-possible
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Executive Session-Personnel

Adjourn

Upcoming Dates:

- Next Board Meeting – July 17th, 2024 @ 7:00 pm.
- WVACD July Quarterly Meeting - Monday July 15, 2024 @ 8:00 am